

DRAFT FORWARD WORK PROGRAMME DEMOCRATIC SERVICES COMMITTEE 2016/17/18

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	Lead Department	Responsible Officer	Date to Democratic Services Committee
INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT To consider and comment on the draft report.	Chief Executive	Head of Democratic Services	NOVEMBER
RESOURCES TO DISCHARGE DEMOCRATIC SERVICES FUNCTIONS To review the adequacy of provision by the authority of staff, accommodation and other resources to discharge democratic services functions	Chief Executive	Head of Democratic Services	NOVEMBER
CARMARTHENSHIRE COUNTY COUNCIL'S SCRUTINY FUNCTION ANNUAL REPORT 2015/16 To consider an overview of the Council's Scrutiny Function and the respective Scrutiny Committees' work during the 2015/16 municipal year.	Chief Executive	Head of Democratic Services	NOVEMBER
UPDATE ON DISCUSSION WITH GROUP LEADERS RE PERSONAL DEVELOPMENT REVIEWS 2016/17 To receive an update on the Learning & Development Advisor's discussions with Group Leaders regarding their development requirements.	Chief Executive	Corporate Learning and Development Advisor	MARCH
ANNUAL AND SUPPLEMENTARY REPORTS OF THE INDEPENDENT REMUNERATION PANEL FOR WALES To consider the implementation of reports issued by the Independent Remuneration Panel for Wales in respect of members allowances etc	Chief Executive	Head of Democratic Services	MARCH



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IT PROVISION FOR ELECTED MEMBERS POST ELECTION 2017 To consider the IT equipment provided to members following the 2017 Local Government Elections.	Chief Executive	Interim Head of IT	MARCH
COUNTY COUNCIL ELECTIONS 2017 Discussion re Induction Training and revised Councillor Handbook	Chief Executive	Head of Democratic Services/Corporate Learning and Development Advisor	MARCH
PERSONAL DEVELOPMENT REVIEWS 17/18 – DISCUSSIONS WITH GROUP LEADERS To form a basis for discussion between Corporate Learning & Development and Group Leaders regarding development requirements for Members	Chief Executive	Corporate Learning & Development Advisor	JUNE
MEMBER DEVELOPMENT PROGRAMME 17/18 To receive an update on the Member Development Programme and identify additional training and development topics.	Chief Executive	Corporate Learning & Development Advisor	JUNE
TIMING OF COUNCIL MEETINGS – MEMBER SURVEY FOLLOWING ELECTIONS To consider the results of a survey of Members seeking views on their preferences for the timing of meetings.	Chief Executive	Head of Administration & law	JUNE
UPDATE ON MEMBER INDUCTIONS SESSIONS/ATTENDANCE FOLLOWING LOCAL GOVERNMENT ELECTIONS To receive an update on the Member Induction Sessions and attendance thereat.	Chief Executive	Corporate Learning & Development Advisor	SEPTEMBER



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UPDATE ON DISCUSSION WITH GROUP LEADERS RE PERSONAL DEVELOPMENT REVIEWS 17/18 To receive an update on the Learning & Development Advisor's discussions with Group Leaders regarding their development requirements.	Chief Executive	Corporate Learning & Development Advisor	SEPTEMBER
INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT 2018 To consider and comment on the draft report.	Chief Executive	Head of Democratic Services	NOVEMBER
RESOURCES TO DISCHARGE DEMOCRATIC SERVICES FUNCTIONS To review the adequacy of provision by the authority of staff, accommodation and other resources to discharge democratic services functions	Chief Executive's	Head of Democratic Services	NOVEMBER
UPDATE ON MEMBER DEVELOPMENT PROGRAMME 17/18 To receive an update on the Member Development Programme and identify additional training and development topics.	Chief Executive's	Corporate Learning & Development Advisor	NOVEMBER
CARMARTHENSHIRE COUNTY COUNCIL'S SCRUTINY FUNCTION ANNUAL REPORT 2016/17 To consider an overview of the Council's Scrutiny Function and the respective Scrutiny Committees' work during the 2015/16 municipal year.	Chief Executive	Head of Democratic Services	NOVEMBER
MATTERS REFERRED FROM CRWG	Chief Executive's	Head of Democratic Services	AS REQUIRED

