

AUDIT COMMITTEE

6th JANUARY 2017

Coastal Facilities Action Plan Update

Recommendations / key decisions required:

- That the Committee approves progress and the continued work objectives.

Reasons:

- To note the progress in implementing the Coastal Facilities Action Plan.
- A quarterly progress report was requested by the Audit Committee at its meeting on the 22nd March 2016.

Relevant scrutiny committee consulted: NOT APPLICABLE
Executive Board decision required: NOT APPLICABLE
Council Decision required: NOT APPLICABLE

Executive Board Member Portfolio Holder:
Cllr. Meryl Gravell (Regeneration & Leisure)

| | | |
|--|---------------------|--|
| Directorate: Communities | Designation: | Tel No. / E-Mail Address: |
| Name of Head of Service: Ian Jones | Head of Leisure | 01267 228309 ijones@carmarthenshire.gov.uk |
| Report Author: Ian Jones | | |

EXECUTIVE SUMMARY

AUDIT COMMITTEE

6th JANUARY 2017

Coastal Facilities Action Plan Update

The attached action plan summarises the agreed work and progress to date by the Coastal Facilities Team to improve its processes following the Internal Audit Summary presented to the Audit Committee at its meeting on the 22nd March 2016.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Ian Jones Head of Leisure

| Policy, Crime & Disorder and Equalities | Legal | Finance | ICT | Risk Management Issues | Staffing Implications | Physical Assets |
|---|-------|---------|-----|------------------------|-----------------------|-----------------|
| NONE | YES | YES | YES | YES | YES | YES |

2. Legal – Appropriate advice is now being sought from Legal, Property Management, Finance, Health & Safety, Internal Audit and Risk to ensure revised procedures are legally compliant.

3. Finance – Significant focus of review to ensure that Financial Procedure Rules are fully complied with.

4. ICT – New technology to be introduced where this improves control.

5. Risk Management – Increased focus on evaluating exposure to risk and addressing weaknesses identified.

6. Staffing Implications – Action Plan addresses concerns identified re recruitment and safety of staff.

7. Physical Assets – Leisure to work closer with Environment Department to ensure proper arrangements for maintenance and control of physical assets.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Ian Jones Head of Leisure

1. Scrutiny Committee – N/A
2. Local Member(s) – N/A
3. Community / Town Council – N/A
4. Relevant Partners – N/A
5. Staff Side Representatives and other Organisations – N/A

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

| Title of Document | File Ref No. / Locations that the papers are available for public inspection |
|--|--|
| Audit Committee (22nd March 2016) | Cymraeg http://democratiaeth.sirgar.llyw.cymru/ieListDocuments.aspx?CId=163&MId=179&Ver=4 English http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=179&Ver=4 |
| Coastal Facilities – Audit Committee (8th July 2016) | Cymraeg http://democratiaeth.sirgar.llyw.cymru/ieListDocuments.aspx?CId=163&MId=445&Ver=4 English http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=445&Ver=4 |