

# AUDIT COMMITTEE

## 29<sup>TH</sup> SEPTEMBER 2017

### COASTAL FACILITIES ACTION PLAN UPDATE

**Purpose:**

To note the progress in implementing the Coastal Facilities Action Plan

**Recommendations / key decisions required:**

To approve progress and the continued work objectives.

**Reasons:**

A quarterly progress report was requested in the Audit Committee meeting on 22<sup>nd</sup> March 2016.

**Relevant scrutiny committee to be consulted:** Not Applicable

**Exec Board Decision Required:** Not Applicable

**Council Decision Required:** Not Applicable

**Executive Board Member Portfolio Holder:-** Cllr. P. Hughes-Griffiths

**Directorate:** Communities

**Name of Head of Service:**

Ian Jones

**Report Author:**

Ian Jones

**Designation:**

Head of Leisure

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**EXECUTIVE SUMMARY**

**AUDIT COMMITTEE**

**29<sup>TH</sup> SEPTEMBER 2017**

**COASTAL FACILITIES ACTION PLAN UPDATE**

**1. BRIEF SUMMARY OF PURPOSE OF REPORT.**

The attached action plan summarises the agreed work and progress to date by the Coastal Facilities Team to improve its processes following the Internal Audit Summary presented to the Audit Committee meeting on 22<sup>nd</sup> March 2016.

**DETAILED REPORT ATTACHED?**

**YES**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Ian Jones

Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>	<b>Yes</b>

### 1. Legal

Appropriate advice is now being sought from Legal, Property Management, Finance, Health & Safety, Internal Audit and Risk to ensure revised procedures are legally compliant.

### 2. Finance

Significant focus of review to ensure that Financial Procedure Rules are fully complied with.

### 3. ICT

New technology to be introduced where this improves control.

### 4. Risk Management

Increased focus on evaluating exposure to risk and addressing weaknesses identified.

### 5. Staffing Implications

Action Plan addresses concerns identified re recruitment and safety of staff.

### 6. Physical Assets

Leisure to work closer with Environment Department to ensure proper arrangements for maintenance and control of physical assets.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed:            Ian Jones

Head of Leisure

**1. Scrutiny Committee**

Not Applicable

**2. Local Member(s)**

Not Applicable

**3. Community / Town Council**

Not Applicable

**4. Relevant Partners**

Not Applicable

**5. Staff Side Representatives and other Organisations**

Not Applicable

**Section 100D Local Government Act, 1972 – Access to Information**

**List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Internal Audit Summary Report re Coastal Facilities and Draft Action Plan		Audit Committee Meeting Agenda and Minutes - March 2016 and July 2016