

# Environmental and Public Protection Scrutiny Committee

## ANNUAL REPORT 2016/17



## CONTENTS

	<i>Page</i>
<b>Chair's Foreword</b>	<b>3</b>
<b>1. Introduction</b>	<b>4</b>
1.1 Purpose of Annual Report	4
1.2 Number of Meetings	4
1.3 The Work Programme for 2016/17	4
1.4 The Committee's Remit	5
<b>2. Key issues considered during 2016/17</b>	<b>6</b>
2.1 Standard Scrutiny Monitoring Reports / Items	6
2.2 Progress Monitoring	6
2.3 Pre-Decision Scrutiny and Consultation	9
<b>3 Investigative Scrutiny</b>	<b>13</b>
<b>4. Task &amp; Finish Review</b>	<b>14</b>
<b>5. Other Activities during 2016/17</b>	<b>15</b>
5.1 Development Sessions	15
<b>6. Support of the Scrutiny Function</b>	<b>16</b>
<b>7. Committee Member Attendance</b>	<b>17</b>
<b>8. Glossary of Terms</b>	<b>19</b>

### Chair's Foreword

As the new Chair of this Committee, I take great pleasure in presenting this Annual Report of the Environmental & Public Protection Scrutiny Committee covering the period May 2016 to April 2017.



This report provides a valuable opportunity to reflect on the work that the Committee has undertaken over the last year. During 2016/17 the Committee received a wide range of reports and the varied work programme which continued to reflect the wide range of services within our remit. The reports enabled the Committee to gain an appreciation for the excellent work being carried out by Officers within the different services.

I would like to express my thanks and appreciation to Cllr. P. Cooper, former Chair of the Scrutiny Committee and Cllr. I. Jackson, Vice Chair who provided direction and managed the Committee well over the previous year. The Committee approached their work programme with both commitment and enthusiasm, supported by the relevant Executive Board Members whose attendance and contribution proved invaluable. On behalf of the current membership, I would like to thank all members of this Committee during 2016/17 for their dedication and input.

As Wales continues to face a number of challenges, such as climate change, poverty, health inequalities and jobs and growth. It is more important than ever to work together to ensure that we have the best chances to improve our children and grandchildren's future. The introduction of the Well-being of Future Generations Act (Wales) 2015, which came into force in April 2017, will ensure that all public bodies give future decisions in depth consideration. Scrutiny will play a vital role in this process and it is important that the focus is on outcomes.

The forthcoming year will no doubt be even more challenging, but I am confident that we will continue to play an important role in identifying service improvements and efficiencies.

On a personal note, I am looking forward to Chairing this Committee throughout the 2017/18 work programme and will continue to encourage this Committee to work closely with the Council's senior managers and staff to ensure that improvement objectives for the year ahead are delivered effectively and within budget, while ensuring that a high quality service is provided to the communities of Carmarthenshire.

*Cllr. John James*

*Chair of the Environment & Public Protection Scrutiny Committee*

## 1. Introduction

### 1.1 Purpose of Annual Report

The following report has been prepared in order to comply with Article 6.2 of the County Council's Constitution which states that a scrutiny committee must:

*"Prepare an annual report giving an account of the Committee's activities over the previous year."*

This report provides an overview of the work of the Environmental and Public Protection Scrutiny Committee during the 2016/17 municipal year. The report allows Members to reflect on the achievements during the year and to identify what work well and where improvements could be made. This analysis is instrumental in developing the work of scrutiny and the Forward Work Programme for the upcoming year.

### 1.2 Number of Meetings

The Environmental and Public Protection Scrutiny Committee met on 8 occasions between May 2016 and April 2017. In addition the Committee held two joint meetings, one with the Social Care and Health Committee in September 2016 and one joint meeting with all other Scrutiny Committees in February 2017.

### 1.3 The Work Programme for 2016/17

In the main, meeting agendas were consistent with those outlined by the Forward Work Programme for 2016/17, which was confirmed by the Environmental & Public Protection Scrutiny Committee at its meeting on the 13th May 2016. However, due to new legislation being introduced and Officers keen to keep members informed, an updated forward work plan was presented to the Committee in January 2017.

The Forward Work Programme (FWP) was mainly based on key areas identified as objectives within the Integrated Community Strategy and Improvement Plan together with standard items such as performance and budget monitoring reports, action plan monitoring reports, and specific requests from the scrutiny committee itself. Additional reports were also requested by the scrutiny committee during the year and the Forward Work Programme was amended accordingly.

#### 1.4 The Committee's Remit

The Environmental & Public Protection Scrutiny Committee's key responsibilities are as follows:-

- Visible front line services (e.g. highways, street cleaning, waste and recycling services, town-centre management, grounds maintenance, public conveniences, bus shelters and maintenance of car parks)
- Regional Waste Plan
- Transport
- Trading Standards
- Vehicle Maintenance
- Road Safety
- On/Off Street and Residents' Car Parking
- Conservation
- Shoreline Management & Coastal Protection
- Contaminated Land
- Public Protection (Air Pollution, Trading Standards, Pest control & Environmental Health)
- Community Safety issues —identified in the Corporate Community Safety and Crime and Disorder Reduction Strategies, working with the relevant partners
- Environmental Enforcement (e.g. litter, dog fouling)
- Planning Enforcement
- Pest Control

## 2. Key issues considered during 2016/17

### 2.1 Standard Scrutiny Monitoring Reports / Items

**Half-Yearly Performance Management Reports** - One of the principal roles of scrutiny committees is to monitor the performance of services and functions within its remit. They undertake this work mainly through the consideration of half-yearly performance monitoring reports and various action plan monitoring reports. The performance monitoring report provides a balanced picture of performance across the relevant service areas. The Committee scrutinised the half-yearly performance reports for its remit at its meetings in June and November 2016.

**Revenue & Capital Budget Monitoring Reports** - The Committee received regular quarterly reports on the revenue and capital budgets for the Technical Services Department, Public Protection Division and the Community Safety Team (which is based within the Chief Executive's Department).

**Actions & Referrals Updates** - During the course of the municipal year several requests for additional items were made by committee members to assist them in discharging their scrutiny role. In total, 15 recommendations / 11 requests from the Environmental & Public Protection Scrutiny Committee were formally recorded. These quarterly reports were produced to give an update on progress and information was also circulated to members outside the formal committee meetings.

### 2.2 Progress Monitoring

**Food Hygiene** - As part of a risk based programme, food premises are inspected in accordance with a statutory code of practice. At each programmed inspection, businesses are assessed on a total of 8 factors. These include type of food handled; method of processing, consumers at risk, provision to vulnerable groups; hygiene and safety compliance; structural compliance; confidence in management and significance of risk. The frequency of programmed inspections is based on the previous outcome.

The Food Hygiene rating score reflects the performance of the business in three of these areas, namely: hygiene and safety compliance; structural compliance; confidence in management.



In January 2017, the Committee received a report on the Current Position of Food Hygiene Rating in Carmarthenshire which in accordance with the Food Hygiene Rating (Wales) Act 2013, and in conjunction with the voluntary scheme required food businesses to display their food hygiene ratings to enable consumers in Carmarthenshire make better informed choices about where they eat and buy food.

**Review of Led Conversion Project** - Following approval by the Executive Board in July 2015 the conversion of sodium lanterns to LED lanterns continued to be implemented. In March 2017, the Committee considered an update report on the programme which was developed to deliver a targeted efficiency saving of £627,000 over a three year period. Phase 1 of the project had been successful in delivering the efficiencies envisaged at the outset and a further review would be undertaken near to the completion of Phase 2 which would then determine if Phase 3 could be delivered in line with the original programme.

**Trading Standards Update** - An update was presented to the Committee at its meeting on 11<sup>th</sup> November 2016 regarding the UK Government's research report on trading standards services, namely the 'Impact of Local Authority Trading Standards in Challenging Times', published in March 2015.

The research objectives were to:

- examine the benefits and efficiency of trading standards activities
- show how they align with national and local priorities
- show the impact of cuts to funding over recent years

At the meeting Members proposed that it would be beneficial for the Committee to invite the responsible officer from the WLGA to attend a future meeting.

**Recommendation:-** *The Committee unanimously resolved to incorporate the Financial Education Safeguarding Scheme seminar into the post-election Member Induction Programme as a mandatory session. The Committee also resolved that a representative from the WLGA be invited to attend a future meeting of the Committee.*

**Outcome:-** *The Financial Education Safeguarding Scheme seminar was provided to Members through the induction programme on Monday 4<sup>th</sup> September 2017. A representative from WLGA was invited to attend a Committee meeting in October 2017 who will provide the new cohort of Members with an overview of the regulatory work that takes place within Trading Standards.*

**AQMA Update** - The Environment Act 1995 placed a duty on local authorities to assess and manage air quality in its area. At its meeting in January, the Committee considered an update report on Current Air Quality Management Area (AQMA) in Carmarthenshire which provided the levels of NO<sup>2</sup> specifically with in the town of Llandeilo and areas of Carmarthen and Llanelli which had experienced increasing levels of NO<sup>2</sup> over the last few years. The increase had breached the air quality objective for NO<sup>2</sup> and had resulted in the Welsh Government requesting that the Council carry out a Detailed Assessment to ascertain the extent and level of exceedance of the Air Quality Objective.

Members welcomed the new Llandeilo by-pass which could be a solution to the current traffic pollution problems within the town of Llandeilo.

**Enforcement Update** - In January 2017, the Committee considered the Environmental Enforcement Update which provided the Committee with an update of enforcement matters including Public Space Protection Orders, Community Protection Notices, tackling fly-tipping and other enforcement issues.

The Anti-social Behaviour, Crime and Policing Act 2014 had introduced several new tools and powers for use by local authorities and partners to address anti-social behaviour (ASB) in their local areas. This included the Public Space Protection Order (PSPO) which was implemented on the 1<sup>st</sup> September 2015 and gave Councils the authority to draft and implement PSPOs in response to the particular issues affecting their communities, provided certain criteria were met. This included the power to issue fixed penalty tickets to persons who let their dogs foul anywhere in Carmarthenshire where the public had access. Also included were other powers such as requesting persons to put their dog on a lead and the banning of dogs from enclosed children's play areas.

**Area Planning Board Drug and Alcohol Misuse Strategy Annual Report 2015/16** – This report was considered in a joint meeting with Health and Social Care Scrutiny Committee, in September 2016. The report informed Members on the current commissioning arrangements and the provision of substance misuse services.

Members welcomed the use of the Drug-Aid Bus as a means of extending the service it offered to the more rural parts of the County.

Also, during the joint meeting in September an update report on the **Environmental & Public Protection Scrutiny Committee Task and Finish Group Action Plan Monitoring – Review of Substance Misuse Treatment Services**. The report detailed the progress made in relation



to the recommendations made by the Environmental & Public Protection Task and Finish Group following the review of substance misuse treatment services in 2013/14.

The Committee noted the progress made and signed off the action plan in relation to the recommendations made by the Task and Finish Group.

*Recommendation: The Community Safety Manager arrange a seminar for Members on drug and alcohol abuse.*

**Community Safety Partnership Annual Report 2015/16** – In September 2017, the Committee received the annual report from the Carmarthenshire Community Safety Partnership (CSP) which was presented by the Executive Board Member with responsibility for Police Liaison, Community Safety, Social Justice / Crime & Disorder (and Chair of the Partnership). The report included progress made in tackling crime and disorder during 2015/16 and updates from two key partners, namely the Mid & West Wales Fire and Rescue Service and Probation Services. It also highlighted key areas of partnership working and current priorities for the multi-agency action groups which were driving forward the community safety agenda.

### 2.3 Pre-Decision Scrutiny and Consultation

**Prioritisation Model for Highway Infrastructure and Road Safety Improvements** – In January 2017, the Committee considered a report on the new Prioritisation Model for Highway Infrastructure and Road Safety Improvements. The report provided an outline of the revised criteria for the assessment and prioritisation of requests for highway infrastructure and road safety improvements. The Committee noted that the Executive Board at their meeting on the 14<sup>th</sup> November, 2011 approved the current criteria for assessment, selection and prioritisation of Road Safety Improvement and Footway Improvements funded from the Council's capital budget. The report highlighted that the demand for and that currently requests for highway safety improvements.



**Annual Revenue Budget Consultation** – At its meeting in December 2016, the Committee considered both the annual consultation report for the 3 Year Revenue Budget Consultation 2017/18 to 2019/20 and the Five Year Capital Programme 2017/18 to 2021/22.

During consideration of the Five Year Capital Programme 2017/18 to 2021/22 report, concerns were raised regarding to the lack of funds dedicated to Coastal Defence from 2018/19 onwards. It was suggested that the Council should be pro-active in this area by allocating funds as a preventative measure, which in turn, would avoid unplanned reactive spend. In response, the Committee was informed that it was planned that funds be allocated to specific schemes on a rolling programme.

**County Council's Well-being Objectives 2017/18** - In February 2017, all Scrutiny Committees which included the Environment and Public Protection Scrutiny Committee, met together to form a Joint Scrutiny Committee (also known as a Super Scrutiny Committee). Together, all Scrutiny Committees considered a report on the Carmarthenshire County Council's Well-being Objectives for 2017/18.

The Well-being of Future Generations Act requires most public bodies in Wales to carry out sustainable development with the objective of improving the social, economic, environmental and cultural well-being of their area.

Each of the Council's Well-being Objectives 2017/18 were developed to comply with the Act, which states that public bodies must carry out sustainable development, improving the economic, social, environmental and cultural well-being of Wales. This includes the adoption of the 5 new ways of working, demonstrating that the sustainable development principle has been applied.



The 5 new ways of working aims to encourage collaboration, avoid duplication of effort between public bodies and tackle some long-term challenges. In addition, in order to ensure that those public bodies listed within the Act were working towards the same vision, the Council's well-being objectives were linked to the 7 National well-being goals which the Act had in place.

The Council is required to publish an annual report showing progress made in meeting the objectives. The Joint Scrutiny Committee made additional comments and suggestions which finalised the Well-being objectives

***Recommended:** That the report be referred to the Executive Board for its consideration subject to the inclusion of its comments and additional suggestions.*

***Outcome:** At its meeting on the 27th February, 2017 the Executive Board unanimously resolved to recommend to Council that the draft report be approved. Subsequently, the Council meeting held on 8<sup>th</sup> March, 2017 unanimously resolved that the recommendation of the Executive Board be adopted "that the Draft report be approved".*

**Carmarthen County Council's Environment Act Forward Plan** - In March, 2017 the Committee considered a report on the Carmarthenshire County Council's Environment Act Forward Plan. The report highlighted that under the Environment (Wales) Act 2016, all public bodies had to 'seek to maintain and enhance biodiversity in the proper exercise of their functions and in doing so, promote the resilience of ecosystems'.

At the meeting the Committee noted that the Act, required all public authorities to provide an Environment Act Forward Plan, which would contain details on how they intended to comply with the new duty to the Welsh Government by the 31<sup>st</sup> March 2017, as set out in legislation

During this item, concern was expressed about the safety impact of any delay in cutting verges and hedgerows. The Rural Conservation Manager informed the Committee that the public's health and safety was first and foremost and that verges and hedgerows located on or near junctions were cut on a more regular basis to ensure increased visibility.

***Recommended:** Resolved to recommend to the Executive Board that Carmarthenshire County Council Environment Act Forward Plan report be approved.*

***Outcome:** At its meeting on the 27<sup>th</sup> March, 2017 the Executive Board, unanimously resolved that the Carmarthenshire County Council Environment Act Forward Plan be approved and to report on the delivery of the plan to the Welsh Government in 2019.*

**Animal Establishment and Licensing Fees** - In June 2017, the Committee considered a report which contained summaries of responses received following a consultation exercise undertaken to gather views on the Authority's proposed new fees structure for Animal Establishments.

Following consideration of the responses the Committee deemed it necessary that, in the instance of home boarding licences, a further review of the fees charged for this category was necessary. The decision was made due to the fact that operators have a maximum number of animals allowed to board in their own homes i.e. 5 for dogs and 6 for cats. Inspections of these properties were less onerous and time consuming than other licensed establishments.

A proposal was made to the Committee which would ensure that the fees using the toolkit remain as previously reported for all licensed establishments, other than for those who board animals in their own home.

Also, during consideration of the report reference was made to the fact that the services provided should be cost negative and there should be no cost to the Authority at all.

***Recommendation:-** Resolved to recommend to the Executive Board that the proposed licensing fees be approved for adoption, subject to the amendment of the fees for home boarders.*

***Outcome:-** The Executive Board held on 4<sup>th</sup> July, 2017 unanimously resolved to recommend to Council that the proposed licensing fees for animal establishments be approved for adoption, subject to the amendment of the fees for home boarders. Subsequently, the Council meeting held on 13<sup>th</sup> July, 2017 unanimously resolved that the following recommendation of the Executive Board be adopted.*

**Kerbside Green Waste Collection** – In September 2016, the Committee considered a report on proposals to introduce a new chargeable system of garden/green waste collection at the kerbside. The system involved the provision of wheeled plastic green waste bins with participating households contracting with the Authority for the service within each financial year for a set fee.

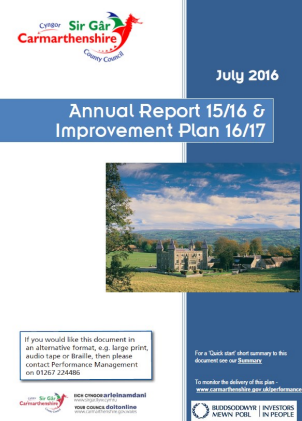
***Recommendation:-** Following consideration of the changes to be put in place, the Committee resolved that the proposals be endorsed and to be submitted to the Executive Board.*



**Outcome:-** The meeting of the Executive Board held on the 17<sup>th</sup> October 2017 considered the report which detailed the proposals to introduce a new chargeable fortnightly collection system for garden/green waste. The Executive Board unanimously resolved that:

- the proposals for introducing a new chargeable system of garden/green waste collection at the kerbside, utilising plastic wheeled bins as receptacles be endorsed;
- that the recommended level of charges to be applied, as outlined in the report, be approved;
- to approve the implementation of the recommended system/charges from Monday 3<sup>rd</sup> April 2017 to include the Easter holiday period in 2017.

**Carmarthenshire County Council's Annual Report (2015/16) and Improvement Plan (2016/17)** – In line with the requirements of the Local Government (Wales) Measure the Authority must publish an Improvement Plan as soon as it is reasonably practicable after the start of the financial year and an Annual Report on past performance. These two documents combined, enabled the previous year's results to be evaluated and future outcomes to be agreed. Each scrutiny committee was afforded the opportunity to consider items in relation to their specific work areas.

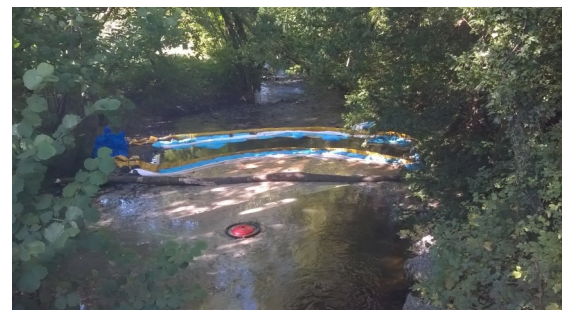


**Recommendation:-** In June, 2016 the Committee considered and endorsed a report which included extracts relevant to the Environment and Public Protection Scrutiny Committee.

### 3. Investigative Scrutiny

**Kerosene Oil Spill, Nantycaws, Carmarthen - October 2016-** The Committee, in accordance with Minute 5 of its meeting held on the 11<sup>th</sup> November 2016, received for consideration a report on the latest situation on the kerosene leak incident which took place on 4<sup>th</sup> October 2016 at Nantycaws, Carmarthenshire. Members considered the following key areas of the incident as of the 29<sup>th</sup> November 2016:-

- Monitoring
- Health Implications
- Community Engagement
- Cost Recovery (Agencies)
- Cost Recovery



**Resolution:-** A Member asked, for the Committee to invite a representative from Valero to provide feedback following the multi-agency meeting on the 19th December 2016. In addition to this the Committee at its meeting held on the 3rd March 2017 (minute 11 refers), resolved to invite a representative from Valero to attend a future meeting.



*Outcome:- It its meeting held on the 21st April 2017 (minute 6 refers), the Chair duly informed the Committee that Valero had declined the invite to attend a future meeting of the Committee. The response received was also forwarded to Members via e-mail.*

#### 4. Task & Finish Review

The Committee did not undertake a task and finish review during 2016/17. However, at its meeting on the 13<sup>th</sup> May 2016, the Committee considered the final report of the Task & Finish Group it had established on 15th May 2015. The group researched the different approaches to car parking charges that could be applied in the County during 2015/16.

The review had culminated in the formulation of 11 recommendations following the consideration of a range of evidence and information from a wide variety of sources over a series of meetings held between September 2015 and April 2016.

*Resolution:- Following consideration of the report the Committee had resolved to refer the report to the Executive Board subject to the inclusion of its comments and additional suggestions.*

*Outcome:- The Executive Board at its meeting held on the 26<sup>th</sup> July, 2016 unanimously resolved to endorse the recommendations made by the Environmental & Public Protection Scrutiny Committee Task and Finish Group on Car Parking Charges. In order to monitor the recommendations an implementation plan would be created and considered by the Committee throughout 17/18.*



## 5. Other Activities during 2016/17

### 5.1 Development Sessions

No scrutiny-specific development sessions were held for the Committee during the 2016/17 municipal year. However, the Committee had identified the following Development sessions and resolved to incorporate them into the post-election Member Development Training Program:-

- Financial Education Safeguarding Scheme Seminar
- Corporate Manslaughter training

The following all-member development sessions were held during 2016/17, to which Committee members were invited:

- Changes to Community Services in Wales (May 2016)
- Changes to the Planning System (June 2016)
- Changes to Refuse and Recycling Collection Seminar (September 2016)
- Well-being Objectives (October 2016)
- Empty Houses in the Private Sector (November 2016)

## 6. Support for the Scrutiny Function

Carmarthenshire County Council's scrutiny function is supported by the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive's Department.

Support for the Scrutiny function includes:

- Providing support and constitutional advice to the Council's Scrutiny Committees and to members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned;
- Giving support and advice in relation to the functions of the Council's Scrutiny Committees to executive and non-executive members of the Council and its officers;
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum, and the Scrutiny Chairs and Vice-Chairs Executive Board Forum;

- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as guidance is published;
- Managing the co-ordination and development of the Scrutiny forward work programmes in conjunction with Scrutiny members;
- Managing and co-ordinating Scrutiny review work, including the operation of scrutiny task and finish groups, authoring reports in conjunction with the groups, and assisting in the implementation and monitoring of completed reviews;
- Managing the Scrutiny member development programme;
- Despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting.

For more information on scrutiny in Carmarthenshire including work programmes, task and finish reports and annual reports, visit the County Council's website at: [www.carmarthenshire.gov.wales/scrutiny](http://www.carmarthenshire.gov.wales/scrutiny)

To contact the Democratic Services Unit, please call 01267 224028 or email: [democraticservices@carmarthenshire.gov.uk](mailto:democraticservices@carmarthenshire.gov.uk)





#### 7. Committee Member Attendance

Attendance by members of the Environmental & Public Protection Scrutiny Committee during the 2016/17 year is shown in the table below. A total of 8 committee meetings were held between May 2016 and April 2017:

Scrutiny Committee Member	No. of meetings attended	%
Cllr. A. Peter Cooper	8	100
Cllr. Alun Davies	6	75
Cllr. Daff Davies	8	100
Cllr. Joseph Davies	8	100
Cllr. Penny Edwards	6	75
Cllr. Colin Evans	6	75
Cllr. Ivor Jackson	8	100
Cllr. Andrew James	4	50
Cllr. John Jenkins	5	63
Cllr. Winston Lemon	4	50
Cllr. Alan Speake	6	75
Cllr. Siân Thomas	6	75
Cllr. Bill Thomas	2	25
Cllr. Elwyn Williams	8	100

Substitutes	No. of meetings attended
Cllr. Sue Allen	1
Cllr. Ryan Bartlett (from 8th June 2015)	2
Cllr. Tyssul Evans	1
Cllr. John James	4
Cllr. Jean Lewis	2
Cllr. Hugh Richards	1
Cllr. Edward Thomas	1
Cllr. Mansel Charles	1

Executive Board Members	No. of meetings attended
Cllr. Hazel Evans (Technical Services)	6
Cllr. David Jenkins (Resources)	2
Cllr. Jim Jones (Environmental & Public Protection)	5
Cllr. Pam Palmer (Communities – includes Community Safety and Social Justice / Crime & Disorder)	3

### Joint Committee Meetings

The Committee held 2 joint meetings during 2016/17:

- Joint Scrutiny Committee with Social Care and Health which was held in September 2016.
- Joint Scrutiny Committee with all other Scrutiny Committees which was held in February 2017.

Attendance by members of the Environmental & Public Protection Scrutiny Committee and relevant Executive Board Members is shown below.

Scrutiny Committee Member	No. of Joint Scrutiny Committee meetings attended
Cllr. A. Peter Cooper	2
Cllr. Alun Davies	2
Cllr. Daff Davies	2
Cllr. Joseph Davies	2
Cllr. Penny Edwards	2
Cllr. Colin Evans	1
Cllr. Ivor Jackson	2
Cllr. Andrew James	2
Cllr. John Jenkins	0
Cllr. Winston Lemon	1
Cllr. Alan Speake	1
Cllr. Siân Thomas	2
Cllr. Bill Thomas	0
Cllr. Elwyn Williams	2

<b>Substitutes (for E&amp;PP members)</b>	<b>No. of meetings attended</b>
Cllr. John James	2

<b>Executive Board Members</b>	<b>No. of meetings attended</b>
Cllr. David Jenkins (Resources)	1
Cllr. Pam Palmer (Communities – includes Community Safety and Social Justice / Crime & Disorder)	2
Cllr. Linda Evans	1
Cllr. Jane Tremlett	1

## 7. Glossary of Terms

AM – Assembly Member

APB – Area Planning Board

AQMA – Air Quality Management Area

CSP – Community Safety Partnership

FWP – Forward Work Programme

PSPOs – Public Space Protection Orders

WBG – Wellbeing of Future Generations Act (Wales) 2015