

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

17th NOVEMBER 2017

ENVIRONMENTAL & PUBLIC PROTECTION TASK & FINISH GROUP 2017/18 PLANNING AND SCOPING DOCUMENT

To consider and comment on the following issues:

- To consider and endorse the aims and scope of the work of the Task & Finish Group.
- To agree on the Membership of the Task and Finish Group.

Reasons:

- The Task & Finish Group is required to report the progress of its work to the main scrutiny committee.

To be referred to the Executive Board for decision: **NO**

Executive Board Member Portfolio Holder:

Councillor H. A. L. Evans (Environment)

Directorate: Chief Executive's	Designations:	Tel Nos. / E-Mail Addresses:
Name of Head of Service: Linda Rees-Jones	Head of Administration & Law	01267 224010 lrjones@carmarthenshire.gov.uk
Report Author: Janine Owen	Democratic Services Officer	01267 224030 JanineOwen@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

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17th NOVEMBER 2017

ENVIRONMENTAL & PUBLIC PROTECTION TASK & FINISH GROUP 2017/18 PLANNING AND SCOPING DOCUMENT

The Environmental & Public Protection Scrutiny Committee has agreed to establish a task and finish group 'to review the maintenance of highway hedgerow and verges.

The Committees discussions on the key aims and objectives for this task and finish review have been captured and developed into the appended Draft Planning and Scoping document which Members of the Committee are asked to consider and agree.

Consideration was given to including cycle and footpaths within the scope of the document. However, it has been established that this was a separate issue and would make the scope of this review too broad. In addition, the Environment Directorate are currently undertaking a piece of work into this area which will be reported to Committee in due course.

The Committee are required to agree on which Members will form the Task and Finish Group, which will consist of up to 6 Members and be politically balanced.

The Task and Finish Group will arrange to hold its first meeting as soon as possible and will appoint a Chair and Vice Chair from its membership at this meeting. Officers from within the Environment Department and Democratic Services will continue to support the work of the Task & Finish Group.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Linda Rees-Jones** **Head of Administration & Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Linda Rees-Jones** **Head of Administration & Law**

- 1. Local Member(s) – N/A**
- 2. Community / Town Council – N/A**
- 3. Relevant Partners –** If required, representatives from partner organisations will be consulted as part of the Task & Finish Group’s review.
- 4. Staff Side Representatives and other Organisations –** Officers from the Environment Department contributed to the development of the Planning and Scoping Document and will continue to support the work of the Task & Finish Group.

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Carmarthenshire County Council Corporate Strategy 2015 – 2020	http://www.carmarthenshire.gov.wales/media/998105/corporate-strategy.pdf
Carmarthenshire County Council – Well-being Objectives 2017/18	http://www.carmarthenshire.gov.wales/media/1846300/-CCC-WBO-PLAN-17-18-FINAL.pdf