

# WEST WALES CARE PARTNERSHIP: AN OVERVIEW

## 1. PURPOSE OF THE REPORT

- 1.1 This report provides an overview of partnership arrangements established in the West Wales footprint to meet the requirements within Part 9 of the Social Services and Well-Being (Wales) Act 2014. These include the establishment of a statutory Regional Partnership Board (RPB) with functions defined by the Act and in subsequent regulations, and a wider West Wales Care Partnership.

## 2. BACKGROUND

- 2.1 The Social Services and Wellbeing (Wales) Act 2014 (SSWBWA) came into force on 6 April 2016 and provides a coherent legal framework for improving the well-being of people who need care and support, and carers who need support, and for transforming social services in Wales. The following core principles underpin the Act:

- **Voice and control** – putting the individual and their needs, at the centre of their care, and giving them a voice in, and control over reaching the outcomes that help them achieve wellbeing.
- **Prevention and early intervention** – increasing preventative services within the community to minimise the escalation of critical need.
- **Wellbeing** – supporting people to achieve their own wellbeing and measuring the success of care and support.
- **Co-production** – developing ways of working whereby practitioners and people work together as equal partners to plan and deliver care and support.
- **Cooperation, partnership and integration** – improving the efficiency and effectiveness of service delivery, providing coordinated, person centred care and support and enhancing outcomes and wellbeing

- 2.2 Part 9 of the SSWBWA requires local authorities to make arrangements to promote co-operation with their relevant partners and others in relation to adults with needs for care and support, carers and children. It places a duty on relevant partners to co-operate with, and provide information to, the local authorities for the purpose of planning and delivering their social services functions. It also provides for the formation of partnership arrangements between local authorities and Local Health Boards for the discharge of their functions. These arrangements are designed to help ensure improved outcomes and well-being of people as well as increased efficiency and effectiveness in service delivery.

2.3 Part 9 requires the establishment of RPBs on Local Health Board (LHB) boundaries, with the following responsibilities:

- Respond to the population assessment carried out in accordance with section 14 of the Act
- Implement the plans for each of the local authority areas covered by the board which local authorities and local health boards are each required to prepare and publish under section 14A of the Act
- Ensure that partnership bodies provide sufficient resources for the partnership arrangements
- Promote the establishment of pooled funds where appropriate, and establish these for (1) family support functions, (2) functions exercised jointly in response to the Population Assessment (see Section 5 below) and (3) from April 2018, care home accommodation functions
- Prioritise the integration of services, initially in relation to:
  - Older people with complex needs and long term conditions, including dementia
  - People with learning disabilities
  - Carers, including young carers
  - Integrated Family Support Services
  - Children with complex needs due to disability or illness
- Consider appropriate arrangements for mental health and substance misuse services within the partnership structure
- Determine appropriate structures for the provision of these integrated services
- Bring together all relevant partners and ensuring that they work effectively together to improve outcomes for people
- Ensure appropriate governance and accountability arrangements are in place to support the partnership arrangements
- Allow for delegation of functions to a local authority or Local Health Board where appropriate
- Ensure that appropriate arrangements are in place for advocacy for all individuals and information, advice and assistance as required by the Act, with local authorities leading on agreeing with partners what service components should be developed on a national, regional and local basis
- Consider alternative not for profit business models in meeting the wellbeing needs of their local population
- Foster engagement with existing networks or forums

2.4 The Act also confers duties on the RPBs to prepare annual reports, from April 2017, for submission to Welsh Ministers, and establish appropriate information sharing arrangements.

2.5 Membership of RPBs must, as a minimum include:

- At least one elected member of a local authority which established the board
- At least one member of a Local Health Board which established the board
- The Director of Social Services for each local authority or his or her nominated representative
- A representative of the Local Health Board
- Two persons representing the interests of the third sector organisations in the area covered by the board
- At least one person representing the interests of care providers in the area covered by the board
- One person representing people with needs for care and support in the area covered by the board
- One person representing carers in the area covered by the board

2.6 Full details of requirements under Part 9 of the Act are contained in statutory guidance issued by Welsh Government and accessible at <http://gov.wales/docs/dhss/publications/151218part9en.pdf>.

### **3. PARTNERSHIP ARRANGEMENTS IN WEST WALES**

- 3.1 A new West Wales Care Partnership (WWCP) was established in early 2016 to meet the requirements of the SSWBWA, superseding previous regional collaborative arrangements which spanned the Hywel Dda and Powys Health Board areas. Regulations for Part 9 of the Act provide for the establishment of separate partnership arrangements in Powys.
- 3.2 The West Wales RPB oversees and directs the work of the WWCP. It is chaired by Sue Darnbrook, Strategic Director for Care, Protection and Lifestyle in Ceredigion County Council and the vice chair is Councillor Jane Tremlett, Executive Board Member for Social Care and Health in Carmarthenshire County Council. With the exception of one current vacancy, RPB membership meets the requirements set out in Paragraph 2.5 above and includes representatives of each of the partner statutory agencies, the third sector, independent sector and the Social Care Wales. Two service user representatives and one carer have also been appointed and there are plans to augment this with a further carer representative and a younger person representing users of child and family services. Mechanisms for wider citizen engagement in the work of the Board are under development. A full list of the current membership is provided as an Annexe to the Terms of Reference in Appendix 1.

3.3 Terms of Reference have been agreed by the RPB and these are provided in Appendix 1. Whilst it is a statutory body, the Board does not have delegated decision-making powers. All decisions of the Board therefore require ratification by the statutory partners. The governance of the wider WWCP is currently being reviewed with a view to ensuring:

- A genuinely whole system approach to care and support in West Wales
- Improving outcomes for people needing care and support
- Optimisation and, where appropriate, collective management of available resources
- A single regional governance structure for the integration of health and social care
- Clear demarcation of authority, accountability and decision making and further streamlining of arrangements
- Aligned management of risk, performance, outcomes; and finances
- Enhanced democratic accountability

Proposals are currently being developed for consideration by partner agencies and the RPB, which are likely to include:

- Establishment of a Joint Committee under existing Local Government legislation (with the UHB as a non-voting member) or Part 9 of the Social Services and Wellbeing (Wales) Act
- Creation of an 'Executive Board' of local authority and Health Board directors, acting by unanimous decision within delegated authority
- Clarification of the role of the Regional Partnership Board in scrutinising delivery of legislative responsibilities by the statutory partners
- Reviewing the terms of reference and remit of regional programme boards sitting under the Executive Board and overseeing specific regional programmes
- Development of an over-arching 'Integration Agreement' setting out shared strategic intent in relation to integration, under which separate Agreements for the care homes pooled fund and future joint arrangements would sit. This would also specify the agreed governance arrangements

3.4 The review will also look to establish appropriate links with existing regional structures including the regional Mental Health Partnership Board and Substance Misuse Area Planning Board to enable the RPB to influence work in those areas. The RPB continues to take opportunities to align its programme with relevant priorities being taken forward by the three Public Service Boards, and establish regular reporting to those Boards on progress. Strategic links are also being put in place with the

Mid Wales Health Care Joint Committee, recently established to take forward work to address the findings of the [Mid Wales Healthcare Study](#) in providing accessible, high quality, safe and sustainable healthcare services in Mid Wales, and the [regional collaboration for health \(ARCH\) programme](#) aimed at improving the health, wealth and wellbeing of people in South West Wales .

- 3.5 Further details on the establishment of the WWCP and its early activity are provided in the RPB's first [Annual Report](#) which was published in April 2017.

#### 4. REGIONAL PRIORITIES

- 4.1 The RPB has identified 5 strategic priorities and 'pace setter' agencies which are leading on implementation for the region. These are as follows:

**Integrated commissioning:** Agreeing shared commissioning intentions and integrating commissioning activity including market facilitation and development, contracting, quality monitoring and procurement; establishing regional mechanisms for engaging strategically with care providers; promoting and supporting the development of social enterprises, cooperatives, third sector and user-led services (Pace setter: Pembrokeshire County Council)

**Service integration and pooled funds:** Developing a coherent approach for application across services and establishing pooled funds for adult care homes by April 2018 (Pace setter: Carmarthenshire County Council) The Social Care and Health Scrutiny Committee has previously received a detailed report on activity being undertaken in support of this priority.

**Transforming mental health and learning disability services:** Implementing community based models of service which support and promote independent living. The mental health work forms part of Hywel Dda University Health Board's Transforming Clinical Services programme (Pace setter: Hywel Dda University Health Board)

**Information, Advice and Assistance/ prevention:** Developing a consistent and robust approach to prevention across the region, including Information, Advice and Assistance services, that promotes independence, supports individual wellbeing and reduces demand for managed care and support services (Pace setter: Pembrokeshire County Council/ Carmarthenshire County Council)

**Implementation of the Welsh Community Care Information System (WCCIS):** This nationally-developed system has already been implemented in Ceredigion and is designed to enable safe sharing of

information across health and social care agencies, thus facilitating improved and integrated care and support for residents. A programme of implementation across the remaining 2 local authorities and Hywel Dda University Health Board is under development (Pace setter: Ceredigion County Council)

A strategic approach to carers, workforce development and citizen engagement will underpin delivery of these priorities.

- 4.2 Regional programmes and programme management capacity are in place to address each of the strategic priorities. These are resourced largely through the Integrated Care Fund (ICF) and Welsh Government funding previously allocated to regions via the Delivering Transformation Grant (DTG), which was transferred to the three local authorities via the RSG from April 2017. A small Regional Collaboration Unit, hosted by Carmarthenshire County Council, provides support to the RPB and coordination of its programme.

## **5. POPULATION ASSESSMENT AND AREA PLAN**

- 5.1 Section 14 of the SSWBWA requires local authorities and Local Health Boards to undertake Population Assessments once every five years. Population Assessments must provide an analysis of:
- The needs for care and support and the support needs of carers across the LHB footprint
  - The range and level of services, including preventative services required to meet those needs
  - The extent to which those needs are not being met and where improvement is therefore needed
  - How these services will be delivered through the medium of Welsh
- 5.2 The first [West Wales Population Assessment](#) was published in March 2017, following consideration and agreement by each of the statutory partner agencies. It provides an analysis in keeping with the requirements set out above and covering the following population groups:
- Carers
  - Children and young people
  - Health and physical disability
  - Learning disability (including autism)
  - Mental health
  - Older people
  - Sensory impairment
  - Substance misuse

- Violence against women, domestic abuse and sexual violence

### 5.3 Key messages within the Population Assessment include:

- The vital contribution of carers in providing informal support, which reduces demand for long term care
- The need to further develop preventative approaches for children and young families to deliver positive outcomes and ensure support within a financially challenging climate
- The need for proactive programmes to address public health challenges such as smoking and obesity, and prevent escalation of conditions which may give rise to a need for care and support
- The need to further transform learning disability and mental health services, moving from institutional models of care to those which promote independence and support people in playing a full and active role in society
- The need to provide responsive services to a significantly increasing number of older people with complex needs across the region (the number of people over the age of 65 living in the region is expected to increase by 60% by 2015 and anticipated rise of 44% in the number of people with dementia in parts of the region over the same period)
- The need for an integrated, preventative approach to meeting the needs of people with a sensory impairment
- Clear opportunities for joined up approaches to address domestic and sexual violence introduced through the Wellbeing of Future Generations (Wales) Act 2015 and Violence Against Women, Domestic Violence and Sexual Abuse Act 2015

### 5.4 Overarching recommendations within the Assessment are summarised as follows:

- We must remain focused on respecting people's dignity and protecting them from neglect and abuse
- Services should be available in Welsh for all who need them
- Prevention – delaying or removing the need for ongoing care and support – should underpin all we do and we need to help communities to help themselves
- We must recognise the contribution of carers and provide them with appropriate support
- The transition between children's and adult's services needs to be handled appropriately to make sure young adults continue to get the support they need to live independent and fulfilled lives
- We must involve users, carers, service providers and wider communities in the planning and delivery of care and support

- We should be bold and radical in changing the way services are provided
- We need an integrated approach to commissioning and delivery of services and look to pool our resources where possible to ensure we make best use of available budgets and join services up at the point of delivery

5.5 Section 14A of the Act requires the development of regional Area Plans which must provide a description of the range and level of services proposed to be provided, or arranged, to respond to the care and support needs, and the support needs of carers identified in Population Assessments. Area Plans must be published within a year of each Population Assessment and the first Plans are therefore required by April 2018.

5.6 The first West Wales Area Plan is currently being drafted and will be brought to statutory partner agencies for sign-off in early 2018.

## **RECOMMENDATIONS**

That the Committee:

1. Notes statutory requirements under Part 9 of the SSWBWA and partnership arrangements in place within West Wales to meet these requirements





## **West Wales Regional Partnership Board**

### **Terms of Reference**

#### Background

Statutory guidance for Part 9 of the Social Services and Wellbeing (Wales) Act 2014 and the Partnership Arrangements (Wales) Regulations 2015 set out the requirements, purpose and responsibilities of the new Regional Partnership Boards.

These Terms of Reference reflect the above requirements and set out local arrangements for the West Wales Regional Partnership Board ("the Board").

#### Purpose and role

1. To take steps to secure strategic planning and partnership working between Carmarthenshire County Council, Pembrokeshire County Council, Ceredigion County and Council and Hywel Dda University Health Board (together the "Statutory Partners") and to ensure Statutory Partners:
  - Discharge duties under Part 9 of the Social Services and Wellbeing (Wales) Act;
  - Set regional priorities; and
  - Identify and respond to opportunities for collaboration and integration in the delivery of health, social care and wellbeing in West Wales.
2. To oversee delivery of regional priorities and unblock obstacles to successful collaborative working.
3. To produce an Annual Report for Welsh Ministers on delivery of the Board's objectives;
4. To prioritise the integration of services in relation to:

- Older people with complex needs and long-term conditions, including dementia
  - People with learning disabilities
  - Carers, including young carers
  - Integrated Family Support Services
  - Children with complex needs due to disability or illness;
5. Over time, to extend the provision of integrated services by the Statutory Partners beyond the priority areas identified in the Statutory Guidance;
  6. To ensure the Statutory Partners have appropriate arrangements in place across the region to:
    - Respond to the advocacy requirements of individuals
    - Offer Information, Advice and Assistance services which are accessible and suit the needs of individuals
    - Promote the development of social enterprises, cooperatives, user-led services, third sector and not for profit delivery models
  7. To require the Statutory Partners to undertake a Population Assessment each electoral cycle, as required under section 14 of the Social Services and Wellbeing (Wales) Act and implement plans at local authority and regional level as required under section 14A;
  8. To consider the Population Assessment and determine where the integrated provision of services, care and support will be most beneficial within the region. This should be informed by the views of service users.
  9. To ensure that the Statutory Partners establish pooled funding arrangements for family support functions and, from April 2018, for care home accommodation for adults;
  10. To consider whether any functions exercised jointly in response to the Population Assessment should be the subject of pooled fund arrangements and recommend the same to Statutory Partners;
  11. To put in place mechanisms to ensure effective management of the Integrated Care Fund (ICF), ensure funded schemes achieve identified outcomes on time and on budget and ensure 'due diligence' is exercised

before utilising any part of the funding to provide a grant or procure services from third parties.

12. To consolidate the development of Integrated Family Support Services and require the Statutory Partners to establish an Integrated Family Support Team;
13. To provide strategic direction to ensure that information is shared and used effectively to improve the delivery of services, care and support, using technology and common systems to underpin this;
14. To ensure Statutory Partners review existing formal partnerships across health and social care in West Wales, strengthen governance as required and identify opportunities for new partnership arrangements at local authority and regional level;
15. To develop an integrated approach to delivering services for children with complex needs, due to disability or illness and for children and young people with mental health problems. This includes transition arrangements from children to adult services.
16. To ensure that Statutory Partners provide sufficient resources to support the partnership arrangements in accordance with section 167 of the Act;
17. To consider what additional or alternative arrangements may be required to integrate services to improve outcomes for individual and/or make more effective use of resources. This should also include consideration of what arrangements would be more effective at a national, rather than regional or local level.
18. To require the Statutory Partners to agree an annual regional budget to support delivery of agreed priorities and agree to any reallocation of resources within the course of the year to support revised priorities;
19. To require that the Statutory Partners ensure the agreed priorities reflect specific duties within the Social Services and Wellbeing (Wales) Act and facilitates service transformation across the region through effective collaborative working, sharing of practice and comparative analysis;
20. To report on progress and delivery to the three Public Service Boards;

21. To maintain formal links with Public Service Boards in Carmarthenshire, Ceredigion and Pembrokeshire, the Mid Wales Healthcare Collaborative and the 'A Regional Collaboration for Health (ARCH)' programme;
22. To ensure that Statutory Partners meet accountability requirements to the Welsh Government regarding deployment of grant funding;
23. To require the Integrated Programme Delivery Board (being a board of the Statutory Partners) scrutinise activities to support delivery of the Board's priorities, deploy resources appropriately, monitor delivery and provide reports when required to the Regional Partnership Board;
24. To take a regular view on whether regional governance arrangements are effective in promoting collaboration and facilitating delivery of the Board's priorities;
25. To ensure the Statutory Partners make appropriate arrangements for service user and carer engagement in the development and delivery of the regional programme and Partnership Plan.

#### Delegated powers and authority

26. The Board is authorised by the partner agencies to ensure delivery of the requirements of Part 9 of the Social Services and Wellbeing (Wales) Act. Autonomous decision-making powers will be ascribed to the Board where appropriate to facilitate delivery of its responsibilities. Any such delegation of powers will be agreed separately by partner agencies before being enacted. In all other areas, decisions taken by the Board will be required to be taken through decision-making process of partner agencies to obtain ratification.

#### Operation

27. The Board will meet every two months.
28. The Board will develop and maintain strategic links with three Public Service Boards within the region.
29. The Board will receive regular exception reports on activities undertaken to support delivery of its priorities.

30. Appropriate reporting links will be established and maintained with the Powys Regional Partnership Board in relation to areas of shared responsibility and interest.

### Membership

31. The Board will comprise the minimum membership as set out in the Code of Practice, namely:

- At least one elected member of each of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council;
- At least one member of Hywel Dda University Health Board;
- The persons appointed as Directors of Social Services under section 144 of the Act in respect of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council;
- An executive of Hywel Dda University Health Board;
- At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board;
- At least one person to represent people with needs for care and support in the area covered by the Regional Partnership Board; \*
- One person to represent carers in the area covered by the Regional Partnership Board; \*
- One representative of the Carmarthenshire, Ceredigion and Pembrokeshire Voluntary Services Councils;
- One representative of a national third sector organisation. \*

32. Those members marked with a \* will be selected through an external appointments process.

33. Additional members may be co-opted onto the Board at any time, by agreement of its Members, to support delivery of its business.

### Chairing arrangements

34. The Chair and Vice Chair will be formally appointed by the Board for a one year term from the date of appointment. The next appointments will be made in July 2017.

### Quorum

35. In order for the meetings to proceed and actions to be agreed, a minimum of two Local Authorities and the Local Health Board will need to be represented.

### Deputies

36. Each representative will identify a named deputy to participate in Board meetings should they be unable to attend. It is the responsibility of the Board member to ensure that are represented in the event of unavoidable absence from a meeting. Should the representative and the deputy be unable to attend, an alternative representative will be agreed by the Chair in advance of the meeting.

### Secretariat

37. The secretariat will be provided by the Regional Collaboration Unit, hosted by Carmarthenshire County Council.

38. Agendas and supporting papers will be circulated a minimum of 5 working days in advance of meetings. Agenda items should be submitted to the Chair at least one calendar month before each meeting.

39. Items for consideration under 'Any Other Business' will be agreed in advance with the Chair.

40. Agendas, minutes and supporting papers will be made available to the public via the West Wales Care Partnership website

### Review

41. These terms of reference will be reviewed next in **December 2017**.

## **Annexe**

### Membership

At least one elected member of each of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council

Councillor Jane Tremlett (Carms) **VICE CHAIR**  
Councillor Catherine Hughes (Ceredigion)  
Councillor Tessa Hodgson (Pembrokeshire)

At least one member of Hywel Dda University Health Board

Bernadine Rees OBE

The persons appointed as Directors of Social Services under section 144 of the Act in respect of Carmarthenshire County Council, Ceredigion County Council and Pembrokeshire County Council

Jake Morgan (Carmarthenshire)  
Sue Darnbrook (Ceredigion) **CHAIR**  
Jonathan Griffiths (Pembrokeshire)

An executive of Hywel Dda University Health Board

Sarah Jennings  
Jill Paterson

At least one person who represents the interests of care providers in the area covered by the Regional Partnership Board

Melanie Minty (Care Forum Wales)

At least one person to represent people with needs for care and support in the area covered by the Regional Partnership Board

Alan Thomas  
James Tyler

One person to represent carers in the area covered by the Regional Partnership Board

Steven Griffiths

One representative of the Carmarthenshire, Ceredigion and Pembrokeshire Voluntary Services Councils

Hazel Lloyd Lubran (Ceredigion Association of Voluntary Organisations)

One representative of a national third sector organisation

Currently vacant (as at November 2017)

Others:

National workforce and improvement

Cathryn Thomas (Social Care Wales)