

Environmental and Public Protection Scrutiny Committee Actions 2017-2018

Ref No	Meeting Date	Recommendation / Action / Referral	Description	Progress Update	Member / Officer	Status
P&R 001-17/18	28th April 2017	Recommendation	Digital Transformation Strategy 2017-2020 - UNANIMOUSLY RESOLVED that the Strategy be endorsed subject to the inclusion of reference to elected members.	At its meeting on the 2nd May 2017, the Executive Board UNANIMOUSLY RESOLVED that the Digital Transformation Strategy 2017- 2020 be endorsed subject to the inclusion of reference to elected members.	Noelwyn Daniel	Completed
P&R 002-17/18	11th October 2017	Recommendation	Draft - Carmarthenshire County Council's Annual Report for 2016/17 - RESOLVED that the draft Annual Report, including the Second Year Progress Report on the Corporate Strategy, be received.	At its meeting on the 23rd October 2017, the Executive Board unanimously resolved to approve the report..	Paul R. Thomas/ Wendy Walters/ Noelwyn Daniel/ Linda Rees/ Jones/ Helen L Pugh	Completed
P&R 003-17/18	11th October 2017	Recommendation	2017/18 Well-being Objectives and Governance & Resources Departmental Performance Monitoring Report - RESOLVED 8.1 that the report be received; 8.2 that a report on sickness absence be submitted to the next meeting; 8.3 that arrangements be made for the Committee members to visit the occupational health unit followed by an informal session on HR.	A report on sickness absence was considered at the meeting on 6th December 2016. The Committee visited the occupational health unit which was followed by an informal session on HR.	Paul R. Thomas/ Wendy Walters/ Noelwyn Danie/ Jonathan Fearn/ Linda Rees Jones/Helen Pugh	Completed
P&R 004-17/18	11th October 2017	Recommendation	Annual Treasury Management and Prudential Indicator Report 2016-2017 - UNANIMOUSLY RESOLVED to endorse the report.	At its meeting on the 20th September 2017, the Executive Board unanimously resolved to receive the report..	Chris Moore / Anthony Parnell	Completed
P&R 005-17/18	11th October 2017	Recommendation	Quarterly Treasury Management and Prudential Indicator Report 1st April 2017 to 30th June 2017 - UNANIMOUSLY RESOLVED to endorse the report.	At its meeting on the 23rd October 2017, the Executive Board unanimously resolved to approve the report.	Chris Moore / Anthony Parnell	Completed
P&R 006-17/18	11th October 2017	Recommendation	Revenue & Capital Budget Monitoring Report 2017/18 - UNANIMOUSLY RESOLVED to note the report.	At its meeting on the 23rd October 2017, the Executive Board unanimously resolved to receive the report..	Chris Moore	Completed
P&R 007-17/18	6th December 2017	Recommendation	Corporate Asset Management Plan and Office Accomodation Strategy Update UNANIMOUSLY RESOLVED 7.1 that the report be noted; 7.2 that the Environment and Public Protection Scrutiny Committee be requested to scrutinise expenditure on the proposed Towy Valley Cycle path.	Environment and Public Protection Scrutiny Committee requested to scrutinise expenditure on the proposed Towy Valley Cycle path.	Martin S. Davies	Completed

Environmental and Public Protection Scrutiny Committee Actions 2017-2018

P&R 008-17/18	6th December 2017	Recommendation	Annual Report 2016/17 on the Welsh Language UNANIMOUSLY RESOLVED to endorse the Annual report in relation to the Welsh language and the introduction of the Standards during 2016-17.	At its meeting on the 18th December 2017, the Executive Board unanimously resolved to receive and approve the report..	Wendy Walters/Llinos Evans	Completed
P&R 009-17/18	6th December 2017	Recommendation	Strategic Equality Plan Annual Report 2016-17 UNANIMOUSLY RESOLVED to recommend to the Executive Board that the report be approved.	At its meeting on the 18th December 2017, the Executive Board unanimously resolved to receive and approve the report..	Wendy Walters/Llinos Evans	Completed
P&R 010-17/18	6th December 2017	Recommendation	Carmarthenshire Public Services Board (PSB) Minutes - September 2017 UNANIMOUSLY RESOLVED 11.1 that the minutes of the PSB meeting held on the 14th September 2017 be received; 11.2 that the Executive Board be requested to ask the PSB partners to make a greater financial contribution towards the work of the PSB; 11.3 that the PSB's invitation to attend a future meeting be accepted.	11.2 referred to Executive Board 11.3 dates of PSB meetings sent to members	Gwyneth Ayers / Martin S. Davies	Completed
P&R 011-17/18	6th December 2017	Recommendation	Referral from Community Scrutiny Committee - Staff Sickness Levels UNANIMOUSLY RESOLVED that the Community Scrutiny Committee be advised that the Policy and Resources Committee has considered a report on attendance management incorporating sickness management.	Community Scrutiny to be informed of action taken.	Martin S. Davies	Completed
P&R 012-17/18	6th December 2017	Recommendation	Attendance Management Monitoring Report April 2017 to September 2017 UNANIMOUSLY RESOLVED 13.1 that the report be received; 13.2 that arrangements be made for a development session for members of the Policy and Resources Committee focussing on the issues raised above with a view to enabling members to gain a greater understanding of sickness management within the authority and schools and agreeing the type of data it wishes to see in future reports.	13.2 A development session on the 26th January 2018.	Paul R. Thomas	Completed

Environmental and Public Protection Scrutiny Committee Actions 2017-2018

P&R 013 17/18	12TH January 2018	ACTION	Carmarthenshire Public Services Board Annual Report 2016-17 - Barry Liles stated that he would look into the possibility of holding a meeting at a venue which could accommodate the full committee.	Chair of the Public Services Board [PSB], has agreed, in order that all members of the committee can observe a single PSB meeting, to hold the PSB meeting scheduled for the 8th March 2018 at the Caer Suite, Mid & West Wales Fire & Rescue Service Headquarters, Carmarthen, commencing at 2.00 p.m.	Gwyneth Ayers / Wendy Philips	Completed
P&R 014 17/18	7TH February 2018	ACTION	TREASURY MANAGEMENT POLICY AND STRATEGY 2018-19 - The Director of Corporate Services agreed to circulate a profile of loans borrowed;	Update required	Chris Moore	Outstanding
P&R 015 17/18	7TH February 2018	ACTION	QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT 1ST APRIL 2017 TO 31ST DECEMBER 2017 - The Director of Corporate Services agreed to ascertain progress on the conversion of traditional street lighting to LED under the interest free 'Invest-2-Save' funding	Update required	Chris Moore	Outstanding
P&R 016 17/18	7TH February 2018	ACTION	TRANSFORM, INNOVATE & CHANGE (TIC) PROGRAMME ANNUAL REPORT 2016/17 & BUSINESS PLAN 2017/18 - <ul style="list-style-type: none"> •The TIC Programme Manager agreed to provide examples of projects which had been undertaken which had not delivered efficiency savings; • It was suggested that the tables in the report indicating savings achieved should also include any costs incurred to achieve those savings; 	Actions will be progressed as part of a wider piece of work looking at the how efficiencies arising from TIC Projects are calculated and reported. This work is being undertaken as part of the development of the TIC Annual Report for 17/18 which will be reported to Scrutiny Committee early in the municipal year.	Jon Owen	Completed
P&R 017- 17/18	7th February 2018	Recommendation	CARMARTHENSHIRE WELL-BEING PLAN: THE CARMARTHENSHIRE WE WANT UNANIMOUSLY RESOLVED that the 'Carmarthenshire Well-being Plan – The Carmarthenshire we want – 2018-2023' be endorsed.	The Plan will be considered by the Executive Board on the 26th March 2018.	Gwyneth Ayers	Completed

Environmental and Public Protection Scrutiny Committee Actions 2017-2018

P&R 018-17/18	21st March 2018	ACTION	<p>REVENUE & CAPITAL BUDGET MONITORING REPORT 2017/18</p> <ul style="list-style-type: none"> Concern was expressed that 'vacant posts' were being used to balance budgets. The Director of Corporate Services agreed to provide details as to how long vacant posts listed in the report had remained unfilled particularly as there could be an impact on frontline services and other staff who might have to provide cover; In response to a query as to when the Corporate Savings Target within the Chief Executive's Department would be delivered the Director of Corporate Services advised that negotiations with the union over Standby were ongoing. He agreed to follow up the matter in regard to Health and Safety; 	Update required	Chris Moore	Outstanding
P&R 019-17/18	21st March 2018	Recommendation	<p>2017/18 WELL-BEING OBJECTIVES DEPARTMENTAL PERFORMANCE MONITORING REPORT QUARTER 3 - 1ST APRIL TO 31ST DECEMBER 2017</p> <p>UNANIMOUSLY RESOLVED that a report on sickness absence be submitted to the next meeting.</p>	A report on Attendance Management/ Sickness Absence is due to be submitted to the Committee on the 14th June 2018.	Paul Thomas / Cheryl Reynolds	Completed
P&R 020-17/18	21st March 2018	ACTION	<p>CORPORATE ENFORCEMENT POLICY</p> <ul style="list-style-type: none"> A concern was expressed that the penalties in themselves were not high enough to be a deterrent. The Environmental Protection Manager stated that she could provide details of the number of fines issued. She agreed also to look into a suggestion that enforcement officers should be less visible and attired in plain clothes; 	Update required	Sue Watts	Outstanding
P&R 021-17/18	21st March 2018	Recommendation	<p>CORPORATE ENFORCEMENT POLICY</p> <p>UNANIMOUSLY RESOLVED to recommend to the Executive Board that the amended Corporate Enforcement Policy be adopted from the 1st April 2018.</p>	At its meeting on the 26th March 2018, the Executive Board unanimously resolved to adopt the policy.	Sue Watts	Completed

Environmental and Public Protection Scrutiny Committee Actions 2017-2018

P&R 022-17/18	27th April 2018	Action	DRAFT NEW CORPORATE STRATEGY 2018-23 • In terms of Well Being Objective 14 ref. B4 and the targeting of specific areas to promote the welsh language it was pointed out that research based on the 2011 census had indicated areas where there had been a decline in the use of the Welsh Language and resources were being focussed accordingly. The Welsh Language Development Officer agreed to circulate more information in this regard;	Information circulated to Committee 31/5/18	Bethan James	Completed
P&R 023-17/18	27th April 2018	Action	DRAFT NEW CORPORATE STRATEGY 2018-23 • The Head of Financial Services agreed to follow up a query as to how well the Authority was meeting its target for the payment of invoices to small businesses;	Update required	Randal Hemingway	Outstanding
P&R 024-17/18	27th April 2018	Recommendation	DRAFT NEW CORPORATE STRATEGY 2018-23 RESOLVED to recommend to the Executive Board that the draft new Corporate Strategy 2018-23 be endorsed	Due to be considered by Executive Board on 4th June 2018	Wendy Walters	Completed
P&R 025-17/18	27th April 2018	Recommendation	CARMARTHENSHIRE COUNTY COUNCIL'S PROCUREMENT STRATEGY 2018/22 RESOLVED 6.1 that the draft Strategy be endorsed; 6.2 the Committee be kept apprised of any efficiencies and savings identified;	6.1 Due to be considered by Executive Board on 4th June 2018 ongoing 6.2	Helen Pugh	Completed
P&R 026-17/18	27th April 2018	Recommendation	CARMARTHENSHIRE COUNTY COUNCIL'S PROCUREMENT STRATEGY 2018/22 RESOLVED that the Director of Corporate Services be requested to circulate details on the latest position with regard to the governance of the Swansea Bay City Deal.	Update required	Randal Hemingway	Outstanding
P&R 027-17/18	27th April 2018	Recommendation	WELSH GOVERNMENT CODE OF PRACTICE - ETHICAL EMPLOYMENT IN SUPPLY CHAINS UNANIMOUSLY RESOLVED 7.1 to endorse the proposal to sign up to the Code; 7.2 the outcome of the 'pilot' be reported to the Committee.	7.1 Due to be considered by Executive Board on 4th June 2018 ongoing 7.2	Helen Pugh	Completed

Environmental and Public Protection Scrutiny Committee Actions 2017-2018

P&R 001-18/19	14th June 2018	Recommendation	<p>SICKNESS ABSENCE MONITORING REPORT - END OF YEAR 2017/18 UNANIMOUSLY RESOLVED 5.1 that that comparators be shown as percentages in future reports; 5.2 that arrangements be made for a further Member Development Session on Sickness Absence Monitoring with a view to members being apprised of the type of sickness data circulated to Departmental Management Teams.</p>	The session has been arranged for 2nd October 2018..	Paul Thomas / Cheryl Reynolds	Completed
P&R 002 18/19	14th June 2018	ACTION	<p>Carmarthenshire Public Services Board Annual Report 2016-17 The Corporate Policy and Partnership Manager agreed to circulate dates of future PSB meeting with a view to each member indicating their preference for attending as an observer. committee.</p>	Dates circulated to Members	Gwyneth Ayers	Completed