

EXECUTIVE BOARD
30TH JULY 2018

Carmarthenshire Revised Local Development Plan (LDP)

2018 - 2033

Advisory Panel – Minutes & Terms and Reference

Recommendations / key decisions required:

- To consider and note the content of the ratified minutes of the Advisory Panel meetings of November 9 2017, November 17 2017 and January 19 2018 inclusive (Appended).
- To consider and note the ratified Terms of Reference of the Advisory Panel (Appended).

Reasons:

- To reflect the requirements of the Advisory Panel terms of reference

Relevant scrutiny committee to be consulted Community Scrutiny Committee: N/A

Exec Board Decision Required	YES
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Council Decision Required	NO
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EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr Mair Stephens

Directorate : Environment

Name of Head of Service:

Llinos Quelch

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Designations :

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EXECUTIVE SUMMARY
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Carmarthenshire Revised Local Development Plan (LDP) 2018 - 2033 Advisory Panel – Minutes & Terms and Reference
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1. BRIEF SUMMARY OF PURPOSE OF REPORT.

This Report sets out 3 sets of minutes from the LDP Advisory Panel. These have been ratified to date by the Panel and are appended to this report. At the time of writing the Panel has convened 4 times, with a further meeting pencilled in for 17th July 2018.

The requirement to provide the Panel's minutes on a periodic basis to the Executive Board is set out within the Panel's Terms of Reference as appended. It should be noted that these Terms of reference were ratified at the first meeting of the Panel on 9th November 2017.

2. Background

The Advisory Panel is drawn up on a cross party basis from Members of the Council. The primary purpose of the Panel is to take political ownership of the LDP and ensure that the LDP plan making process is managed in accordance with those relevant procedures and protocols.

The Panel can scrutinise, critically evaluate and (where appropriate) arbitrate on opposing viewpoints which may emerge from the LDP Plan making process. The Panel can provide a platform for reaching a consensus (if at all practically possible) on key issues of policy and emerging plan proposals through to the adoption of the LDP.

It should be noted that the Executive Board, at its meeting on the 31st July 2017, approved the composition of the Panel. The composition is set out within the Panel's Terms of Reference.

3. Headline matters to emerge

The Panel has provided a steer in terms of the progression of the LDP Review Report, Draft Delivery Agreement and emerging Site Assessment Methodology / call for Candidate Sites.

The Panel has also provided a valuable platform for officers to discuss and consider the content of correspondence from the Cabinet Secretary for Energy, Planning and Rural Affairs with regards an invitation to prepare a Joint Local Development Plan for South West Wales.

The Panel has advised in relation to the membership and terms of reference of the LDP Key Stakeholder Forum. This Forum will provide a means to engage with a range of partners and organisations. The Panel also continues to advise officers as the plan making process proceeds towards the development of key issues and formative objectives.

DETAILED REPORT ATTACHED ?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: L Quelch

Head of Planning

Policy, Crime & Disorder and Equalities YES	Legal YES	Finance YES	ICT NONE	Risk Management Issues NONE	Staffing Implications NONE	Physical Assets NONE
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1 Policy, Crime & Disorder and Equalities

The LDP Delivery Agreement identifies the links and requirements necessary to ensure the Plan, and the processes in its preparation are compatible with Carmarthenshire County Council's well-being objectives. It also ensures alignment with the national Well-being Goals set out within the Well-being of Future Generations Act 2015.

Through its land use planning policies, the Revised LDP will seek to promote the principles of sustainability and sustainable development by facilitating the creation of communities and local economies which are more sustainable, providing access to local services and facilities and reducing the need to travel.

2. Legal

The preparation of the Revised LDP reflects the provisions of the Planning and Compulsory Purchase Act 2004, the requirements of the Planning (Wales) Act 2015 and secondary legislation in the form of the Local Development Plan (Regulations) Wales (As amended) 2015.

The preparation of the LDP will also have appropriate regard to other sources of primary and secondary legislation including the Environment (Wales) Act and the Well-being of Future Generations Act 2015.

3. Finance

Financial costs to date are covered through the financial provisions in place - including growth items and reserves. Should the Planning Division Budget not be in a position to provide further funding necessary to meet the statutory requirements to review and prepare a development plan then an application will be made for a further growth bid.

The Delivery Agreement, in making reference to such matters, outlines the Council's commitment to prepare and adopt an up-to-date LDP in accordance with the Council's statutory duty.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below
Signed: L Quelch Head of Planning

1. Scrutiny Committee

The Revised LDP is subject to periodic reporting subject to the specific preparatory stage.

2. Local Member(s)

There are 9 no. elected Members on the Panel. All members will be consulted through-out the preparation of the LDP.

3. Community / Town Council

These represent a statutory consultee in the preparation of the LDP.

4. Relevant Partners

Will be consulted through-out the preparation of the LDP.

5. Staff Side Representatives and other Organisations

Will be consulted through-out the preparation of the LDP.

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
LDP Review Report		http://www.carmarthenshire.gov.wales/media/1213042/ldp-review-report-english-version.pdf
LDP Reporting of Draft Delivery Agreement to full Council 13 June 2018 (item 8.8)		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=155&MId=1237&Ver=4
Candidate Site Consultation (consultation open until August 29 2018)		https://www.carmarthenshire.gov.wales/home/council-democracy/consultation-performance/current-consultations/invitation-for-candidate-sites-revised-carmarthenshire-local-development-plan-2018-2033/
Minutes of the Executive Board of 31 July 2017 (item 16)		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=131&MId=756&Ver=4