

AUDIT COMMITTEE

28TH SEPTEMBER 2018

COASTAL FACILITIES ACTION PLAN UPDATE

Purpose: To note the progress in implementing the Coastal Facilities Action Plan

RECOMMENDATIONS:

To approve progress and continued work objectives

REASONS:

A further progress report in 6 months' time was requested in the Audit Committee on 23rd March 2018.

Relevant scrutiny committee to be consulted: Not applicable

Exec Board Decision Required

NA

Council Decision Required

NA

Directorate: Communities

Name of Head of Service:

Ian Jones

Report Author:

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Designations:

Head of Leisure

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**EXECUTIVE SUMMARY
AUDIT COMMITTEE
28TH SEPTEMBER 2018**

COASTAL FACILITIES ACTION PLAN UPDATE

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

The attached Action Plan summaries the agreed work and progress to date by the Outdoor Recreation Team to improve its processes following the Internal Audit Summary presented initially to the Audit Committee on 22nd March 2016.

An update was also provided to Scrutiny committee on the 30th Sept 2016, the 6th January 2017, the 22nd March 2017 and the 29th September 2017.

Pembrey Country Park has had a subsequent Internal Audit in January 2018. As a result of this Audit Review the risk rating has been reduced to medium.

It should also be noted that the new staffing structure and financial expertise brought in to ensure the implementation and monitoring of appropriate controls has resulted in the reduced risk rating a post audit assurance level of 'acceptable'.

The Internal Audit highlighted a total of eight areas with seven being one star (minor issues) and one being two star (Control issues required to strengthen existing procedures). All of these issues are now being actioned.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Ian Jones

Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	YES	YES	YES	YES	YES

1. Legal

Appropriate advice has been sought from legal, Property management, Finance, Health and Safety, Internal Audit and Rick to ensure that revised procedures are legally compliant.

2. Finance

Significant focus of review to ensure that Financial Procedure Rules are fully complied with.

3. ICT

New technology is being introduced to improve standards and consistency.

4. Risk Management Issues

Increased focus on evaluating exposure to risk and addressing weaknesses identified.

5. Staffing Implications

The Action Plan has addressed concerns identifies especially with regards to recruitment and the safety of staff members.

6. Physical Assets

Leisure are working closely with colleagues in the Environmental Department to ensure proper arrangements for maintenance and control of physical assets.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Ian Jones

Head of Leisure

1. **Scrutiny Committee** Not applicable.
2. **Local Member(s)** Not applicable.
3. **Community / Town Council** Not applicable.
4. **Relevant Partners** Not applicable.
5. **Staff Side Representatives and other Organisations** Not applicable.

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Internal Audit Summary Report – Coastal Facilities and Draft Action Plan March 2016		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=179&Ver=4
Internal Audit Summary Report – Coastal Facilities and Draft Action Plan July 2016		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=445&Ver=4
Internal Audit Summary Report – Coastal Facilities and Draft Action Plan January 2017		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=644&Ver=4
Internal Audit Summary Report – Coastal Facilities and Draft Action Plan March 2017		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=697&Ver=4
Internal Audit Summary Report – Coastal Facilities and Draft Action Plan September 2017		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=1002&Ver=4
Internal Audit Summary Report – Coastal Facilities and Draft Action Plan March 2018		http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MId=1450&Ver=4