SWANSEA BAY CITY REGION JOINT COMMITTEE FORWARD WORK PROGRAMME
2018 -2019

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	EST. JOINT COMMITTEE MEETING DATE
Approval of SBCD Implementation Plan	Regional Office	Q4 2018
ESF Institutional Capacity Regional Bid	Regional Office	Q4 2018
Regional LFFN Bid	Swansea Council	Q4 2018
Business Engagement and Communication Strategy	Regional Office	Q4 2018
City Deal Regional Procurement Principles	Regional Office	Q4 2018
Revenue funding requirements	Accountable Body / Sect.151 Officer	Q4 2018
LA Borrowing requirements	Accountable Body / Sect.151 Officer	Q4 2018
Funding agreement template for Project Authority Lead and Delivery Lead	Accountable Body / Sect. 151 Officer	Q4 2018
Consideration of Yr Egin Business Case	Project Lead	Q4 2018
Consideration of Llanelli Life Science & Well-Being Village Business Case	Project Lead	Q4 2018
Consideration of Swansea Waterfront & Digital District Business Case	Project Lead	Q4 2018

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	EST. JOINT COMMITTEE MEETING DATE
Agree Monitoring and Evaluation Plan	Regional Office	Q4 2018
Consideration of Department for International Trade Welsh Portfolio	Regional Office	Q1 2019
Agree process and schedule for flow of finances to Local Authorities	Accountable Body / Sect.151 Officer	Q1 2019
Finalise model for NNDR	Accountable Body / Sect. 151 Officer	Q1 2019
Stakeholder communication plan	Regional Office	Q1 2019
Consideration of Skills & Talent Business Case	Project Lead	Q1 2019
Consideration of Digital Infrastructure Business Case	Project Lead	Q1 2019
Contracts register	Regional Office	Q2 2019
Consideration of Pembroke Dock Marine Business Case	Project Lead	Q2 2019
Consideration of ASTUTE Factory of the Future Business Case	Project Lead	Q2 2019
Consideration of Steel Science Business Case	Project Lead	Q2 2019
Consideration of Life Science & Well-Being Campus Business Case	Project Lead	Q2 2019
Consideration of Homes as Power Stations Business Case	Project Lead	Q3 2019
Consideration of CENGS Business Case	Project Lead	Q3 2019

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	RESPONSIBLE OFFICER	JOINT COMMITTEE MEETING DATE
Review KPI's	Joint Committee	Quarterly
Review Programme Risk Register	Joint Committee	Quarterly
Feedback and Recommendations from Joint Scrutiny	Joint Committee	Bi-Annually