

**28<sup>TH</sup> MARCH 2019**

**PROJECTS ISSUE LOG AND RISK REGISTER**

**RECOMMENDATIONS / KEY DECISIONS REQUIRED:**

**To inform the Joint Committee of the latest projects issue log and SBCD risk register.**

**To confirm process and timescales of reporting and escalating project risks which present significant or immediate risks to the delivery of the SBCD project and/or overall programme.**

**REASONS:**

**The Joint Committee requested that project issue logs and SBCD risk register be submitted to each Joint Committee meeting for consideration.**

**Report Author:**

**Helen Morgan**

**Designation:**

**Economic Development  
Manager  
Carmarthenshire County  
Council**

**Tel No.**

**01267 224902**

**E.Mail:.**

**HLMorgan@carmarthenshire.gov.uk**



# EXECUTIVE SUMMARY

## SWANSEA BAY CITY REGION JOINT COMMITTEE

### 28<sup>TH</sup> MARCH 2019

#### PROJECTS ISSUE LOG AND RISK REGISTER

The report includes;

#### 1. SBCE Programme Risk Register

A detailed Programme Risk Register has been developed for the Swansea Bay City Deal Programme (attached) and will be managed, revised and updated by the Regional Office. The risk register will be reviewed at each meeting of the Programme Board and Joint Committee and updated on a quarterly basis or as otherwise required.

This provides an overview of the programme and project risks, as detailed in the SBCE Implementation Plan. Each Swansea Bay City Deal project will carry its associated risks which will be mitigated throughout the application and delivery process. A detailed risk analysis will be undertaken for all projects by the Project Delivery Lead as part of the development of the 5 case business model process, with a project specific Risk Register established to assist in the ongoing management and mitigation of all risks. These will be available to Joint Committee as project business cases develop. A summary of key overarching project risks is included in the SBCE Implementation Plan approved in principle by the SBCE Joint Committee on 31<sup>st</sup> August 2018.

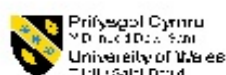
#### 2. SBCE Project Issues Log

Any risks which pose a potentially significant or immediate risk to the overall City Deal programme and/or project delivery will be highlighted and escalated to the Joint Committee via the monthly issue log. The issues log captures the most current position and will be updated and submitted to Programme Board and Joint Committee on a monthly basis.

DETAILED REPORT ATTACHED?

YES

- Project Issues Log – March 2019
- Programme Risk Register – January 2019



## IMPLICATIONS

Policy, Crime & Disorder and Equalities <b>NONE</b>	Legal  <b>Not at this stage</b>	Finance  <b>Not at this stage</b>	Risk Management Issues  <b>YES</b>	Staffing Implications  <b>NONE</b>
--	---------------------------------------	---	--	--

### Risk Management Issues

An agreed process to identify potential significant and/or immediate risks is required to strengthen the integrity of existing programme risk management arrangements. Although risk ownership for individual projects remains with the project lead and project lead authority this process will ensure that any risks and issues which pose a potentially detrimental risk to the overall City Deal are identified, mitigated and escalated to Joint Committee at the earliest possible stage.

## CONSULTATIONS

n/a

### Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

**THESE ARE DETAILED BELOW**

Title of Document	File Ref No.	Locations that the papers are available for public inspection/WEBSITE LINK
Swansea Bay City Deal Implementation Plan		Available from the Regional Office

