

28TH MAY 2019

PROJECTS ISSUE LOG AND RISK REGISTER

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To inform the Joint Committee of the latest projects issue log and SBCE risk register.

REASONS:

The Joint Committee requested that project issue logs and SBCE risk register be submitted to each Joint Committee meeting for consideration.

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EXECUTIVE SUMMARY

SWANSEA BAY CITY REGION JOINT COMMITTEE

28TH MAY 2019

PROJECTS ISSUE LOG AND RISK REGISTER

The report includes;

1. SBCD Programme Risk Register

A detailed Programme Risk Register has been developed for the Swansea Bay City Deal Programme (attached) and will be managed, revised and updated by the Regional Office. The risk register will be updated on a quarterly basis or as otherwise required. The Programme Board will review the risk register at every Board meeting and escalate key risks to the attention of Joint Committee via a risk register summary which will be tabled at every Joint Committee meeting. A copy of the full risk register and any further detail requested will also be sent to Joint Committee as required. This provides an overview of the programme and project risks, as detailed in the SBCD Implementation Plan. Each Swansea Bay City Deal project will carry its associated risks which will be mitigated throughout the application and delivery process. A detailed risk analysis will be undertaken for all projects by the Project Delivery Lead as part of the development of the 5 case business model process, with a project specific Risk Register established to assist in the ongoing management and mitigation of all risks. These will be available to Joint Committee as project business cases develop. A summary of key overarching project risks is included in the SBCD Implementation Plan approved in principle by the SBCD Joint Committee on 31st August 2018.

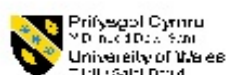
2. SBCD Project Issues Log

Any risks which pose a potentially significant or immediate risk to the overall City Deal programme and/or project delivery will be highlighted and escalated to the Joint Committee via the monthly issue log. The issues log captures the most current position and will be updated and submitted to Programme Board and Joint Committee on a monthly basis.

DETAILED REPORT ATTACHED?

YES

- Project Issues Log – May 2019
- Programme Risk Register – April 2019



IMPLICATIONS

Policy, Crime & Disorder and Equalities NONE	Legal Not at this stage	Finance Not at this stage	Risk Management Issues YES	Staffing Implications NONE
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Risk Management Issues

An agreed process to identify potential significant and/or immediate risks is required to strengthen the integrity of existing programme risk management arrangements. Although risk ownership for individual projects remains with the project lead and project lead authority this process will ensure that any risks and issues which pose a potentially detrimental risk to the overall City Deal are identified, mitigated and escalated to Joint Committee at the earliest possible stage.

CONSULTATIONS

n/a

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection/WEBSITE LINK
Swansea Bay City Deal Implementation Plan		Available from the Regional Office

