

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 11th JANUARY 2016

Environmental & Public Protection Task & Finish Group 2015/16 – Planning and Scoping Document

To consider and comment on the following issues:

- To consider and note the aims and scope of the work of the Task & Finish Group.
- To consider and note the key milestones for the completion of the work of the Task & Finish Group.

Reasons:

- The Task & Finish Group is required to report the progress of its work to the main scrutiny committee.

To be referred to the Executive Board for decision: **NO**

Executive Board Member Portfolio Holder:

Cllr. Pam Palmer (Communities and Council Business Manager)

Directorate: Chief Executive's	Designations:	Tel Nos. / E-Mail Addresses:
Name of Head of Service: Linda Rees-Jones	Head of Administration & Law	01267 224010 lrjones@carmarthenshire.gov.uk
Report Author: Matthew Hughes	Assistant Consultant	01267 224029 mahughes@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 11th JANUARY 2016

Environmental & Public Protection Task & Finish Group 2015/16 – Planning and Scoping Document

At its meeting on 15th May 2015, the Environmental & Public Protection Scrutiny Committee agreed to establish a task and finish group “to research different approaches to car parking charges that could be applied in the county”.

The members of the Group are:

- Cllr. Peter Cooper (Chair)
- Cllr. Alun Davies
- Cllr. Ivor Jackson
- Cllr. John Jenkins
- Cllr. Elwyn Williams

The study main aims of the study will be to:

- Research different approaches to car parking charges that could be applied in the county.
- To formulate recommendations for consideration by the Executive Board.

The Group held its first planning meeting on 24th September 2015 and nominated Cllr. Peter Cooper as chair. The Group discussed the scope of the review, key issues to be addressed, key stakeholders to be consulted and key milestones to be met. These details are outlined in the attached document.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees-Jones Head of Administration & Law

1. **Local Member(s)** – N/A
2. **Community / Town Council** – N/A
3. **Relevant Partners** – If required, representatives from partner organisations will be consulted as part of the Task & Finish Group’s review.
4. **Staff Side Representatives and other Organisations** – Officers from the Transport & Engineering Division (Environment Department) contributed to the development of the Planning and Scoping Document and will continue to support the work of the Task & Finish Group.

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Executive Board (28th September 2015)	Agenda & Minutes http://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=131&Mid=122&Ver=4
E&PP Scrutiny Committee (15th May 2015)	Minutes http://online.carmarthenshire.gov.uk/agendas/eng/ENMT20150515/MINUTES.HTM