

**STANDARDS COMMITTEE
11TH MATCH 2016**

REVISED DISPENSATION APPLICATION FORM

Recommendations / key decisions required:

To consider the report and approve the revised form for future use

Reasons:

The subject matter of this report falls within the remit of the Committee

Scrutiny Committee recommendations / comments:

Not applicable

Exec Board Decision Required NO

Council Decision Required NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr E Dole (Leader)

Directorate

Chief Executives

Name of Head of Service:

Linda Rees-Jones

Report Author:

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Designations:

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**EXECUTIVE SUMMARY
STANDARDS COMMITTEE
11TH MARCH 2016**

REVISED DISPENSATION APPLICATION FORM

Part 2 Paragraph 9.3 (f) of the Council's constitution provides for the Standards Committee to grant dispensations to councillors and co-opted members where they have a personal and prejudicial interest under the members' code of conduct.

Applications for dispensation are submitted on a standard form which aims to capture sufficient information to enable the committee to make an informed decision upon the application.

Officers have recently reviewed the content and layout of the application form in response to experience with its use and to reflect examples of good practice by other local authorities in Wales.

A copy of the revised form is attached to this report.

If the Committee approves the form it is proposed that it be translated and put into operation in time for the next scheduled meeting on the 10th June 2016 and be promoted at the Code of Conduct training events to be held in the summer.

DETAILED REPORT ATTACHED ?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: L. Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: L. Rees-Jones

Head of Administration and Law

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee

Not applicable

2. Local Member(s)

Not applicable

3. Community / Town Council

Not applicable

4. Relevant Partners

Not applicable

5. Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Legal file	DPSC-141	Legal Services, County Hall