Introduction

This plan is published to encourage and enable greater understanding between the Executive, all Councillors, the public and other stakeholders. It assists the Scrutiny Committees in planning their contribution to policy development and holding the executive to account.

The plan gives the public and stakeholders a chance to see the forthcoming major decisions to be made by the Executive Board and the County Council over the next 12 months. It is reviewed and published bi-annually to take account of changes and additional key decisions.

CHIEF EXECUTIVES							
Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council			
Paul Thomas Assistant Chief Executive	CIIr Mair Stephens	N/A	FEBRUARY	MARCH			
Wendy Walters, Assistant Chief Executive	Clir Pam Palmer		MARCH 2016				
Wendy Walters, Assistant Chief Executive	CIIr Pam Palmer		March 2016				
Wendy Walters, Assistant Chief Executive	CIIr. Mair Stephens	N/A	Feb 2016 Sept 2016	March 2016			
Wendy Walters, Assistant Chief Executive	Cllr Emlyn Dole		February 2016				
	Officer Paul Thomas Assistant Chief Executive Wendy Walters, Assistant Chief Executive Wendy Walters, Assistant Chief Executive Wendy Walters, Assistant Chief Executive Wendy Walters, Assistant Chief	Responsible OfficerExecutive Board MemberPaul Thomas Assistant Chief ExecutiveCllr Mair StephensWendy Walters, Assistant Chief ExecutiveCllr Pam PalmerWendy Walters, Assistant Chief ExecutiveCllr. Mair StephensWendy Walters, Assistant Chief ExecutiveCllr Emlyn Dole	Responsible OfficerExecutive Board MemberDate to ScrutinyPaul Thomas Assistant Chief ExecutiveCIIr Mair StephensN/AWendy Walters, Assistant Chief ExecutiveCIIr Pam PalmerN/AWendy Walters, Assistant Chief ExecutiveCIIr Pam PalmerN/AWendy Walters, Assistant Chief ExecutiveCIIr Pam PalmerN/AWendy Walters, Assistant Chief ExecutiveCIIr Pam PalmerN/AWendy Walters, 	Responsible OfficerExecutive Board MemberDate to ScrutinyDate to Executive BoardPaul Thomas Assistant Chief ExecutiveClIr Mair StephensN/AFEBRUARYWendy Walters, Assistant Chief ExecutiveClIr Pam PalmerMARCH 2016Wendy Walters, Assistant Chief ExecutiveClIr Pam PalmerMarch 2016Wendy Walters, Assistant Chief ExecutiveClIr Pam PalmerMarch 2016Wendy Walters, Assistant Chief ExecutiveClIr. Mair StephensN/AFeb 2016 Sept 2016Wendy Walters, Assistant Chief ExecutiveClIr. Mair StephensN/AFeb 2016 Sept 2016Wendy Walters, Assistant Chief ExecutiveClIr Emlyn DoleFebruary 2016			

EXECUTIVE BOARD FORWARD WORK PROGRAMME 2016/17

as at 7th March 2016

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Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council
CORPORATE ASSESSMENT ACTION PLAN		CIIr E. Dole/CIIr Pam Palmer		21 ST MARCH	N/a
QUARTERLY PERFORMANCE REPORT		Stephens/Cl	P & R Scrutiny SEPT MARCH	N/A	N/A
ARIP ANNUAL REPORT AND IMPROVEMENT PLAN		Cllr Emlyn Dole/Cllr Pam Palmer	JUNE	JULY 4TH	JULY 13TH
CORPORATE STRATEGY	Wendy Walters Assistant Chief Executive	Cllr Pam Palmer/Cllr Mair Stephens	P&R Scrutiny	JULY	SEPTEMBER

CHIEF EXECUTIVES							
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council		
BI-ANNUALLY	Gaynor Morgan Democratic Services Manager	CIIr Pam Palmer		MARCH SEPT			
ANNUAL REVIEW OF COUNCILLORS' & CO-	Gaynor Morgan Democratic Services		Democratic Services Cttee MARCH	APRIL	May AGM		
	Gaynor Morgan Democratic Services Manager	N/A	P&R JULY	N/A	SEPT / OCT		
ANNUAL REVIEW OF THE CONSTITUTION - CRWG	Linda Rees Jones Head of Administration 8 Law	N/A CRWG - FEB		APRIL	May AGM		
HOW CARMARTHENSHIRE'S RESULTS COMPARE TO OTHER COUNCILS IN WALES		CIIr Pam Palmer/CIIr Mair Step <mark>he</mark> ns		NOV	NOV		

CHIEF EXECUTIVES							
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council		
REVIEW OF THE CONSTITUTION (LEGISLATION CHANGES) - CRWG	Jones Head of	N/A CRWG - FEB	N/A	AS AND WHEN REQUIRED	AS AND WHEN REQUIRED		
CONFERENCE APPLICATIONS/REPORTS		Leader	N/A	N/A	N/A		
EUROPEAN FUNDING PROGRAMMES AND REGIONAL ENGAGEMENT TEAM PROGRESS	Interim	Clir Meryl Gravel	October				
SWANSEA BAY CITY REGION PROGRESS REPORT	Helen Morgan /	Clir Meryl Gravel	November	March 2016			
REVIEW OF COMMUNITY COUNCIL BOUNDARIES & ELECTORAL ARRANGEMENTS	Wendy Walters,	Cllr Pam Palmer	As and when required				

CHIEF EXECUTIVES						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
COUNCIL CONSULTATION & ENGAGEMENT STRATEGY - UPDATE	Wendy Walters, Assistant Chief Executive		As and w <mark>hen</mark> required	As and when required	As and when required	

	COMMUNITY SERVICES							
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny or other Cttee	Date to Executive Board	Date to County Council			
AFFORDABLE HOUSING DELIVERY PLAN	Robin Staines (Jonathan Morgan)	Cllr. Linda Evans	12/02/16	22/02/16	10/03/16			
CHS+ DELIVERING WHAT MATTERS (Previously known as HRA BUSINESS PLAN)	Robin Staines (Jonathan Morgan)	Cllr. Linda Evans	12/02/16	22/02/16	10/03/16			
CHARGING FOR FLEXI BEDS	Lyn Walters	Cilr. J. Tremlett		ТВА	ТВА			
AIR QUALITY (LLANELLI) (POST CONSULTATION)	Robin Staines Sue Watts	CIIr. Jim Jones	E&PP 15/04/2016	25/04/16	11/05/16			
AIR QUALITY (CARMARTHEN) (POST CONSULTATION	Robin Staines Sue Watts	Cllr. Jim Jones	E&PP 15/04/2016	25/04/16	11/05/16			

COMMUNITY SERVICES								
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny or other Cttee	Date to Executive Board	Date to County Council			
REVIEW OF ACCESS TO SOCIAL HOUSING POLICY (POST CONSULTATION)	Robin Staines Jonathan Willis	Cllr. Linda Evans	Community as part of consultation 15/01/16	21/03/16	13/04/16			
ANNUAL REPORT OF THE DIRECTOR OF SOCIAL SERVICES 2015/16	Jake Morgan	Cllr. Jane Tremlett	SCH&H 16/05/16 E&CS 23/05/16	20/06/16	13/07/16			
LATC BUSINESS CASE	Robin Staines		20/06/16??Joint with SC&H?	25/07/17	14/09/16			
CSSIW ANNUAL REVIEW AND EVALUATION OF PERFORMANCE FOR 2015/16	Jake Morgan	Cilr. Jane Tremlett	SC&H & E&CS Jnt	Dec 16	Jan 17			
MEETING THE REQUIREMENTS OF THE GYPSY & TRAVELLERS ACCOMMODATION NEEDS ASSESSMENT	Robin Staines (Rachel Davies)	Cllr. Linda Evans						

COMMUNITY SERVICES								
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny or other Cttee	Date to Executive Board	Date to County Council			
ANIMAL ESTABLISHMENT LICENSING FEES & CONDITIONS (POST CONSULTATION)	Robin Staines (Rachel Davies)	Cllr. Jim Jones						
TENANT VISION/ ENGAGEMENT PLAN (PRE- CONSULTATION)		Cllr. Linda Evans						
TENANT VISION/ ENGAGEMENT PLAN	Clare Tinkler							

CORPORATE SERVICES								
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council			
RESERVES STRATEGY	Chris Moore Director of Corporate Services	CIIr. D. Jenkins	APRILL 2016	MAY 2016	JUNE 2016			
BI-MONTHLY REVENUE AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	Cllr. D. Jenkins	N/A	APRIL JUNE SEPT NOV JAN MARCH	N/A			
QUARTERLY TREASURY MANAGEMENT AND PRUDENTIAL INDICATOR REPORT	Chris Moore Director of Corporate Services	CIIr D. Jenkins	N/A	MAY JULY OCT JAN	N/A			
BUDGET STRATEGY (Revenue)	Chris Moore Director of Corporate Services	CIIr D. Jenkins	ALL DEC/ JAN	NOV	N/A			
S YEAR CAPITAL PROGRAMME	Chris Moore Director of Corporate Services	Clir D. Jenkins	ALL DEC/ JAN	NOV	N/A			

CORPORATE SERVICES								
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council			
TREASURY MANAGEMENT POLICY AND STRATEGY	Chris Moore Director of Corporate Services	Cllr D. Jenkins	N/A	FEB	FEB			
FINAL BUDGET	Chris Moore Director of Corporate Services	CIIr D Jenkins	N/A	FEB	FEB			
HOUSING REVENUE ACCOUNT BUDGET AND RENT SETTING REPORT	Chris Moore Director of Corporate Services	CIIr D Jenkins	HOUSING	FEB	FEB			
COUNCIL TAX SETTING REPORT	Chris Moore Director of Corporate Services	CIIr D Jenkins	n/a	n/a	march			
COUNCIL TAX BASE	Chris Moore / John Gravelle	Cllr D Jenkins	N/A	NOV	MARCH			
Council Tax Reduction Scheme	Chris Moore / John Gravelle	Cllr D Jenkins	N/A	N/A	JAN			

CORPORATE SERVICES								
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council			
Council Tax Premiums - Vacant Properties & Second Homes	Chris Moore / John Gravelle	CIIr D Jenkins	TBC	MARCH 2016	MARCH 2016			
AND CAPITAL BUDGET MONITORING REPORTS	Chris Moore Director of Corporate Services	CIIr. D. Jenkins	N/A	APRIL JUNE SEPT NOV JAN MARCH	N/A			
MANAGEMENT AND PRUDENTIAL INDICATOR	Chris Moore Director of Corporate Services	Cllr D. Jenkins	N/A	MAY JULY OCT JAN	N/A			
(Revenue and Capital)	Chris Moore Director of Corporate Services	Cllr D. Jenkins	ALL DEC/JAN	NOV	N/A			
(Revenue and Capital)	Chris Moore Director of Corporate Services	CIIr D. Jenkins	ALL DEC/ JAN	NOV	N/A			

CORPORATE SERVICES							
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council		
POLICY AND STRATEGY	Chris Moore Director of Corporate Services	Cllr D. Jenkins	N/A	FEB	FEB		
NON-DOMESTIC RATES RETAIL RELIEF SCHEME	Chris Moore / John Gravelle	CIIr D Jenkins	N/A	JUN/JUL	N/A		
		Cllr D Jenkins	N/A	JULY/SEPT	N/A		
update on NPS)		Cllr D Jenkins	Draft to Scrutiny 22 nd April	JULY	N/A		
STRATEGY	Jonathan Fearn, Head of Corporate Property	Cllr D Jenkins	n/a	n/a	n/a		

CORPORATE SERVICES							
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council		
COMMUNITY ASSET TRANSFER – PARKS & PLAYGROUNDS	Jonathan Fearn, Head of Corporate Property	CIIr D Jenkins	n/a	23rd MAY	n/a		
CORPORATE ASSET MANAGEMENT PLAN 2016 - 2019	Jonathan Fearn, Head of Corporate Property	Cllr D Jenkins	22nd APRIL	23rd MAY	N/A		

EDUCATION & CHILDREN						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
MEP BIENNIAL REVIEW	Simon Davies, Schools Modernisation Manager	Cllr Gareth Jones	21/1/16	1/2/16	10/2/16	
MODERNISING EDUCATION PROGRAMME - QUARTERLY PROGRESS REPORTS	Simon Davies,	Cllr Gareth Jones	N/A	N/A	N/A	
Proposal to discontinue Copperworks Infants and Lakefield Primary Schools		Cllr Gareth Jones				
Request to consult on a proposal for the future provision of education in the area served by Llanedi CP School and instigate statutory procedures.	Simon Davies, Schools Modernisation Manager	Cllr Gareth Jones		11/04/16 (TBC)	11/05/16 (TBC)	

EDUCATION & CHILDREN						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
Request to consult on a proposal for the future provision of education in the area served by Llanmiloe CP and Tremoilet VC Schools and instigate statutory procedures.	Simon Davies, Schools Modernisation Manager	Cllr Gareth Jones	09/03/16 (TBC)	11/04/16 (TBC)	11/05/16 (TBC)	
Request to consult on a proposal for the future provision of education in	Simon Davies, Schools Modernisation Manager	Clir Gareth Jones	09/03/16 (TBC)	11/04/16 (TBC)	11/05/16 (TBC)	
Proposal to extend the age range of Ysgol Carreg Hirfaen from 4-11 to 3-11	Simon Davies, Schools Modernisation	Cllr Gareth Jones	0 <mark>9/03/</mark> 16 (TBC)	11/04/16 (TBC)	11/05/16 (TBC)	

EDUCATION & CHILDREN						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
Request to consult on a proposal to discontinue Llangennech Infants and Llangennech Junior School and create one welsh medium 3-11 primary school.	Simon Davies, Schools Modernisation Manager	Cllr Gareth Jones				
Proposal to extend the age range of Betws CP, Bynea CP, Pembrey CP and Pwll CP Schools from 4-11 to 3- 11 to support the seamless transition of pupils through the Flying Start programme to school admission.	Simon Davies, Schools Modernisation Manager	Cllr Gareth Jones	09/03/16 (TBC)	11/04/16 (TBC)	11/05/16 (TBC)	
	Simon Davies, Schools Modernisation Manager	Cllr Gareth Jones	6/7/15 & 21/01/16	1/9/15	14/10/15	

EDUCATION & CHILDREN						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
ACCOMMODATING LOOKED AFTER CHILDREN – COMMISSIONING & COSTAS	Stefan Smith Head of Children's Services	Cllr. G.O. Jones				
REVIEW OF SOCIAL WORK CASELOADS	Stefan Smith Head of Children's Services	Cllr. G.O. Jones				
EARLY YEARS REVIEW	Gareth Morgans Head of Education	Cllr. G.O. Jones				
DRAFT LOCAL CURRICULUM	Aeron Rees Head of Learner Programmes	CIIr. G.O. Jones				
FAMILY SUPPORT STRATEGY	Stefan Sm <mark>ith –</mark> Head of Children's Services	Cllr. G.O. Jones				
WELSH IN EDUCATION STRATEGIC PLAN	Gareth Morgans – Head of Education	Cllr. G.O. Jones				

EDUCATION & CHILDREN						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
CSSIW INSPECTION, EVALUATION & REVIEW OF LOCAL AUTHORITY SERVICES	Stefan Smith – Head of Children's Services	Cllr. G.O. Jones				
11-19 STRATEGIC REVIEW	Aeron Rees Head of Learner Programmes	Cllr. G.O. Jones	21/01/16	01/02/16	10/02/16	
SCHOOL IMPROVEMENT PANEL ANNUAL REPORT	Gareth Morgans – Head of Education	Cllr. G.O. Jones				
ELECTIVE HOME EDUCATION	Gareth Morgans – Head of Educ <mark>atio</mark> n	Cllr. G.O. Jones	09/03/16			
WELSH LANGUAGE & BILINGUALISM FOR CHILDREN WITH ADDITIONAL LEARNING NEEDS On hold	Gareth Morgans – Head of Education	Cllr. G.O. Jones	ТВС	TBC	TBC	
CORPORATE PARENTING & SAFEGUARDING PANEL ANNUAL REPORT	Stefan Smith – Head of Children's Services	Clir. G.O. Jones	14/04/16	14/04/16		

EDUCATION & CHILDREN							
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council		
PLAY SUFFICIENCY REPORT	Stefan Smith – Head of Children's Services	14/04/16		14/04/16			

ENVIRONMENT						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
DOG CONTROL ORDERS	Ruth Mullen Director of Environment /Head of Street Scene	Cllr T J Jones		21 ST March		
FLOOD RISK MANAGEMENT PLANS	Ruth Mullen Director of Environment /Head of Street Scene	Clir Hazel Evans		21 st March		
SCHOOL TRANSPORT APPEALS MECHANISM	Ruth Mullen Director of Environment / Steve Pilliner Transport & Engineering	Cilr Hazel Evans		April 16		
ROAD SAFETY PLAN	Ruth Mullen Director of Environment / Steve Pilliner Transport & Engineering	Clir Hazel Evans	June 16	June 16		

ENVIRONMENT						
Subject area and brief description of nature of report	Responsible Officer	Executive Board Member	Date to Scrutiny	Date to Executive Board	Date to County Council	
ROAD SAFETY INVESTMENT PROGRAMME	Ruth Mullen Director of Environment / Steve Pilliner Transport & Engineering	Cllr Hazel Evans	June 16	July 16		
	Ruth Mullen Director of Environment / Steve Pilliner Transport & Engineering	Clir Hazel Evans		February 17		
	Ruth Mullen Director of Environment / Steve Pilliner Transport & Engineering	Clir Hazel Evans		Nov		