

# **Social Care & Health Scrutiny Committee**

## **Forward Work Programme 2016/17 Briefing Paper**

**16th May 2016**

### **1. Purpose of the briefing paper**

The purpose of this paper is to inform the development of the Social Care & Health Scrutiny Committee forward work programme for 2016/17.

### **2. The purpose of the Forward Work Programme**

Article 6.2 of the County Council's Constitution states that: "Each scrutiny committee is required to develop and publish an annual forward work programme, identifying issues and reports to be considered during the course of a municipal year".

The development of a work programme:

- Provides an opportunity for members to determine the priority issues to be considered by their scrutiny committee over the course of the next year.
- Provides a focus for both officers and members, and is a vehicle for communicating the work of the Committee to the public. The programme (see end of report) will be published on the council's website and will be updated on a quarterly basis – [www.carmarthenshire.gov.uk/scrutiny](http://www.carmarthenshire.gov.uk/scrutiny) – and sent to key stakeholders for information. It will also be updated on a quarterly basis.
- Ensures agreement of provisional agendas for scheduled scrutiny meetings within the council diary. The programme is a flexible document that can be amended to reflect additional meetings and agenda items during the course of the year.

This briefing paper makes reference to issues emerging from the Executive Board's Forward Work Programme, a review of key issues to emerge from the Committee's work over the past year, together with any uncompleted scrutiny business from the Committee. This information, together with standard scrutiny items (e.g. budget consultation reports and performance monitoring reports) has informed the development of the briefing paper which provides a broad outline of suggested areas for the Social Care & Health Scrutiny Committee to consider.

Members will recall that the Committee held an informal planning session on the 11th April 2016 to consider the draft briefing paper and begin the process of formulating

the forward work programme for 2016/17. The topics discussed and suggestions made at this meeting have been included in this briefing paper for formal approval.

### 3. Membership and remit of the Committee

The Social Care & Health Scrutiny Committee has 14 members and has responsibility for the following services and issues:

- Social services for older people including nutritional standards
- Adults with learning disabilities
- Support for Carers
- Mental health services
- Safeguarding of Adults
- Integration of Health and Social Care Services
- Dementia Services
- Physical Disabilities
- Supporting People Programme

### 4. Social Care & Health Scrutiny Committee Forward Work Programme

#### 4.1 Performance & Progress Monitoring

Items within this section have been included to reflect the monitoring role of scrutiny and particularly to enable the Social Care & Health Scrutiny Committee to hold the Executive Board to account in key areas.

Included are standard scrutiny monitoring reports and monitoring of other key priority/risk areas that have been identified by the former scrutiny committees during last/previous years' work programmes.

<b>Item</b>	<b>Rationale</b>	<b>Frequency / Date</b>
Performance Monitoring Reports	<p>This is a standard 6-monthly report which allows members to undertake their monitoring role in relation to the relevant departments' services. The report also includes details of the compliments and complaints received by the relevant departments.</p> <p>Following agreement by the Scrutiny Chairs &amp; Vice-Chairs Forum, all the scrutiny committees will now receive performance monitoring reports for quarters 1 and 3 from 2016/17 onwards. The end of year position will be captured as part of the Council's Annual Report and Improvement Plan document.</p>	Every 6 months – 15th June 2016, 20th September 2016 and 6th March 2017

Revenue / Capital Budget Monitoring Reports	Standard item which allows members to undertake their monitoring role.	Quarterly – 15th June 2016 onwards
Actions & Referrals Updates	These quarterly updates provide details on progress made in relation to actions and requests from previous meetings.	Quarterly – 15th June 2016 onwards
SC&H Annual Report 2015/16	In accordance with Article 6.5 of the Authority's Constitution, each Scrutiny committee "must report annually to full Council on their workings and make recommendations for future work programmes taking account of resources available and amended working methods." This report will provide members with an overview of the Committee's work during 2015/16.	Annually – 15th June 2016
SC&H Scrutiny Committee Forward Work Programme 2016/17	The County Council's Constitution requires scrutiny committees to develop and publish annual forward work programmes that identify issues and reports to be considered during the course of the municipal year. Following the planning session held on 20th April, this report will enable the Committee to confirm its Forward Work Programme for 2016/17.	Annually – 16th May 2016
Mental Health Services	This update will enable the Committee to monitor the progress being made in relation to supporting people with mental health needs in the County. Representatives from the Hywel Dda University Health Board will also provide input for this item.	16th May 2016
Community Resilience in Carmarthenshire	This item will outline the definition of community resilience and why it is important in supporting the health and well-being of the residents of Carmarthenshire. It will include the priorities for community resilience activities, the work being undertaken to support this agenda and future intentions. It will also refer to matters discussed at previous Committee meetings during 2015/16 (e.g. reablement, loneliness).	16th May 2016
Annual Report of	This annual self-assessment report will	Annually – 23rd

Director of Social Services 2015/16	provide the Committee with an opportunity to scrutinise performance in relation to Social Services. This item will be considered at a joint-meeting with the Education & Children Scrutiny Committee.	May 2016
Hywel Dda Information & Consultation Strategy for Carers Annual Report 2015/16	The Welsh Government introduced the Carers Strategies Measure in 2012. The Measure determines that Local Health Boards and Local Authorities must work together to develop and implement a strategy that describes how Carers in the region will benefit from Information and Consultation. Health Boards are required to adopt a lead role and host the associated funding that supports the delivery of the strategies. This annual report is presented to the Committee for information and scrutiny as well as endorsement for submission to the Welsh Government.	Annually – 15th June 2016
Carers Action Plan	The Committee has played an active role in developing policy and monitoring progress in relation to supporting carers. This item will enable the Committee to monitor the effectiveness of the Carmarthenshire Carers Strategy.	15th June 2016
Safeguarding Adults from Abuse – Annual Report 2015/16	This is one of the Council's key priorities and in the past, the Scrutiny Committee has received regular updates on the issues and progress being made in developing robust processes to safeguard adults.	Annually – 20th September 2016
Extra Care Schemes	This will provide the Committee with an update on the Extra Care Schemes now operating within the County.	20th September 2016
Deprivation of Liberty Safeguards (DoLS)	The Deprivation of Liberty Safeguards (DoLS) (part of the Mental Capacity Act 2005) are aimed at ensuring that individuals in care homes, hospitals or supported living facilities are cared for in ways that do not inappropriately restrict their freedoms. This item will provide the Committee with an update on the latest developments.	20th September 2016
Commissioning	This item will provide the Committee	20th September

Framework for Domiciliary Care	with an overview of the commissioning framework for domiciliary care services including details of the inspection process undertaken by the Care & Social Services Inspectorate Wales (CSSIW).	2016
Information, Advice & Assistance (IAA)	The Social Services and Well-Being (Wales) Act came into force on 6th April 2016 with the aim of improving the well-being of people who need care and support, and carers who need support. The provision of Information, Advice and Assistance (IAA) to residents is a key component of the Act. This item will provide the Committee with details of the Authority's existing provision of and future plans relating to, Information, Advice and Assistance.	17th November 2016
CSSIW Local Authority Social Services Inspection Evaluation 2015/16	The Care & Social Services Inspectorate Wales (CSSIW) annually reviews the Council's performance in relation to social services. This is a key area for the Committee to monitor. This item will be considered at a joint-meeting with the Education & Children Scrutiny Committee.	Annually – 21st November 2016
Carmarthenshire Dementia Framework for Action	As part of the Joint Scrutiny Forum alongside the Community Health Council, Committee members produced a set of recommendations that are now helping to shape the way people living with dementia and their carers are supported. During the past few years, the Committee has monitored the progress being made. This item will provide the Committee with details of the next steps in developing dementia support services further. At its work programme planning session, the Committee requested an update from the Alzheimer's Society on the Ammanford Dementia Friendly and Supportive Community Initiative.	25th January 2017
Welsh in Social Care Services for Older People	At its meeting on the 20th January 2016, the Committee received an update on the Communities Department's progress with regards to the Welsh Government's Strategic Document 'More than Just	To be confirmed

	Words', which sets out the importance of the Welsh language when caring for older people. This second update, deferred from the previous work programme, will include a corporate response in relation to the training and 'up-skilling' of staff with regards to the Welsh language.	
--	---	--

### 3.2 Policy Development / Policy Review

Scrutiny committees can play a key role in contributing to the development of new policies by having early input into the shaping of a policy and providing evidence based proposals for the Executive Board to consider. The Committee itself may also request to undertake a review of a particular policy or strategy. The Committee can decide to undertake a review or develop a policy via a Task & Finish Group or as a Committee (over the course of 2-3 meetings).

Item	Rationale	Frequency / Date
Alternative Service Delivery Models in Social Care	This item will provide the Committee with an opportunity to comment on proposals for alternative service delivery models, as previously discussed at Committee meetings during 2015/16.	20th September and / or 17th November 2016
Revised Charging Policy	This item will provide the Committee with an opportunity to comment on a revised charging policy for social care services.	17th November 2016

### 3.3 Pre-Decision Scrutiny

This section provides an opportunity for members to contribute to future decisions of the Executive Board and / or Council.

Item	Rationale	Frequency / Date
CCC Annual Report 2015/16 and Draft Improvement Plan 2016/17	The Local Government (Wales) Measure 2009 requires the Authority to publish an annual plan of its key improvement objectives and an assessment of how it has performed in the previous year. This year the Welsh Government has allowed the Authority to publish them in a single report. The	Annually – 15th June 2016

	Committee will receive the elements of the plan and annual report that are relevant to its remit.	
Revenue Budget Setting 2017/18 to 2019/20	To provide members with an opportunity to consider and comment on the budget settlement, departmental service budgets and efficiency savings proposals.	Annually – 15th December 2016
Capital Programme Budget Setting 2017/18 to 2021/22	To provide members with an opportunity to consider and comment on the draft five-year capital programme.	Annually – 15th December 2016

### 3.4 Investigative Scrutiny

This section reflects scrutiny's role in undertaking 'light-touch' or 'in-depth' reviews of particular service areas or themes. There are a number of reasons why scrutiny committees may want to undertake a review of this nature. These include:

- Concerns about performance evidenced by previous scrutiny reports, or concerns expressed by members of the public about a particular issue.
- The need to explore opportunities for further development of a service offered by better and improved working with partners etc.
- To assist in assessing the impact of new legislation or guidance.

However, when selecting topics for review, the Committee may want to consider the following to facilitate the process of selection:

- The importance of the issue to the residents of the County
- The availability of resources
- Timeliness of the issue
- The expected value added to work of the Council by the review

At its forward work programme planning session, the Committee suggested that the topic of rural isolation be considered further as a potential task and finish review.

## 4. Development / Briefing Sessions and Site Visits

Development sessions or site visits will be arranged for scrutiny committees during 2016/17, as and when they are requested.

The Committee has suggested that the following sessions be held during the forthcoming year:

Topic	Details
Public Health Wales	At its meeting in November 2015, the Committee requested that a development session in relation to the work of Public Health Wales, be included in its work programme for 2016/17.
Adult Safeguarding & Commissioning	At its meeting in December 2015, the Committee requested that a development session in relation to the Adult Safeguarding & Commissioning service be included in its work programme for 2016/17. This may be held as an all-member development session.

The Committee has also requested that site visits be undertaken to:

- Tŷ Dyffryn Extra Care Scheme, Ammanford (once opened)
- Coleshill Centre for Economic Inclusion, Llanelli

## 5. Joint-Working Arrangements – Hywel Dda Community Health Council

The Social Care & Health Scrutiny Committee joined forces with the local Community Health Council in 2008 to form the Carmarthenshire Joint Health & Social Care Scrutiny Forum (the Forum). It was the first time in Wales that such a partnership had been established, the aim of which was to improve the joint scrutiny of health and social care services. Due to the national interest, the project received a small amount of Welsh Government funding to establish it and the Forum's early years were dedicated to developing skills, knowledge, relationships and governance arrangements.

Between 2012 and 2014, the Forum undertook two pieces of joint investigative work, the first on Dementia Support in Carmarthenshire, which culminated in a well-received report and set of recommendations that are now helping to shape the way people living with dementia and their carers are supported. The second study saw the Forum investigate the impact of the new Mental Health (Wales) Measure on services in Carmarthenshire.

However, at its planning session in April 2016, the Committee noted that these joint-arrangements had not been progressed during the past municipal year and that it would be beneficial to re-establish ties during the forthcoming year. In addition, the County Council recently received a letter from the new Chief Executive of the Board of Community Health Councils in Wales offering a presentation on the work of the councils. The Committee may therefore wish to consider holding a separate meeting for this purpose during the forthcoming year, along with the local Carmarthen Branch of the Community Health Council.



## 6. Committee Meeting Dates 2016/17

<b>Date</b>	<b>Venue</b>	<b>Time</b>
Monday 16th May 2016	Spilman Street Chamber	10:00am
<i>Monday 23rd May 2016 Joint with Education &amp; Children Scrutiny Committee</i>	<i>County Hall Chamber</i>	<i>2:00pm</i>
Wednesday 15th June 2016	County Hall Chamber	10:00am
Tuesday 20th September 2016	Spilman Street Chamber	10:00am
Thursday 17th November 2016	Spilman Street Chamber	10:00am
<i>Monday 21st November 2016 Joint with Education &amp; Children Scrutiny Committee</i>	<i>County Hall Chamber</i>	<i>2:00pm</i>
Thursday 15th December 2016	County Hall Chamber	2:00pm
Wednesday 25th January 2017	Spilman Street Chamber	10:00am
Monday 6th March 2017	Spilman Street Chamber	10:00am
Thursday 20th April 2017	Spilman Street Chamber	10:00am

*\* Please note that dates and locations of meetings are subject to change.*

## Social Care & Health Scrutiny Committee – Draft Forward Work Programme 2016/17

16 May 16	15 June 16	20 Sept 16	17 Nov 16	15 Dec 16	25 January 17	06 March 17	20 April 17
Mental Health Services	Draft CCC Improvement Plan 15/16 and Annual Report 14/15	Safeguarding Adults from Abuse - Annual Report 2015/16	Alternative Service Delivery Models in Social Care (Post-Consultation)	3-year Revenue Budget Consultation 2017/18 to 2019/20	Carmarthenshire Dementia Framework for Action	Budget Monitoring 2016/17	
Community Resilience in Carmarthenshire	Hywel Dda Info. & Consultation Strategy for Carers Annual Report 2015/16	Alternative Service Delivery Models in Social Care (Pre-Consultation)	Revised Charging Policy	5-year Capital Programme Consultation 2017/18 to 2021/22		Q3 Performance Monitoring 2016/17	
SC&H Forward Work Programme 2016/17	Carmarthenshire Carers Action Plan	Extra Care Schemes	Information Advice & Assistance (IAA)			Actions & Referrals Update	
	EOY Performance Monitoring 2015/16	Deprivation of Liberty (DoLS)	Budget Monitoring 2016/17				
	EOY Budget Monitoring 2015/16	Commissioning Framework	Actions & Referrals Update				
	SC&H Scrutiny Annual Report 2015/16	Q1 Performance Monitoring 2016/17					
	Actions & Referrals Update	Budget Monitoring 2016/17					

### Joint Meetings

Education & Children Scrutiny Committee (23rd May 2016) – Annual Report of Director of Social Services 2015/16

Education & Children Scrutiny Committee (21st November 2016) – CSSIW Local Authority Social Services Inspection Evaluation 2015/16