

# CABINET

**MONDAY 15<sup>TH</sup> APRIL 2024**

**PRESENT:** Councillor D. Price (Chair) (In Person)

**Councillors (In Person):**

C.A. Davies                                      L.D. Evans                                      P.M. Hughes                                      E.G. Thomas  
J. Tremlett

**Councillors (Remotely):**

G. Davies, A. Lenny and A. Vaughan-Owen

**Also in attendance as an observer (Remotely):**

Councillor D.M. Cundy

**Also Present (In Person):**

W. Walters, Chief Executive  
J. Morgan, Director of Community Services  
C. Moore, Director of Corporate Services  
L.R. Jones, Head of Administration and Law  
P.R. Thomas, Assistant Chief Executive (People Management & Performance)  
G. Morgans, Director of Education & Children's Services  
L. Jenkins, Cabinet Support Officer  
J. Jones, Head of Regeneration, Policy & Digital  
C. Higginson, Media Manager  
J. Owens, Democratic Services Officer  
M. Runeckles, Members Support Officer

**Also Present (Virtually):**

M. Evans Thomas, Principal Democratic Services Officer  
D. Hall-Jones, Member Support Officer  
A. Eynon, Principal Translator

**Chamber, County Hall, Carmarthen and remotely : 10.00 am - 10.18 am**

**1. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor H.A.L. Evans.

**2. DECLARATIONS OF PERSONAL INTEREST**

There were no declarations of personal interest.

Note: These minutes are subject to confirmation at the next meeting.

**3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETINGS OF THE CABINET HELD ON THE FOLLOWING DATES:-**

**3.1. 18TH MARCH 2024**

**UNANIMOUSLY RESOLVED** that the minutes of the meeting of the Cabinet held on the 18th March, 2024 be signed as a correct record.

**3.2. 25TH MARCH 2024**

**UNANIMOUSLY RESOLVED** that the minutes of the meeting of the Cabinet held on the 25th March, 2024 be signed as a correct record.

**4. QUESTIONS ON NOTICE BY MEMBERS**

The Chair advised that no questions on notice had been submitted by members.

**5. PUBLIC QUESTIONS ON NOTICE**

The Chair advised that no public questions had been received.

**6. EMPLOYMENT SAFEGUARDING (REVISED AND NEW POLICIES/ GUIDANCE)**

Cabinet considered a report detailing revisions made to the Authority's DBS Guidance which has been updated to include revised processes around risk assessments and escalation processes for non-compliant recruiters.

This more detailed guidance was updated following an audit undertaken by our Employment Safeguarding Officer and after consultation with managers and other key stakeholders including the Disclosure and Barring Service. The Corporate Safeguarding Group also made further revisions to ensure that the recent recommendations from Wales Audit are taken account of.

**UNANIMOUSLY RESOLVED**

- 6.1 that the revised DBS Guidance, updated to include revised process around risk assessments and escalation process for non-compliant recruiters, as appended to the report, be approved;**
- 6.2 that the following policies, as appended to the report, be adopted:-**
  - (1) Safer Recruitment Policy**
  - (2) Recruitment of Ex-Offenders Policy**

Note: These minutes are subject to confirmation at the next meeting.

## 7. TEN TOWNS PROGRAMME (REVENUE FUND)

Cabinet considered an application seeking financial assistance from the Ten Towns Programme Revenue Fund.

Newcastle Emlyn Town Council, on behalf of the 10 Towns Growth Plan Team, is seeking funding to support the development of both national and local events in Newcastle Emlyn to help raise the profile and increase visitors to the town and surrounding area. Funding is being sought to support British Cycling's Junior National Time Trial and National Road Race Championships in Newcastle Emlyn in June 2024. Having successfully hosted the Welsh Road Race Championships in 2022 and the Men's Road Race Championships in 2023, the announcement by British Cycling to host the 2024 Junior National championships in Newcastle Emlyn presented a significant opportunity for the town to raise its profile as a place to visit and stay. Local business will be engaged in the organisation of the event, thus ensuring that they are able to maximise visitor spend from the event.

**UNANIMOUSLY RESOLVED that the application made by Newcastle Emlyn Town Council for funding of £14,800 from the Ten Towns Revenue Fund be approved.**

## 8. TEN TOWNS PROGRAMME CAPITAL FUND - LLANYBYDDER

Cabinet considered an application seeking financial assistance from the Ten Towns Programme Capital Fund.

The application was submitted by the Old School Community Centre, a charity located in Llanybydder. The re-development of the community centre has been identified as a priority project in the town's economic growth plan as well as by the economic growth plan team. Funding is being sought to undertake refurbishment and repurposing of existing building which is currently in a state of disrepair. The project will create a centre that supports both the economic growth and social needs of the town through the development of:-

- A shared working space for small businesses to hire and utilise
- A learning & personal development hub
- Events facility hire
- Café

These elements will complement the existing community gym already operating from the centre which provides an income stream to ensure its sustainability.

**UNANIMOUSLY RESOLVED that the grant request of £100,000 from the Authority's 10 Towns Capital Fund and £74,294 from the Shared Prosperity Fund as part of the Rural Anchor programme, submitted by the Old School Community Centre, Llanybydder, be approved.**

Note: These minutes are subject to confirmation at the next meeting.

**9. MEMBERSHIP – PARC HOWARD COLLABORATION GROUP**

**UNANIMOUSLY RESOLVED** that Councillor Steve Williams be appointed to sit on the Parc Howard Collaboration Group (Joint with Llanelli Town Council).

**10. LABOUR GROUP CHANGES TO MEMBERSHIP OF CABINET ADVISORY PANELS**

Cabinet considered the following changes to membership of Cabinet Advisory Panels submitted by the Labour Group:-

- Councillor Edward Skinner to take the Vacant seat on the Development of the Local Development Plan Advisory Panel
- Councillor Anthony Leyshon to replace Councillor Dot Jones on the Rural Working Group Advisory Panel
- Councillor Lewis Davies to take the remaining vacant seat on the Rural Working Group Advisory Panel

**UNANIMOUSLY RESOLVED** that the proposed changes to membership of Cabinet Advisory Panels, as detailed above, be approved.

**11. ANY OTHER ITEMS OF BUSINESS THAT BY REASONS OF SPECIAL CIRCUMSTANCES THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100B(4)(B) OF THE LOCAL GOVERNMENT ACT, 1972.**

The Chair advised that there were no urgent items of business.

\_\_\_\_\_  
**CHAIR**

\_\_\_\_\_  
**DATE**

Note: These minutes are subject to confirmation at the next meeting.