



Environmental & Public Protection Scrutiny Committee Annual Report 2015/16

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Committee Membership 2015/16



Cllr. Peter Cooper
Chair
Saron
(Labour)



Cllr. Ivor Jackson
Vice-Chair
Llandovery
(Independent)



Cllr. Alun Davies
Saron
(Plaid Cymru)



Cllr. D.B. (Daff) Davies
Llansteffan
(Independent)



Cllr. Joseph Davies
Manordeilo
(Independent)



Cllr. Penny Edwards
Hengoed
(Labour)



Cllr. Colin Evans
Pontaman
(Labour)



Cllr. Andrew James
Llangadog
(Independent)



Cllr. John Jenkins
Elli
(Unaffiliated)



Cllr. Winston Lemon
Glan-y-Môr
(Plaid Cymru)



Cllr. Alan Speake
Carmarthen West
(Plaid Cymru)



Cllr. Siân Thomas
Pen-y-Groes
(Plaid Cymru)



Cllr. W.G. (Bill) Thomas
Lliedi
(Labour)



Cllr. Elwyn Williams
Llangynhwr
(Plaid Cymru)

Chair's Foreword

As the Chair of this Committee I take great pleasure in presenting this Annual Report of the Environmental & Public Protection Scrutiny Committee covering the period May 2015 to April 2016.

It has once again been an interesting and challenging year for this Committee and this report provides a valuable opportunity to reflect on our recent work whilst looking forward to the coming year. In light of the on-going efficiency climate, the forthcoming year will no doubt be more challenging but I am also confident that we will continue to play an important role in identifying service improvements and efficiencies.

The Committee received a wide range of reports and the varied work programme continues to reflect the wide range of services within our remit. These reports have again enabled us to gain an appreciation for the excellent work being carried out by officers within the different services.

In May 2015, the Committee established a task and finish group to research and review car parking charges in the County. The Group held a number of meetings during the review and after the report was considered and endorsed by this Committee in May 2016, the Executive Board also endorsed the report at its meeting in late July 2016.

The Committee considered and scrutinised a number of new and revised policies, with one joint meeting held with the Education & Children Scrutiny Committee in September 2015 to consider the proposal to charge for post-sixteen college/school transport.

In November 2015 we welcomed Ruth Mullen, the new Director of the Environment Services Department and we look forward to working

with her during the forthcoming year.

Members of this Committee have approached their work programme with commitment and enthusiasm so I would like to thank you all and I very much look forward to working with you over the coming year. I would particularly like to express my thanks to my Vice-Chair, Cllr. Ivor Jackson for his continued support and assistance and to the relevant Executive Board Members for their attendance and contribution at our meetings.

Finally I would like to thank all the officers for their valuable support, advice and guidance throughout the year.

*Cllr. Peter Cooper
Chair of Environmental & Public Protection
Scrutiny Committee*

Introduction

Purpose of Annual Report

The following report has been prepared in order to comply with Article 6.2 of the County Council's Constitution which states that a scrutiny committee must:

“Prepare an annual report giving an account of the Committee's activities over the previous year.”

The report:

- Provides an overview of the work of the Environmental & Public Protection Scrutiny Committee during the 2015/16 municipal year.
- Identifies key areas to be included in the Environmental & Public Protection Scrutiny Committee's 'Forward Work Programme' for 2016/17.

Number of Meetings

In all, the Environmental & Public Protection Scrutiny Committee met on 10 occasions between May 2015 and April 2016, one of which was a joint meeting with the Education & Children Scrutiny Committee in September 2015.

The Work Programme for 2014/15

In the main, meeting agendas were consistent with those outlined by the Forward Work Programme for 2015/16, which was confirmed by the Environmental & Public Protection Scrutiny Committee at its meeting on the 15th May 2015.

The Forward Work Programme (FWP) was

mainly based on key areas identified as objectives within the Integrated Community Strategy and Improvement Plan together with standard items such as performance and budget monitoring reports, action plan monitoring reports, and specific requests from the scrutiny committee itself. Additional reports were also requested by the scrutiny committee during the year and the Forward Work Programme was amended accordingly.

The development of the concept of the Forward Work Programme and the process for its agreement, has allowed each scrutiny committee to determine their own work agendas. The benefits of such an approach has led to an improved level of debate and input during scrutiny committee meetings.

The Committee's Remit

The Environmental & Public Protection Scrutiny Committee's key responsibilities are for:

- Visible front line services (e.g. highways, street cleaning, waste and recycling services, town-centre management, grounds maintenance, public conveniences, bus shelters and maintenance of car parks)
- Regional Waste Plan
- Transport
- Vehicle Maintenance
- Road Safety
- On/Off Street and Residents' Car Parking
- Conservation
- Shoreline Management & Coastal Protection
- Contaminated Land
- Public Protection (Air Pollution, Trading Standards, Pest control & Environmental Health)
- Community Safety
- Environmental Enforcement (e.g. litter)
- Planning Enforcement

Key issues considered during 2015/16

Standard Scrutiny Monitoring Reports / Items

Half-Yearly Performance Management Reports

- One of the principal roles of scrutiny committees is to monitor the performance of services and functions within its remit. They undertake this work mainly through the consideration of half-yearly performance monitoring reports and various action plan monitoring reports. The performance monitoring report provides a balanced picture of performance across the relevant service areas. The Committee considered the half-yearly performance reports for its remit at its meetings in June and November 2015.

Revenue & Capital Budget Monitoring Reports

- The Committee received regular quarterly reports on the revenue and capital budgets for the Technical Services Department, Public Protection Division and the Community Safety Team (which is based within the Chief Executive's Department).

RECOMMENDATION

At its meeting in February 2016, it was suggested that many of the Committee's questions in relation to budget monitoring reports were due to insufficient explanations provided in the 'main variance summaries' listed with each appendix. The Committee therefore resolved that officers be requested to provide more comprehensive explanations for under or overspends in future budget monitoring reports.

OUTCOME - The format of the budget monitoring reports has since been reviewed for the 2016/17 financial year with a clearer layout and more detail included as part of the main variance summaries.

RECOMMENDATION

At its meeting in November 2015, the Committee discussed the joint working between National Resources Wales and the Local Authority in relation to shellfish poaching. The Committee was informed that the Authority's officers did work alongside both National Resources Wales and the Welsh Government, both of whom had specific responsibility for different areas of the Carmarthenshire coastline. However, due to the size of the area in question, the coastline was difficult to monitor and police due to the lack of resources experienced by the relevant agencies involved. The Committee unanimously resolved that the Executive Board Member (Environmental & Public Protection) be asked to lobby the Welsh Government to allocate (in conjunction with the relevant agencies), additional resources to enable increased monitoring of the Carmarthen Bay area in order to prevent shellfish poaching.

OUTCOME: The Committee was informed that this matter is being continually discussed with neighbouring local authorities and other relevant agencies which are part of the Local Shellfish Liaison Action Group. The Group also includes officers from the Welsh Government.

Actions & Referrals Updates - During the course of the municipal year several requests for additional items were made by committee members to assist them in discharging their scrutiny role. In total, 21 recommendations / requests from the Environmental & Public Protection Scrutiny Committee were formally recorded. These quarterly reports were produced to give an update on progress and information was also circulated to members outside the formal committee meetings.

Performance / Progress Monitoring

Stray Horses - In May 2015, the Committee received an update on the Authority's on-going work to deal with stray horses as well as the new Control of Horses (Wales) Act 2014. The Committee was informed that since the previous report in January 2014, the incidences of straying horses being reported to the Authority had remained relatively constant. The Committee also noted the new powers available to Welsh local authorities under the new Act to seize, impound, sell, re-home, return, dispose of or destroy (by humane means) stray or abandoned horses after certain notifications had been issued, now meant that the time limit for which local authorities were obliged to retain such horses, had changed from 14 days to 7 days. The Committee expressed concern at the way in which legislation continued to be introduced without any additional funding to assist local authorities in its implementation.

RECOMMENDATION

The Committee unanimously resolved that the Executive Board be asked to write to the Welsh Government expressing the Committee's concern that legislation continued to be introduced without any additional funding being provided to assist local authorities in its implementation.

OUTCOME: The Executive Board Member for Environmental & Public Protection wrote to the Welsh Government in May 2015 outlining the Committee's concerns. A response from Rebecca Evans AM (Deputy Minister for Farming & Food) was received on the 30th June 2015.



Money Wise Online - In May 2015, the Committee also received an update on the Money Wise financial education initiative aimed at increasing the financial capability of the residents of Carmarthenshire. Members were informed that it was initially developed as a paper-based scheme by Carmarthenshire's Trading Standards Service following a review of poverty in the Local Authority by the Social Justice Scrutiny Committee in 2008/09. However by utilising confiscated funds via the Proceeds of Crime Act 2002 from prosecution of illegal trade, the original work books were developed into a web-based resource. The Committee also viewed a promotional video showing its use at Morfa CP School in Llanelli where it had also benefited the parents and members of the surrounding community. It was informed that expressions of interest in the product had been received from local authorities in North Wales and that it would also be showcased at the forthcoming National Trading Standards Conference in Bournemouth. The Committee welcomed the initiative and congratulated the officers on the work being undertaken.

Area Planning Board Report on Drug and Alcohol Misuse Strategy and Development 2014/15 - In June 2015, the Committee received the Area Planning Board's (APB) report for 2014/15 which provided an overview of its key areas of achievement and development in delivering the drug and alcohol misuse strategy. The report covered a range of areas, including an update on recent changes to commissioning arrangements and the provision of substance misuse services. The report also outlined the Board's achievements and impact during the year, its performance and outcome monitoring arrangements as well as priorities for 2015/16.

Task and Finish Group Action Plan Monitoring: Review of Substance Misuse Treatment Services - In June 2015, the Committee also received an action plan monitoring update outlining the implementation of the recommendations of its Task & Finish Group which had reviewed Substance Misuse Treatment Services in 2013/14.

Community Safety Partnership Annual Report 2014/15 - In September 2015, the Committee received the annual report from the Carmarthenshire Community Safety Partnership (CSP) which was presented by the Executive Board Member with responsibility for Police Liaison, Community Safety, Social Justice / Crime & Disorder (and Chair of the Partnership). The report included progress made in tackling crime and disorder during 2014/15 and updates from two key partners, namely the Mid & West Wales Fire and Rescue Service and Probation Services. It also highlighted key areas of partnership working and current priorities for the multi-agency action groups which were driving forward the community safety agenda. The Chief Inspector from Dyfed-Powys Police was also present in attendance for this item.

Substance Misuse Services Visits Update - In September 2015, the Committee also considered an update on the visits made by the Executive Board Members, with responsibility for substance misuse and health and social care, to substance misuse service providers. The visits had been undertaken in response to a recommendation by the Committee's Task & Finish Group, following its review of Substance Misuse Services during 2013/14.

RECOMMENDATION

The Committee resolved that the Chair of the Task & Finish Group (during the Substance Misuse Review) accompanied the Executive Board Members on future visits.

OUTCOME - The committee's request was noted and Cllr. Jackson will be invited to attend future visits.

Highways Update - In January 2016, the Committee received for consideration, an update on the Highways Service. The report included the services provided, details of the review to date and future service proposals.



Rural Conservation Unit Update - At its meeting in January 2016, the Committee received an annual report on the work of the Rural Conservation Business Unit during 2015. Members were reminded of the Unit's services, including the provision advice to other Council departments as well as the general public on matters relating to landscape, trees, woodlands, hedgerows, biodiversity and common land. Key highlights from the previous year were also noted and these included the Coed Cymru partnership, the implementation of the Tree Safety Strategy, the Caeau Mynydd Mawr Special Area of Conservation (SAC) Project and the Carmarthenshire Bogs Project which involved a high level of quality research input from Swansea University.



Pre-Decision Scrutiny

Dog Control Orders: Anti-Social Behaviour, Crime and Policing Act 2014 - In June 2015, the Committee considered a report summarising the responses received following an informal public consultation exercise which had been undertaken between March and May 2015 to gather the views of all stakeholders on the issue of irresponsible dog ownership and the various powers available to the Authority to tackle the problem. Following the consultation, revised proposals were being presented to the Committee for its consideration.

RECOMMENDATION

The Committee unanimously resolved that the proposals outlined in the report be endorsed for consideration by the Executive Board, subject to the inclusion of the following additional proposals:

- An order for dogs to be kept on leads at all times on all sports pitches, parks and playgrounds
- An order for dogs to be kept on leads at all times on all public highways.

OUTCOME - The Executive Board considered this item at its meeting on the 13th July 2015. Following consideration of the report, the Board unanimously resolved to commence the statutory order making process in order to allow the proposed public space protection orders (PSPOs) to be implemented, subject to further formal consultation. The Board also agreed that the E&PP Scrutiny Committee's additional two recommendations be considered in 6 months.

Waste Service: Defining the strategic direction and the transition from 60% to 70% recycling -

In May 2015, the Committee considered a report outlining the Environment Department's proposals for the future strategic direction of its waste. The report outlined proposals in relation to both the collection and disposal of waste and included a series of recommendations for the Committee to consider and comment upon.

RECOMMENDATIONS

The Committee resolved that the recommendations outlined in the report be endorsed for consideration by the Executive Board, subject to the following amendments:

- Recommendation 5 – Termination of the current green/garden waste kerbside collection service when the new vehicles and routes are introduced (from April 2016), subject to an extension of the compost bins scheme in order to off-set the impact of terminating the service.
- Recommendation 6 – A kitchen caddy food bin liner trial be introduced from Autumn 2015 with the aim of increasing the participation in food waste recycling.

OUTCOME - The matter was considered by the Executive Board at its meeting on the 27th July 2015. The Board unanimously resolved that the introduction of kitchen caddy food bin liners as a trial in specific targeted areas from Autumn 2015 with the aim of assessing their effectiveness in increasing participation in food waste recycling, prior to making a decision on a wider roll-out to all households, be approved. It also agreed to review the current green/garden waste kerbside collection service in order to ascertain whether it could be run satisfactorily on a commercial basis.

The Environment Act 1995: Public consultation on Carmarthen Air Quality -

In April 2016, the Committee considered an update on the consultation process undertaken in relation to a proposal to declare an Air Quality Management Area (AQMA) within Carmarthen. The Committee noted that it had previously been consulted on the proposal at its meeting in April 2015. The report outlined the responses received during the consultation period which commenced on the 5th October 2015 and ended on the 30th November 2015.

RECOMMENDATIONS

The Committee unanimously resolved that the report be received and that the Executive Board be recommended to endorse:

- The proposal to issue an Order designating the boundary of an Air Quality Management Area, (AQMA), for Carmarthen as illustrated in report;
- The proposal to set up a Steering Group made up of all relevant stakeholders to assist in the development of an Action Plan and;
- The proposal to develop an Action Plan in accordance with legislative requirements that will pursue the improvement of air quality and the reduction of nitrogen dioxide levels within the AQMA.

OUTCOME - At its meeting on the 25th April 2016, the Executive Board unanimously resolved that the proposals be endorsed for consideration by County Council. At its meeting on the 11th May 2016, County Council unanimously resolved to adopt the Board's recommendations.

The Environment Act 1995: Public consultation on Llanelli Air Quality - In April 2016, the Committee also considered an update on the consultation process undertaken in relation to a proposal to declare an Air Quality Management Area (AQMA) within Llanelli. The Committee noted that it had previously been consulted on the proposal at its meeting in April 2015. The report outlined the responses received during the consultation period which commenced on the 5th October 2015 and ended on the 30th November 2015. No specific objections had been received in respect of setting the boundary and the need to designate an AQMA.

RECOMMENDATIONS

The Committee unanimously resolved that the report be received and that the Executive Board be recommended to endorse:

- The proposal to issue an Order designating the boundary of an Air Quality Management Area, (AQMA), for Llanelli as illustrated in report;
- The proposal to set up a Steering Group made up of all relevant stakeholders to assist in the development of an Action Plan and;

- The proposal to develop an Action Plan in accordance with legislative requirements that will pursue the improvement of air quality and the reduction of nitrogen dioxide levels within the AQMA.

OUTCOME - At its meeting on the 25th April 2016, the Executive Board unanimously resolved that the proposals be endorsed for consideration by County Council. At its meeting on the 11th May 2016, County Council unanimously resolved to adopt the Board's recommendations.



Policy Development and Review

Review of locally set fees in the Environmental Health and Licensing Section - In December 2015, the Committee considered the review of locally set fees in relation to the Environmental Health and Licensing Section which included stake-holders views on the proposed fees.

RECOMMENDATIONS

The Committee resolved to recommend to Executive Board that:

- The proposed hackney carriage and private hire fees in Appendix 1 be advertised for a period of 28 days as required by the Local Government (Miscellaneous Provisions) Act 1976 for persons to submit objections. Where there are no objections, the fees shall be implemented from the 1st April 2016.
- The remainder of the fees in Appendix 1 be advertised for a period of 28 days and that the reviewed fees be implemented from the 1st April 2016.

OUTCOME - At its meeting on the 9th February 2016, County Council resolved to approve amended Statement of Licensing Policy.

Review of Gambling Policy - At its meeting in December 2015, the Committee considered a report outlining the review and revision of the County Council's Gambling Policy.

RECOMMENDATION

The Committee resolved to recommend to Executive Board that the amended Gambling Policy be approved.

Review of Statement of Licensing Policy (Licensing Act 2003) - In December 2015, the Committee also considered the Review of Statement of Licensing Policy noting that the revised Licensing Policy document reflected the results of the consultation and review process.

RECOMMENDATIONS

The Committee resolved that:

- The amended Statement of Licensing Policy be approved for consideration by the Executive Board.
- The existing Cumulative Impact Policy be retained for Station Road Llanelli as detailed in Section 10 of the attached policy.
- Further evidence be gathered in relation to the possible adoption of a Cumulative Impact Policy for Lammas Street, Carmarthen as a result of responses to the consultation exercise.

OUTCOME - At its meeting on the 9th February 2016, County Council resolved to approve the amended Statement of Licensing Policy and that the existing Cumulative Impact Policy be retained for Station Road Llanelli as detailed in section 10 of the policy. County Council also approved the proposal that further evidence be gathered in relation to the possible adoption of a Cumulative Impact Policy for Lammas Street, Carmarthen as a result of responses to the consultation exercise.

OUTCOME - At its meeting on the 9th February 2016, County Council resolved to approve the amended Gambling Policy, taking into account the Gambling Commission's updated guidance.



Road Safety Strategy - In April 2016, the Committee considered the draft of Carmarthenshire County Council's second Road Safety Strategy for 2016-20. Members were informed that the Authority would continue to invest in road safety through funding of road safety education, evaluation and engineering and continued support for enforcement action by the Police. Officers would also continue to engage in collaboration and partnership working to deliver road safety education initiatives and identify sites for enforcement and engineering intervention.

RECOMMENDATION

The Committee unanimously resolved that the action measures outlined in the Road Safety Strategy for 2016-20 be endorsed for consideration by the Executive Board.

OUTCOME - At its meeting on the 26th July 2016, the Executive Board unanimously resolved to endorse the strategy.

Consultation

Carmarthenshire County Council's Annual Report 2014/15 and Improvement Plan 2015/16 - In June 2015, the Committee considered the Council's draft Annual Report for 2014/15 and Improvement Plan for 2015/16. The Local Authority must publish an Improvement Plan as soon as it is reasonably practicable after the start of the financial year and publish an Annual Report on past performance by the end of October each year. Each scrutiny committee is afforded the opportunity to consider these items in relation to their specific work areas.



Sustaining Post-Sixteen College/School Transport - In September 2015, the Committee held a joint-meeting with the Education & Children Scrutiny Committee in order to consider a proposal to charge for post-sixteen college/school transport. The report was presented to members of both committees in order that they might offer comments, as part of the formal consultation process.

The Committee declined to endorse the proposal outlined in the report and it was proposed that prior to proceeding further, the

Executive Board request further details from the other Welsh local authorities who had already implemented charges for post-sixteen transport, to clarify how these had been implemented and their effect on post-sixteen education in the long term.

RECOMMENDATION

It was unanimously resolved that the Executive Board be requested to ask the other Welsh local authorities for full details of how they implemented charges for post-sixteen transport and seek clarification as to whether these had affected post-sixteen education in the long term.

OUTCOME - At its meeting on the 30th November 2015, the Executive Board unanimously resolved that the referral from the Joint Scrutiny Committee meeting be acted upon, and that the other Welsh local authorities be asked for statistics for a period of more than one year together with information on the level of charges, and how they were implemented (i.e. on a term by term basis or one off annual payment). At its meeting on the 1st February 2016, the Executive Board proposed that the introduction of a charge for home to school transport be deferred for 2 years.

Annual Revenue Budget Consultation - At its meeting in December 2015, the Committee considered the annual consultation report for the Revenue Budget Strategies for 2016/17 to 2018/19.

During consideration of this report, serious concerns were expressed at the state of the county's highways and bridges, the backlog of work that faced the Authority and its continued poor performance in respect of key performance indicators. It was also suggested that the Authority would be open to litigation due to poor maintenance of its infrastructure and it was asked when the corporate manslaughter development session, requested in a previous meeting, would be provided for elected members. Concern was also expressed at the recent flooding in Cumbria and it was suggested that the lack of specialist vehicles to maintain and empty gullies and culverts could also lead to unnecessary flooding in some areas of the county.

At its meeting on the 1st February 2016, the Executive Board proposed that for the Environment Department, (i) the reduction in the Flood Defence, Land Drainage and Coastal Protection budget is withdrawn for the 3 years, total value of £118,000; (ii) the reduction in Highways Infrastructure maintenance budget is removed for year 1, total value of £512,000; and (iii) the reduction in the Cleansing services and Environment Enforcement budget is removed for each of the 3 years, total value of £252,000.



Investigative Scrutiny

T&F Environmental & Public Protection Task and Finish Group 2015/16: Planning and Scoping Document - At its meeting in January 2016, the Committee received its Task and Finish Group's planning and scoping document, relating to its review of car parking charges. This document was presented as every task and finish group is required to report the progress of its work to the main relevant scrutiny committee. The document provides the main committee with details of the aims and scope of the work of the group. For more details of the task and finish review, please refer to page 16.

Task & Finish Review 2015/16

At its meeting in May 2015, the Committee discussed a recent motion at County Council (15th April 2015) in relation to car parking charges in Llanelli Town Centre. The Chair suggested that as this was an issue of concern county-wide, the Committee could consider undertaking a task and finish review to investigate the matter in more detail.

It was suggested that such a review could consider the approaches of other local authorities as well as investigating options that would seek to support foot-fall in town centres whilst also meeting the requirements of the Authority's Parking Strategy. The Committee endorsed the suggestion.

At the Group's first meeting in October 2015, it agreed that the scope of the review would focus on:

- Charging Policy (to include Parking Strategy & Policy)
- Legislation relating to Traffic Management and Parking
- The purpose of parking charges
- Car park demand / usage
- Revenue distribution and impact of reducing charges
- Research evidence on the impact of car park charging
- Main town centre footfall
- Car park charges and competitiveness including socio-economic issues

The Task and Finish Group's members are:

- Cllr. Peter Cooper (Chair)
- Cllr. Alun Davies
- Cllr. Ivor Jackson
- Cllr. John Jenkins
- Cllr. Elwyn Williams

The Group held 6 meetings between October 2015 and April 2016.

The final report was presented to the main Committee at its meeting in May 2016.



Other activities in 2015/16

No scrutiny-specific development sessions were held for the Committee during the municipal year. However, a Trading Standards development seminar for all-members was held on the 25th February 2016. At its main meeting on the 26th February 2016, the Committee members acknowledged that this had been an excellent and worthwhile session. It requested that its appreciation and thanks be forwarded to the Trading Standards Services Manager and his staff for the seminar and for their on-going work to target criminal activity and protect the county's vulnerable residents from exploitation.

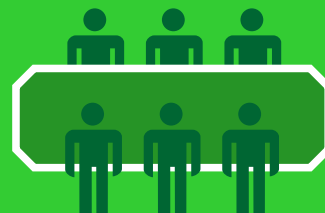
The following all-member development sessions were held during 2015/16, to which Committee members were invited:

- Social Media and Members (June 2015)
- Customer Services (October 2015)
- Responsibilities under Housing (Wales) Act 2014 and Equality Act 2010 in relation to Gypsies and Travellers (December 2015)
- Safeguarding Children (January 2016)

The Committee did not undertake any site visits during 2015/16.

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formal recommendations / requests for information were recorded during 2015/16



6 Task & Finish Group meetings held



67% attendance in 2015/16

9 committee meetings held in 2015/16

1 joint-meeting held in 2015/16

Committee Member Attendance

Attendance by members of the Environmental & Public Protection Scrutiny Committee during the 2015/16 year is shown in the table below. A total of 9 meetings were held between May 2015 and April 2016:

Scrutiny Committee Member	No. of meetings attended
Cllr. Ryan Bartlett (<i>until 20th May 2015</i>) *	1
Cllr. A. Peter Cooper	9
Cllr. Alun Davies	8
Cllr. Daff Davies	5
Cllr. Joseph Davies	6
Cllr. Penny Edwards (<i>from 13th January 2016</i>) **	1
Cllr. Colin Evans (<i>from 20th May 2015</i>) *	7
Cllr. Ivor Jackson	9
Cllr. Andrew James	5
Cllr. John Jenkins	4
Cllr. Winston Lemon	2
Cllr. Alan Speake	7
Cllr. Keri Thomas (<i>until 13th January 2016</i>) **	0
Cllr. Siân Thomas	6
Cllr. Bill Thomas	5
Cllr. Elwyn Williams	9

Substitutes	No. of meetings attended
Cllr. Sue Allen	1
Cllr. Ryan Bartlett	4
Cllr. Cefin Campbell	1
Cllr. Anthony Davies	1
Cllr. Penny Edwards	1
Cllr. Tyssul Evans	2
Cllr. John James	3
Cllr. David Jenkins	1
Cllr. Irfon Jones	1
Cllr. Jean Lewis	2
Cllr. Jeff Owen	1
Cllr. Hugh Richards	1
Cllr. Tom Theophilus	4

Executive Board Members**No. of meetings attended**

Cllr. Colin Evans (Street-Scene) ***	1
Cllr. Hazel Evans (Technical Services) ***	6
Cllr. David Jenkins (Resources)	1
Cllr. Jim Jones (Environmental & Public Protection)	6
Cllr. Pam Palmer (Communities – includes Community Safety and Social Justice / Crime & Disorder)	4

Changes to Committee membership during 2015/16

** Following Carmarthenshire County Council's Annual General Meeting on 20th May 2015, Councillor Colin Evans replaced Councillor Ryan Bartlett as a member of the Committee.*

*** Following the County Council's meeting on 13th January 2016, Councillor Penny Edwards replaced Councillor Keri Thomas as a member of the Committee.*

**** Following Carmarthenshire County Council's Annual General Meeting on 20th May 2015, Councillor Hazel Evans replaced Councillor Colin Evans as the Executive Board Member for Street-Scene/Technical Services.*

Joint Committee Meeting – The Committee held 1 joint meeting with the Education & Children Scrutiny Committee during 2015/16. The meeting was held in September 2015 and attendance by members of the Environmental & Public Protection Scrutiny Committee and relevant Executive Board Members is shown below.

Scrutiny Committee Member	Joint Education & Children
Cllr. Ryan Bartlett	N/A
Cllr. A. Peter Cooper	1
Cllr. Alun Davies	1
Cllr. Daff Davies	1
Cllr. Joseph Davies	1
Cllr. Penny Edwards	N/A
Cllr. Colin Evans	1
Cllr. Ivor Jackson	1
Cllr. Andrew James	1
Cllr. John Jenkins	1
Cllr. Winston Lemon	0
Cllr. Alan Speake	1
Cllr. Keri Thomas	0
Cllr. Siân Thomas	1
Cllr. Bill Thomas	0
Cllr. Elwyn Williams	1

Substitutes	Joint Education & Children
Cllr. Tyssul Evans	1

Executive Board Members	Joint Education & Children
Cllr. Hazel Evans (Technical Services)	1
Cllr. Gareth Jones (Education & Children)	1

Support for the Scrutiny Function

In July 2015, support for Carmarthenshire County Council's scrutiny function was transferred from the former Scrutiny & Consultancy Team, based in the People Management & Performance Division, to the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive's Department.

Support for the Scrutiny function includes:

- Providing constitutional advice to the Council's Scrutiny Committees and to members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned
- Giving support and advice in relation to the functions of the Council's Scrutiny Committees to executive and non-executive members of the Council and its officers
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum, and the Scrutiny Chairs and Vice-Chairs Executive Board Forum
- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as guidance is published
- Managing the co-ordination and development of the Scrutiny forward work programmes in conjunction with Scrutiny members
- Managing and co-ordinating Scrutiny review work, including the operation of scrutiny task and finish groups, authoring reports in

conjunction with the groups, and assisting in the implementation and monitoring of completed reviews

- Managing the Scrutiny member development programme.
- Despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting.

For more information on scrutiny in Carmarthenshire including work programmes, task and finish reports and annual reports, visit the County Council's website at:

www.carmarthenshire.gov.uk/scrutiny

To contact the Democratic Services Unit, please call 01267 224028 or email:

scrutiny@carmarthenshire.gov.uk

Glossary of Terms

APB – Area Planning Board

AQMA – Air Quality Management Area

CP - Community Primary

CSP – Community Safety Partnership

FWP – Forward Work Programme

LAQM – Local Air Quality Management

SAC - Special Area of Conservation