

POLICY & RESOURCES SCRUTINY COMMITTEE

5th OCTOBER 2016

2016/17 Improvement Plan Departmental Performance Monitoring Report

Quarter 1 – 1st April to 30th June 2016

To consider and comment on the following issues:

That the Committee scrutinises the 2016/17 Improvement Plan Performance Monitoring Report for Quarter 1. The report includes:

- Actions and measures in the 2016/17 Improvement Plan relevant to the Committee's remit.

Reasons:

- To enable members to exercise their scrutiny role in relation to performance monitoring.
- To ensure that any areas of concern are identified and the relevant action taken.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. David Jenkins (Resources)
- Cllr. Pam Palmer (Communities)
- Cllr. Mair Stephens (Human Resources, Efficiencies & Collaboration)

Directorates: Chief Executive's / Corporate Services	Designations:	Tel Nos. / E-Mail Addresses:
Names of Heads of Service: Paul R. Thomas	Assistant Chief Executive (People Management & Performance)	01267 246123 prthomas@sirgar.gov.uk

Names of Heads of Service:	Designations:	Tel Nos. / E-Mail Addresses:
Wendy Walters	Assistant Chief Executive (Regeneration & Policy)	01267 224112 wswalters@cararthenshire.gov.uk
Owen Bowen	Interim Head of Financial Services	01267 224886 obowen@cararthenshire.gov.uk
Noelwyn Daniel	Interim Head of ICT Services	01267 246270 ndaniel@sirgar.gov.uk
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EXECUTIVE SUMMARY

POLICY & RESOURCES SCRUTINY COMMITTEE

5th OCTOBER 2016

2016/17 Improvement Plan Departmental Performance Monitoring Report Quarter 1 – 1st April to 30th June 2016

The attached report sets out the progress against the actions and measures in the 2016/17 Improvement Plan relevant to the Committee's remit (Chief Executive's and Corporate Services' Departments), as at 30th June 2016.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

We confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Paul R. Thomas** **Assistant Chief Executive (People Management & Performance)**

Wendy Walters **Assistant Chief Executive (Regeneration & Policy)**

Chris Moore **Director of Corporate Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	YES	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

2. Legal

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

5. Risk Management Issues

This report refers to all actions and measures in the 2016/17 Improvement Plan within the Committee's remit. Potential risks addressed are:

- regulatory report recommendations
- comments on not meeting our own goals - actions and measures
- meeting statutory targets
- improvement and comparative data for national measures

CONSULTATIONS

We confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Paul R. Thomas** **Assistant Chief Executive (People Management & Performance)**
 Wendy Walters **Assistant Chief Executive (Regeneration & Policy)**
 Chris Moore **Director of Corporate Services**

- 1. Local Member(s) – N/A**
- 2. Community / Town Council – N/A**
- 3. Relevant Partners – N/A**
- 4. Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress.**

**Section 100D Local Government Act, 1972 – Access to Information
 List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
CCC Annual Report 2015/16 & Improvement Plan 2016/17	http://www.carmarthenshire.gov.wales/home/council-democracy/consultation-performance/performance-reports/#.V765x0_2b2A
Performance Measurement Records	Performance Management Unit, Regeneration & Policy Division
Departmental Business Plans 2016/17	Performance Management Unit, Regeneration & Policy Division
Carmarthenshire Integrated Community Strategy 2011-16	www.thecarmarthenshirepartnership.org.uk
CCC Corporate Strategy 2015-20	http://www.carmarthenshire.gov.wales/media/998105/corporate-strategy.pdf
Budget Monitoring Reports	Corporate Services Department