



ERW delegation list

This list is an annex to the Financial management and delegation arrangements

The aim of this grid is to outline the delegation arrangements which have been agreed in respect of the following matters and to ask Joint Committee approval for those without current formal approval.

| | Delegation | Approval |
|--|---|---|
| EIG distribution formula | Joint Committee | Agreed by Joint Committee 2014 (check actual date) |
| Agree to annual distribution based on formula agreed by JC | Executive Board | Agreed by Joint Committee June 2016 (check actual date) |
| Additional ad hoc WG grants, for smaller funding streams. | Executive Boards | Agreed by Joint Committee June 2016 (Check actual date) |
| Accept Grant offer letter from WG for EIG and PDG. (All grants?) | Section 151 officer or deputy and Managing Director or Lead Director | <i>Interim agreement provided by email by Cllr Alun Thomas 5.9.16 EIG must have two signatures from Pembrokeshire as lead banker.</i> |
| Appointments to Central team | Executive Board and Section 151 officer | <i>Next meeting</i> |
| Service Level Agreements | To the value of £50k managing Director Over £50k Executive Board | <i>Next meeting of Joint Committee</i> |

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|--|---|--|
| Provision of EIG spending plan for each LA to central team | Each LA Director | <i>Next meeting</i> |
| Central EIG spending Plan | Managing Director | <i>Next meeting</i> |
| Petty cash | Project and Resource Officer | <i>Next meeting</i> |
| Virement | To the value of 5k Bus Manager To the value of £20k MD | Section 151. agreed internally to PCC systems last year – Joint Committee 25/7/2014, agreed by Executive Board |
| Authorised signatory delegation rate | Up to £5k Bus Manager Up £25k MD Over £25k Section 151 officer | Section 151. agreed internally to PCC systems last year – need clarification |
| Sign the annual governance statement | Chair of ERW Joint Committee, Managing Director or Lead Chief Executive | <i>Next meeting</i> |
| Sign Statement of accounts | Chair ERW Joint Committee and Section 151 officer | <i>Next meeting</i> |
| Sign annual letter of representation - auditors | Chair ERW Joint Committee Managing Director or Lead Chief Executive | <i>Next meeting</i> |

NOTES

"Managing Director" means an individual with qualities agreed as appropriate and appointed by the Joint Committee with executive responsibility on behalf of the Consortium for achieving the Objects.