

## REPORT OF THE DIRECTOR OF CORPORATE SERVICES

PRELIMINARY EXECUTIVE BOARD - 12th JUNE 2017

## COUNCIL'S BUDGET MONITORING REPORT 2016/17 - Actual

Head of Service & Designation	Author & Designation	Telephone No	Directorate
O Bowen, Head of Financial Services	O Bowen, Head of Financial Services	01267 224886	Corporate Services

Table 1

Actual for year to 31st March 2017

Department	Working Budget				Actual				Variance for Year £'000	Feb 17 Forecasted Variance reported previous period £'000
	Controllable	Controllable	Net Non	Total	Controllable	Controllable	Net Non	Total		
	Expenditure	Income	Controllable	Net	Expenditure	Income	Controllable	Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	19,417	-7,664	-1,698	10,055	21,153	-9,561	-1,698	9,893	-162	76
Education & Children	177,362	-39,607	25,223	162,977	204,447	-65,161	25,222	164,508	1,531	1,672
Corporate Services	82,153	-51,554	-9,074	21,525	86,277	-55,928	-9,074	21,276	-249	-66
Communities	126,324	-47,294	14,984	94,014	130,717	-51,753	14,984	93,949	-65	10
Environment	117,965	-79,113	11,034	49,886	123,004	-84,114	11,034	49,925	38	25
<b>Departmental Expenditure</b>	<b>523,221</b>	<b>-225,232</b>	<b>40,468</b>	<b>338,457</b>	<b>565,598</b>	<b>-266,517</b>	<b>40,469</b>	<b>339,550</b>	<b>1,093</b>	<b>1,716</b>
Capital Charges/Interest				-11,517				-16,803	-5,286	-1,800
Pension Reserve Adjustment				-3,618				-3,618	0	0
Accumulated Leave				-1,406				-1,406	0	0
<b>Levies and Contributions:</b>										
Brecon Beacons National Park				138				138	0	0
Mid & West Wales Fire & Rescue Authority				9,172				9,172	0	0
<b>Net Expenditure</b>				<b>331,226</b>				<b>327,033</b>	<b>-4,193</b>	<b>-84</b>
Contribution to/from Balances				-65				523	588	0
Transfer from Balances/Earmarked Reserves				-200				-200	0	0
Transfer to Major Development Fund				0				3,405	3,405	0
Transfers to/from Departmental Reserves										
- Chief Executive				0				81	81	202
- Corporate Services				0				125	125	33
- Communities				0				32	32	0
- Environment				0				-38	-38	-25
<b>Net Budget</b>				<b>330,961</b>				<b>330,961</b>	<b>-0</b>	<b>126</b>

**Chief Executive Department  
Budget Monitoring - Actual**

Division	Working Budget				Actual				Variance for Year £'000	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	-170	0	-318	-489	299	-6	-318	-26	463	481
People Management & Performance	3,662	-1,058	-2,259	345	3,953	-1,510	-2,259	184	-161	-114
Admin and Law	4,183	-787	1,263	4,659	4,075	-909	1,263	4,428	-230	-160
Customer Focus and Policy	4,212	-1,032	-2,263	917	4,289	-1,238	-2,263	789	-128	-38
Statutory Services	761	-2	155	914	1,194	-435	155	914	-0	-24
Property	1,202	-1,422	321	102	1,843	-2,147	321	17	-85	-108
Wellness	0	0	0	0	74	-74	0	0	0	0
Regeneration	5,567	-3,363	1,403	3,607	5,426	-3,243	1,403	3,587	-21	40
<b>GRAND TOTAL</b>	<b>19,417</b>	<b>-7,664</b>	<b>-1,698</b>	<b>10,055</b>	<b>21,153</b>	<b>-9,561</b>	<b>-1,698</b>	<b>9,893</b>	<b>-162</b>	<b>76</b>

**Chief Executive Department - Budget Monitoring Actual**  
**Main Variances**

Division	Working Budget		Actual		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Chief Executive</b>							
Chief Executive-Chief Officer	334	0	299	-6	-42	Vacant Post	-0
Corporate Savings Target	-505	0	0	0	505	Part year savings have already been identified in relation to the application of Standby, and work is ongoing with the TIC teams in relation to delivering the full efficiencies identified.	481
<b>People Management &amp; Performance</b>							
SCWDP	657	-417	654	-426	-11	Savings on supplies & services	-4
Business Support	197	-1	159	-1	-38	Savings on Supplies & Services	-31
Personnel Management	901	-199	919	-248	-32	Vacant Posts - realignment in progress	-34
Fitness For Work	601	-343	640	-406	-24	Vacant posts and savings on supplies and services	-42
Corporate Learning & Development	537	-13	550	-45	-20	Savings on Supplies & Services	-14
Admin HR	388	0	380	-8	-15	Realignment in progress	0
DBS Checks	114	0	98	-6	-22	Low volume of checks in year	-0
<b>Admin and Law</b>							
Democratic	1,663	0	1,570	-0	-93	Vacant member positions during year and reductions in supplies and services	-48
Corporate Serv-Democratic	485	0	409	-7	-82	Part year vacant posts	-76
Corporate Serv-Administration	187	-0	195	-35	-27	Maternity leave and reduced spend on supplies and services	-25
Corporate Serv-Legal	1,607	-458	1,579	-452	-21	Part year vacant posts	-10
Local Duplicating Centre	16	-53	3	-9	31	Income generation potential curtailed following introduction of printer rationalisation programme and directive to reduce printing in general	31
Central Mailing	40	0	18	0	-22	Saving on leasing costs as transferred centrally	-20
<b>Regeneration, Policy &amp; Property</b>							
<b>Customer Focus and Policy</b>							
Welsh Language	169	0	154	0	-14	Reduced spend on supplies and services	-15
Communications	16	0	2	0	-14	Reduced spend on supplies and services	-12
Press	93	-7	212	-93	32	Efficiency yet to be realised. On going service realignment	28
Corporate Serv-Translation	493	-15	383	-40	-135	Vacant posts	-130
Customer Services	57	-6	46	-7	-12	Part year vacant posts	-12
Carbon Reduction Programme	0	0	-33	0	-33	Reduced liability for the year	0
Performance Management	557	-19	537	-30	-31	Vacant post	-19

## Chief Executive Department - Budget Monitoring Actual Main Variances

Division	Working Budget		Actual		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Chief Executive-Policy	513	-63	587	-10	126	Income target not achievable and unfunded post	124
Contact Centre	561	-59	510	-59	-51	Part year vacant posts	-32
<b>Statutory Services</b>							
Registration Of Electors	152	-2	160	-37	-27	Additional cost of individual electoral registration	-3
Coroners	279	0	324	0	45	Additional storage costs and anticipated increase in Coroners salary	12
Electoral Services - Staff	261	0	253	-22	-30	Vacant post	-33
<b>Property</b>							
Property	613	-235	542	-193	-28	Part year vacant post and additional income generated	-56
Industrial Premises - JV's	48	-125	757	-864	-30	Higher occupancy than anticipated	-1
Commercial Property - Chief Executives	27	-465	28	-494	-28	Additional rental income from a property recently acquired	-59
<b>Regeneration</b>							
Marketing Tourism Development	391	-21	381	-40	-30	Underspend mainly due to backdated lease income reflected from company occupying space in former Llandeilo Tourist Information Centre.	-16
Visitor Information	74	-9	82	-4	13	Overspend mainly due to 1 member of staff being employed without a budget.	9
Parry Thomas Centre	0	0	20	0	20	Additional maintenance work needed at the centre, including replacement of doors - no revenue budget allocated.	25
Physical Regeneration	451	0	405	0	-45	Mainly due to staff vacancies.	-48
Regen Core & Policy Performance	0	0	12	0	12	Increased staffing costs	11
Regeneration Business Support Unit	380	-107	389	-96	21	Efficiency saving identified for 14/15 in relation to premises costs at Nant Y Ci, with the intention of selling the property. However, property hasn't been sold so ongoing overspend shown as a result.	19
UN Sir Gar	167	-128	209	-132	37	Mainly due to projected non-achievement of income target.	59
Business Services	307	0	266	-5	-46	Reduction in expenditure to offset overspend within Un Sir Gar above.	-42
<b>Other Variances</b>							
					-1		55
<b>Grand Total</b>					<b>-162</b>		<b>76</b>

**Department for Education & Children**  
**Budget Monitoring - Actual**

Division	Working Budget				Actual				Variance for Year £'000	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Director & Strategic Management	682	0	-118	564	720	-58	-118	544	-20	-21
Education Services Division	118,372	-2,319	20,158	136,210	144,530	-27,349	20,158	137,338	1,128	985
Strategic Development	9,094	-7,193	1,278	3,179	9,278	-7,476	1,278	3,080	-99	-139
School Improvement	15,578	-13,280	627	2,925	15,586	-13,376	627	2,837	-88	-41
Learner Programmes	10,999	-10,125	561	1,434	10,661	-9,742	561	1,480	46	11
Children's Services	22,637	-6,690	2,718	18,665	23,671	-7,160	2,718	19,229	564	876
<b>GRAND TOTAL</b>	<b>177,362</b>	<b>-39,607</b>	<b>25,223</b>	<b>162,977</b>	<b>204,447</b>	<b>-65,161</b>	<b>25,222</b>	<b>164,508</b>	<b>1,531</b>	<b>1,672</b>

**Department for Education & Children - Budget Monitoring - Actual  
Main Variances**

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Education Services Division</b>							
School Expenditure not currently delegated	169	0	474	-348	-43	Reduced SLA charge from WJEC -£5k, fewer occasions arising where legal advice was required -£22k, and general supplies & services savings -£16k.	-38
School Redundancy & EVR	1,612	0	2,479	0	867	Budget utilised on existing commitments. Current year school redundancies agreed in excess of £800k. A cross-departmental team has drawn together different strands of work with the aim of reducing costs.	923
School Modernisation	332	-250	644	-294	267	Short term transport for pupils from closed schools £43k, property decommissioning and cost of sales £224k (which includes £149k NNDR).	248
Special Educational Needs	3,115	-1,536	3,161	-1,501	82	Termination of Out of County placement and reduction in tri-partite funding -£118k. Additional statementing yr 6 transition £376k. Inclusion manager and ALN specialist teacher vacancies -£195k whilst structure is reviewed. Additional premises and transport costs for dyslexia and autistic units £19k.	-37
Education Other Than At School (EOTAS)	1,990	-386	2,059	-388	67	Increased demand for home tuition.	-6
Educational Psychology	1,052	-148	981	-165	-89	Vacant post -£55k which is efficiency 2017/18. Additional recharge income -£19k, reduction in supplies & services -£15k.	-81
<b>Strategic Development</b>							
School Meals & Primary Free Breakfast Services	7,826	-6,876	8,003	-7,079	-26	Increased income in some schools following the introduction of new winter menu.	-72
Information & Improvement	438	-35	475	-117	-45	Part year vacant post, 2 employees not at the top of grade and maternity leave.	-46
<b>School Improvement</b>							
National Model for School Improvement	1,435	-345	1,517	-479	-52	Part year vacancies following delays in recruitments to Challenge Advisor posts	-19

**Department for Education & Children - Budget Monitoring - Actual  
Main Variances**

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Learner Programmes</b>							
Music Services for Schools	1,327	-1,316	1,358	-1,276	71	A number of schools late in agreeing SLA's and reducing their requirement. Various strategies are being developed to ensure the long term sustainability of this service.	62
Adult & Community Learning	441	-438	449	-416	30	Reduction in participants resulting in reduced franchise income	-1
<b>Children's Services</b>							
Commissioning and Social Work	6,076	-19	6,148	-146	-55	Secondment and part year vacancies. Previous reports included a contingency for a possible high court hearing.	62
Corporate Parenting & Leaving Care	975	-246	1,403	-359	314	Increasing age profile of Looked After Children (LAC) resulting in more costly support for longer - impact of When I'm Ready & Social Care Well Being Act on 15 to 25 year olds. More of these young people are in university, with one attending Wellbeck College costing £42k. Additional LAC placement costs at Rhydygors £20k. Service is set to receive growth budget of £100k in 2017-18.	331
Fostering Services & Support	3,571	0	3,819	-25	224	The taxi's budget faces ongoing pressure £66k due to the high number of placement moves, some away from school areas. The Fostering Support Team have additional running costs including increased transport costs due to carers being in rural areas, boarding out payments and residence orders (currently set at the minimum rate allowed by Welsh Government) £200k. Included in this figure there are costs for an extension that will enable a child to stay in their own home. This is offset by a part year vacancy in the Fostering Recruitment Team -£42k.	317
Adoption Services	499	-55	609	-134	31	Additional staff resource to reduce the number of placements needing to be purchased at greater cost, which reduces budget pressure in other areas. The service is currently negotiating an agreement with 3 other Local authorities, which includes cost sharing.	24
Out of County Placements (CS)	722	-53	809	-19	121	The service has increased use of more expensive independent fostering agencies due to a lack of in house foster placements. Two placements are funded in external residential care due to their complex needs as they cannot be cared for in foster care as they require 24 hour support.	146
Out of Hours Service	261	-64	297	-64	36	Referrals fluctuate depending on activity. New service delivery being implemented 2017/18	48
<b>Other Variances</b>					-268		-189
<b>Grand Total</b>					<b>1,531</b>		<b>1,672</b>

**Corporate Services Department  
Budget Monitoring - Actual**

Division	Working Budget				Actual				Variance for Year £'000	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	7,635	-3,435	-3,248	951	7,591	-3,629	-3,248	714	-237	-300
Audit Risk & Procurement	1,070	-28	-1,003	40	1,089	-119	-1,003	-32	-72	-78
ICT	4,498	-807	-3,807	-116	5,047	-1,356	-3,807	-116	-0	-0
Performance & Development	178	0	-253	-75	105	-4	-253	-152	-77	-52
Other Services	68,771	-47,284	-762	20,724	72,444	-50,821	-762	20,861	137	364
<b>GRAND TOTAL</b>	<b>82,153</b>	<b>-51,554</b>	<b>-9,074</b>	<b>21,525</b>	<b>86,277</b>	<b>-55,928</b>	<b>-9,074</b>	<b>21,276</b>	<b>-249</b>	<b>-66</b>

## Corporate Services Department - Budget Monitoring - Actual Main Variances

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Financial Services</b>							
Chief Officer	329	-42	313	-42	-16	Reduction in supplies and services	-20
Accountancy	1,770	-340	1,746	-473	-157	Vacant posts	-128
Housing Benefits Admin	1,302	-781	1,300	-839	-59	Vacant posts	-47
Benefits Fraud	51	0	39	0	-12	Reduction in supplies and services	-12
Payroll	546	-320	540	-325	-13	Vacant posts and reduction in supplies and services	-47
<b>Audit Risk &amp; Procurement</b>							
Procurement	337	-5	439	-87	19	Re- alignment in progress	-0
Audit	601	-20	528	-21	-74	Vacant post and maternity leave	-69
Risk Management	131	-2	123	-10	-17	Income from Commission and reduced supplies and services	-9
<b>Performance &amp; Development</b>							
Business Support Unit	90	0	75	0	-15	Part year vacant post	-0
Corporate Services Training	88	0	30	-4	-62	Reduction in staff training undertaken	-52
<b>Other Services</b>							
Audit Fees	364	-84	307	-84	-57	Reduction in grant audit fees	-47
Council Tax Benefits	15,108	0	14,748	0	-360	Reduction in number of claimants	0
Rent Allowances	47,077	-47,090	49,731	-50,182	-437	Reduction in claims and increased recovery of overpayments	-3
Miscellaneous Services	6,160	-110	7,605	-556	998	Contribution to Llanelly House £350k and 3G Richmond Pitch, £150k. Increased Bad Debt Provision requirement £575k offset by reduction in subscriptions of £26k and ongoing pre LGR pension costs of £50k	431
<b>Other Variances</b>					14		-63
<b>Grand Total</b>					<b>-249</b>		<b>-66</b>

**Department for Communities**  
**Budget Monitoring - Actual**

Division	Working Budget				Actual				Variance for Year £'000	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Adult Services</b>										
Older People	51,440	-18,064	4,307	37,682	51,331	-18,730	4,307	36,908	-774	-18
Physical Disabilities	5,875	-870	124	5,129	5,976	-1,320	124	4,779	-349	-225
Learning Disabilities	30,717	-8,479	1,436	23,673	31,534	-8,734	1,437	24,237	564	288
Mental Health	8,765	-3,283	237	5,719	8,881	-3,106	237	6,012	293	57
Support	3,382	-286	959	4,055	5,627	-2,601	958	3,984	-70	-267
<b>Public Protection &amp; CF Housing</b>										
Public Protection	3,116	-654	674	3,136	3,050	-689	674	3,034	-102	-32
Council Fund Housing	9,319	-8,728	1,770	2,361	9,758	-8,968	1,770	2,561	200	32
<b>Leisure &amp; Recreation</b>										
Leisure & Recreation	13,710	-6,928	5,479	12,260	14,560	-7,605	5,479	12,433	173	176
<b>GRAND TOTAL</b>	<b>126,324</b>	<b>-47,294</b>	<b>14,984</b>	<b>94,014</b>	<b>130,717</b>	<b>-51,753</b>	<b>14,984</b>	<b>93,949</b>	<b>-65</b>	<b>10</b>

**Department for Communities - Budget Monitoring - Actual  
Main Variances**

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Adult Services</b>							
<b>Older People</b>							
Older People - Commissioning	2,852	-10	2,845	-126	-123	Staff vacancies	-129
Older People - LA Homes	6,897	-3,193	6,934	-3,598	-369	Additional ICF funding £400k re transitional flexi beds	-283
Older People - Private/ Vol Homes	18,564	-10,128	18,698	-9,980	283	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall, however the efficiency target will be met slower than anticipated whilst being largely offset by other savings.	1,149
Older People - Extra Care	703	0	853	0	150	Lower than anticipated saving from contract renegotiations	155
Older People - LA Home Care	5,406	-291	5,148	-293	-260	Staff vacancies - recruitment issues being addressed.	-316
Older People - Direct Payments	614	0	871	-106	152	Direct Payments increasing across all client group linked to promoting independence	70
Older People - Grants	239	0	219	0	-21	Reduced grant payment to Hafan Gobaith	-33
Older People - Ssmmss	1,168	-228	989	-180	-131	Staff vacancies and reduced spend on supplies & services	-191
Older People - Careline	1,042	-1,165	1,278	-1,660	-259	Additional income, partly offset by overspend on salaries and maintenance costs	-90
Older People - Enablement	2,405	-800	2,042	-663	-227	Staff vacancies - recruitment issues being addressed.	-534
Older People - Day Services	1,163	-64	1,213	-73	41	Full review of Day Services is underway but implementation has been slower than expected and this has led to slower than anticipated reductions in spend	190
<b>Physical Disabilities</b>							
Phys Dis - Commissioning & OT Services	599	-79	495	-81	-105	Staff vacancies - recruitment issues being addressed.	-104
Phys Dis - Private/Vol Homes	531	-69	520	-81	-23	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall.	-45
Phys Dis - Group Homes/Supported Living	1,358	-116	1,182	-180	-241	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall	-30
Phys Dis - Direct Payments	1,831	0	2,216	-354	30	Direct Payments increasing across all client group linked to promoting independence	-31
<b>Learning Disabilities</b>							
Learn Dis - Employment & Training	2,366	-897	2,271	-700	102	Reduction in Department for Work and Pensions grant for Workchoice programme due to changes in terms and conditions of funding.	75

**Department for Communities - Budget Monitoring - Actual  
Main Variances**

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Learn Dis - Private/Vol Homes	9,829	-3,160	10,031	-2,938	424	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall, however the efficiency target will be met slower than anticipated whilst being largely offset by other savings.	275
Learn Dis - Direct Payments	1,275	0	1,715	-206	233	Direct Payments increasing across all client group linked to promoting independence	231
Learn Dis - Group Homes/Supported Living	6,180	-1,010	6,333	-1,341	-177	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall.	22
Learn Dis - Adult Respite Care	926	-812	806	-824	-132	Staff vacancies	-131
Learn Dis - Home Care Service	141	0	253	-148	-36	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall.	0
Learn Dis - Day Services	2,985	-257	2,895	-279	-112	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall.	-87
Learn Dis - Transition Service	500	0	422	0	-79	Staff vacancies	-79
Learn Dis - Community Support	2,150	-137	2,293	-123	156	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall, however the efficiency target will be met slower than anticipated whilst being largely offset by other savings.	-200
Learn Dis - Grants	187	0	310	0	123	Review of grant payments is underway but implementation has been slower than expected and this has led to slower than anticipated reductions in spend	128
Learn Dis - Adult Placement/Shared Lives	2,754	-2,139	2,800	-2,126	59	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall	36
<b>Mental Health</b>							
M Health - Commissioning	839	-69	761	-69	-79	Staff vacancies - part year effect of management restructure implemented during 2016-2017	-115
M Health - Private/Vol Homes Living	5,873	-2,777	6,145	-2,479	569	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall, however the efficiency target will be met slower than anticipated whilst being largely offset by other savings.	-10
	590	-186	646	-276	-34	Decrease packages	248
M Health - Community Support	673	-98	625	-96	-46	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall.	-27
M Health - Private Home Care	93	0	55	-33	-71	Work continuing to promote independent living and reduce cost of care packages accordingly. Performance data shows downward trend overall.	0
M Health - Substance Misuse Team	338	-142	298	-144	-41	Staff vacancy	-30

**Department for Communities - Budget Monitoring - Actual  
Main Variances**

Division	Working Budget		Forecasted		Variance for Year for £'000	Notes	Feb 17 Forecasted Variance for Year for £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Support</b>							
Departmental Support	1,834	-71	1,936	-104	69	Increased spend on supplies & services	-71
Performance, Analysis & Systems	243	0	195	0	-48	Staff vacancy & maternity leave	-36
Adult Safeguarding & Commissioning Team	1,188	0	1,100	-22	-110	Staff vacancies	-150
<b>Other Variances - Adult Services</b>					-7		-22
<b>Public Protection</b>							
PP Management support	67	-7	64	-14	-10	General underspends in supplies and services to cover part of the overspend in Housing	-10
PP Business Support unit	141	0	127	0	-14	General underspends in supplies and services to cover part of the overspend in Housing	-15
Noise Control	154	0	146	-1	-10	General underspends in supplies and services to cover part of the overspend in Housing	-5
Dog Wardens	91	-11	102	-11	11	Overspend in hire of vehicles and associated running costs. Budget to be reviewed in 17-18	13
Licensing	364	-303	367	-319	-14	Overachievement of licence fee income	-13
Animal Licence Movement Scheme	155	-0	140	-0	-15	Vacant post part of the year	-14
Trading Standards Services Management	115	-47	110	-86	-45	Overachievement of income from releasing the Tenretni balance from the balance sheet to the Revenue account in 16-17	-4
Civil Law	219	-4	202	0	-12	General underspend covering the underachievement of income in Safety	-12
Safety	63	-18	61	-6	10	General underachievement of income - court fees	10
<b>Other Variances - Public Protection</b>					-3		20

**Department for Communities - Budget Monitoring - Actual  
Main Variances**

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Council Fund Housing</b>							
Independent Living and Affordable Homes	176	-161	137	-40	83	Overspend in salaries due to non-utilisation of SP Development fund	-0
Home Improvement (Non HRA)	553	-285	551	-260	23	Underachievement of licence fee income due to the delay in the roll out of National Licensing	36
Penybryn Traveller Site	126	-119	113	-129	-22	Underspend in the Provision for bad debts- £11k and an overachievement in rental income -£9k.	-0
Homelessness	167	-63	97	-61	-68	Underspend mainly in Homelessness prevention payments covering part of the underachievement of income in Temporary Accommodation	-66
Temporary Accommodation	279	-185	363	-135	135	Overspend in rent and an Underachievement of Housing Benefit income due to income support issues with 16-17 years olds and higher vacancy rates over the December period in particular	66
Social Lettings Agency	751	-782	698	-686	42	Mainly premises related costs and an underachievement of rental income	-5
<b>Other Variances - Council Fund Housing</b>					8		0
<b>Leisure &amp; Recreation</b>							
Millenium Coastal Park	319	-26	300	-42	-36	Underspend of various Premises -£12k and Supplies & Services budgets -£15k along with additional income -£9k	2
Burry Port Harbour	127	-181	172	-153	73	Shortfall in income from Mooring Fees £31k, staff costs £30k and Dredging £12k	87
Pendine Outdoor Education Centre	447	-311	546	-393	18	Increased expenditure on Sports Equipment	16
Pembrey Ski Slope	277	-226	290	-256	-17	Increased catering, ski and admission income	-34
Newcastle Emlyn Sports Centre	257	-108	233	-111	-27	Various minor underspends contribute to this total	-1
Carmarthen Leisure Centre	1,202	-1,131	1,219	-1,041	106	Increased staff costs £40k and loss of income during gym/building refurbishment at location	85
Sport & Leisure East	207	-64	164	-35	-14	Part year vacancy	-22
Amman Valley Leisure Centre	702	-543	648	-529	-39	Part year vacancies -£22k, utilities -£17k	-44
Llandovery Swimming Pool	189	-78	174	-81	-18	Utilities	-8
Sport & Leisure General	609	-50	983	-366	58	Planned overspend on Fitness Equipment	-23
Llanelli Leisure Centre	1,112	-959	1,080	-915	13	Staff costs	43
Pembrey Country Park	516	-581	583	-609	40	Premises costs	62
Carmarthen Library	395	-21	365	-30	-39	Part year vacancies -£19k, lease equipment -£10k and additional income -£10k	-9
Ammanford Library	243	-8	227	-19	-27	Part year vacancies -£15k and additional income -£12k	-8

**Department for Communities - Budget Monitoring - Actual  
Main Variances**

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Community Libraries	215	-7	179	-10	-38	Minor underspends in Staff and premises costs across a number of the Community Libraries	-34
Libraries General	1,008	-2	1,036	-2	28	Computer Hardware/Software £22k and write down of stock £6k	-6
Mobile Library	116	0	161	0	44	Delay in delivery of new mobile library vehicles resulting in efficiencies not being met	47
Carmarthen Museum, Abergwili.	114	-12	140	-24	14	Staff costs	8
Museums General	179	0	122	0	-57	Part year vacancies	-48
Archives General	124	-2	591	-479	-10	Various minor underspends	-8
Laugharne Boathouse	136	-95	179	-125	14	Staff costs	7
Y Ffwrnes	679	-376	685	-338	44	Income shortfall	6
Leisure Management	298	-21	338	-14	47	Legal / Tribunal Costs	43
<b>Other Variance - Leisure &amp; Recreation</b>					-5		16
<b>Grand Total</b>					-65		10

**Environment Department  
Budget Monitoring - Actual**

Division	Working Budget				Actual				Variance for Year £'000	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Business Support & Performance	845	0	-867	-22	1,047	-67	-867	113	135	132
Waste & Environmental Services	23,025	-7,664	1,806	17,167	23,120	-7,414	1,806	17,512	345	43
Highways & Transportation	49,344	-31,325	11,744	29,762	54,239	-36,367	11,744	29,615	-147	-151
Property	40,567	-37,520	-2,447	600	40,561	-37,801	-2,447	313	-286	64
Planning	4,185	-2,603	799	2,380	4,038	-2,465	799	2,372	-9	-64
<b>GRAND TOTAL</b>	<b>117,965</b>	<b>-79,113</b>	<b>11,034</b>	<b>49,886</b>	<b>123,004</b>	<b>-84,114</b>	<b>11,034</b>	<b>49,925</b>	<b>38</b>	<b>25</b>

## Environment Department - Budget Monitoring -Actual Main Variances

Division	Working Budget		Forecasted		Variance for Year for £'000	Notes	Feb 17 Forecasted Variance for Year for £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Business Support &amp; Performance</b>							
Departmental - Core	180	0	197	0	17	Additional staffing costs	14
Departmental - Policy	594	0	760	-54	112	Severance efficiencies not fully delivered; short-term additional pay costs to support the implementation of the Business Support review.	114
<b>Waste &amp; Environmental Services</b>							
Environmental Enforcement	571	-24	584	-17	19	Increase in abandoned vehicles costs due to reduced scrap values.	20
Ammanford Cemetery	26	-7	14	-10	-15	Annual re-instatement work and income is variable	-10
Cleansing Service	1,894	-52	2,027	-52	133	Previously identified efficiencies (labour and plant) have not been met due to the sustained demands on the cleansing service.	68
Waste Services	14,221	-4,465	14,139	-4,365	18	Reduced Income due to volatility of textiles market	-1
Green Waste Collection	0	0	51	0	51	Purchase of Wheelie bins for new Green Waste Collection	74
Grounds Maintenance Service	4,295	-2,833	4,385	-2,693	229	Asset transfer commitments for leases to cover next 2 years	0
Closed Landfill Sites Nantycaws	43	0	0	0	-43	Reduced licence fee premiums from NRW and reduced operational activity that reflects the reduction in environmental risks associated with leachate control and treatment as a result of the sustained success of the new leachate treatment plant.	-45
Closed Landfill Sites Wernddu	16	0	-7	0	-23	The underspend is as a result of focusing on investigative scoping work associated with the current infrastructure at the Wern Ddu site, with the intention of undertaking more specific maintenance works during the current year.	-23
Coastal Protection	53	0	21	1	-31	The planned works to mitigate coastal erosion adjacent the Millenium Coastal Path at Black Point Burry Port will not progress until soil investigation and analysis has been undertaken and is now programmed for April/May 2017.	-32
<b>Highways &amp; Transportation</b>							
Passenger Transport	4,152	-2,517	4,797	-3,184	-22	Tender and service efficiencies.	-38
School Transport	9,691	-1,073	9,601	-1,035	-52	Tender and service efficiencies.	0
Nant y Ci Park & Ride	1	0	76	-31	44	Service sustained during trial period with LHB.	46
Bridge Maintenance	873	0	843	-9	-39	Short term vacancy - post now filled (8k). Planned works for 16/17 not undertaken due to workload of Highways DLO and environmental restrictions for working in water courses.	-10
Technical Surveys	307	0	288	0	-19	Engineering Assistant vacant post	0

## Environment Department - Budget Monitoring -Actual Main Variances

Division	Working Budget		Forecasted		Variance for Year £'000	Notes	Feb 17 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Highway Maintenance	15,040	-7,197	16,200	-8,321	38	Revenue contribution to capital to cover surfacing scheme pressures	-34
Public Rights Of Way	233	-11	139	-16	-99	Staff vacancies, structure review underway	-98
<b>Property</b>							
Carbon Reduction Programme	265	0	236	0	-29	The underspend is part of a rolling program, which will be readjusted as next year's budget	0
Building Maintenance Operational	25,670	-27,470	24,651	-26,317	135	Under recovery of fees from service departments, to be adjusted in fee arrangements for 2017/18	240
Corporate Property	570	-78	645	-178	-24	Savings on I.T and other office costs.	-17
Pumping Stations	38	0	111	-47	26	Unforseen electricity bills for previous years, recently invoiced by British Gas	-6
Administrative Buildings	3,047	-634	2,874	-722	-261	Early delivery of efficiency savings for 2017/18 and energy savings reflecting a mild winter	-46
Commercial Properties	1	-163	2	-177	-14	Additional income from high occupancy levels	-5
Industrial Premises	330	-1,260	316	-1,290	-45	Additional income from very high occupancy levels	-27
County Farms	68	-308	42	-311	-29	Reduced entitlements and implementation of rent increases	-29
Livestock Markets	37	-174	56	-228	-35	Increase in the variable turnover rent from livestock markets.	-33
<b>Planning</b>							
Planning Admin Account	378	-3	355	-92	-112	Reduction in expenditure to partly offset shortfall in Development Management income.	-114
Building Control - Other	204	0	174	-4	-35	Staff vacancies.	-28
Minerals	252	-107	262	-168	-51	Mainly due to charging out of staff to projects as a 'direct cost' and also over-achievement of other mineral related application fee income targets.	-59
Policy-Development Planning	501	-66	458	-70	-47	Mainly as a result of vacant posts.	-113
Development Management	1,471	-1,252	1,373	-945	208	Non-achievement of planning fee income target.	214
Tywi Centre	1	0	103	-44	58	Overspend due to consultants costs £24k re future operation of the Tywi Centre, £15k as CCC's commitment to future maintenance costs and £19k deficit on core Tywi Centre in 16/17 - less grant income available in 16/17 to fund staff costs.	57
Waste planning monitoring report (E)	25	-25	25	-36	-11	2015/16 surplus balance achieved on 'output driven' project now shown as underspend following confirmation that no clawback of grant required.	-11
<b>Other Variances</b>					-11		-43
<b>Grand Total</b>					<b>38</b>		<b>25</b>