

**REPORT OF THE CHIEF EXECUTIVE**  
**COUNCIL MEETING 11<sup>TH</sup> SEPTEMBER 2019**  
**REVIEW OF THE COMPOSITION OF THE COUNCIL'S COMMITTEES AND THE**  
**APPOINTMENT OF MEMBERS TO SERVE UPON THEM**

**1. INTRODUCTION**

The Chief Executive received notice from Councillor Colin Evans on the 28<sup>th</sup> July 2019 that he had resigned from the Labour Group, and had subsequently joined the Plaid Cymru Group on the 4<sup>th</sup> September 2019. In accordance with the requirements of the Local Government and Housing Act 1989 the Local Government (Committees and Political Groups) regulations 1990, as amended, and the Local Government Wales (measure) 2011, the Council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council, as far as possible.

**2. POLITICAL BALANCE AND COMPOSITION OF COMMITTEES**

**2.1. Composition of Committees and Panels of the Council**

The membership of the political groups as at 5<sup>th</sup> September 2019 is as follows :-

Political Group	Number of Members	%of Council Membership
Plaid Cymru	<b>38 (+1)</b>	<b>51.35</b>
Labour	<b>17 (-1)</b>	<b>22.97</b> <del>24.32</del>
Independent	13	17.57
New Independent Group	5	6.76
Unaffiliated	1	1.35
<i>TOTAL</i>	<i>74</i>	<i>100%</i>

Council at its meeting held on the 24<sup>th</sup> May 2017 decided that the total number of seats available on Committees is 168 and these seats must be distributed amongst the political groups and unaffiliated member on a politically balanced basis with the seats on committees also being allocated to reflect, as far as possible, the political balance of the Council as a whole.

**The Council democratic structure comprises:**

Executive Board	10 members
5 X Scrutiny Committees	68 Members (Non Executive Board Members)
Regulatory and other Committees	100 Members

*Note:*

- *Only non Executive Members (64) may serve on the Scrutiny Committees.*
- *The members serving on the Standards Committee do not need to reflect the political balance of the Council as a whole but they have been included within the above figures.*
- *It is not a statutory requirement to ensure that the Audit Committee is politically balanced however the Authority has chosen to include the Audit Committee in its calculations Only one member of the Executive Board can serve on the Audit Committee and this must not be the Leader of the Council.*
- *Only one member of the Executive Board can serve on the Democratic Services Committee and this must not be the Leader of the Council.*

**TABLE 1**

ALLOCATION OF SEATS ON REGULATORY, SCRUTINY AND OTHER COMMITTEES AND THE PENSION COMMITTEE	% COUNCIL MEMBER-SHIP	168
Plaid Cymru	<b>51.35</b>	<b>86</b> <b>86.27 (+2)</b> <b>(84)</b>
Labour	<b>22.97</b>	<b>39</b> <b>38.59 (-2)</b> <b>(41)</b>
Independent	<b>17.57</b>	<b>30</b>
New Independent Group	<b>6.76</b>	<b>11</b>
Unaffiliated Member	<b>1.35</b>	<b>2</b>
TOTAL NO OF SEATS	100%	<b>168</b>

*Note:*

1. *If the allocation of seats on committees is not made on a politically balanced basis then the decision by council to do this must be unanimous “without any member of the authority or committee voting against them.” S17(b) of the Act.*

2. *In accordance with the Local Government and Housing Act 1989, there is a requirement to ensure proportionality across political groups, this does not extend to members who have chosen to be unaffiliated. The Authority has historically assigned any remaining unallocated seats to the unaffiliated members.*

## 2.2. Allocation of Seats

In order to reflect the new arrangements the Labour Group's representation on Committees will be reduced by 2 seats from 41 to 39, and the Plaid Cymru Group allocation will be increased by 2 seats from 84 to 86. There is no change to the Independent, New Independent or Unaffiliated member allocation.

To accommodate this change in the political composition of the Council the Labour Group must relinquish 1 Scrutiny Committee and 1 regulatory/other seat to the Plaid Cymru Group

In order to ensure that the seats on committees are allocated to reflect, as far as possible, the political balance of the Council **as a whole** the number of scrutiny seats held by the New Independent Group will remain rounded down, based on the lowest percentage rounding, this is due to an anomaly which cannot be rectified if rounding up or down by +/- 1 seat.\*

It is suggested that the composition of Committees within the democratic decision making structure be amended as shown in Tables 2 and 3 below with the Seats allocated, to reflect as far as possible, the political balance of the Council as a whole. Resultant membership changes put forward by the Labour & Plaid Cymru Groups are included within this report.

**TABLE 2a - Scrutiny Committees (68 seats)**

5 SCRUTINY COMMITTEES		
Political Group	Number of Seats 68	NEW Allocation of seats on scrutiny Committees
Plaid Cymru	<b>35 (+1) (34.92)</b>	<b>1 X 8 SEATS; 3 X 7 SEATS &amp; 1 X 6 SEATS</b>
Labour	<b>16 (-1) (15.62)</b> 47	<b>1 X 4 SEATS AND 4 X 3 SEATS</b>
Independent	12	2 X 3 SEATS & 3 X 2 SEATS
New Independent	4 *	4 X 1 SEAT
Unaffiliated Member	1	1 SEAT
	<b>68</b>	

It therefore suggested that the allocation of elected member seats on the Scrutiny Committees should be amended as follows:-

**TABLE 2B**

<b>SCRUTINY COMMITTEE</b>	<b>TOTAL NO OF SEATS</b>	<b>PLAID CYMRU GROUP</b>	<b>LABOUR GROUP</b>	<b>IND GROUP</b>	<b>NEW IND GROUP</b>	<b>UNAF</b>
Community	13	<b>7 (+1)</b>	<b>3 (-1)</b>	3	0	0
Education & Children	14 + 5 (co-opted)	7	3	2	1	1
Environmental & Public Protection	14	8	3	2	1	0
Policy & Resources	13	6	3	3	1	0
Social Care & Health	14	7	4	2	1	<b>0</b>
<b>Total</b>	<b>68</b>	<b>35</b>	<b>16</b>	<b>12</b>	<b>4</b>	<b>1</b>

Following discussion, the Labour Group has agreed to relinquish the following seat:-

1 x Seat on the Community Scrutiny Committee (seat previously held by Councillor Colin Evans)

The Plaid Cymru Group has nominated Cllr Colin Evans to fill its additional seat on the Committee.

**TABLE 3 - REGULATORY AND OTHER COMMITTEES (100 SEATS)**

It is therefore suggested that the allocation of elected member seats on the Regulatory/Other Committees should be amended as follows:-

<b>COMMITTEE/ PANEL</b>	<b>TOTAL NO OF SEATS</b>	<b>PLAID CYMRU GROUP</b>	<b>LABOUR GROUP</b>	<b>IND GROUP</b>	<b>NEW INDEPENDENT GROUP</b>	<b>UNAFFILIATED</b>
Appeals	<b>6</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>
Appointments A Directors (Leader + 6 EBM's + 9 non executive members)	<b>16</b>	<b>8</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>0</b>
Appointments B Heads of Service (4 EBM's + 6 non- executive members)	<b>10</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>
Audit	<b>8</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>
Democratic Services	<b>5</b>	<b>3 (+1)</b>	<b>1 (-1)</b>	<b>1</b>	<b>0</b>	<b>0</b>
Housing Review Panel +1 sub per group	<b>8</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
Dyfed Pension Fund Committee + 1 permanent sub	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Licensing	<b>14</b>	<b>7</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>0</b>

Members' Appointments	<b>7</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>
Planning	<b>20</b>	<b>10</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>0</b>
Standards (+ 4 Independent & 1 Community Rep)	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><i>TOTAL</i></b>	<b>100</b>	<b>51 (+1)</b> <b>(51.35)</b>	<b>23 (-1)</b> <b>(22.97)</b>	<b>18</b>	<b>7</b>	<b>1</b>

Following discussion, the Labour Group has agreed to relinquish 1 x Seat on the Democratic Services Committee (seat previously held by Councillor Dot Jones).

The Plaid Cymru Group has nominated Cllr Emlyn Schiavone to fill its additional seat on the Democratic Services Committee.

### 3. POLITICAL BALANCE AND APPOINTMENT OF PERSONS TO CHAIR OVERVIEW AND SCRUTINY COMMITTEES

Part 6 of the Local Government Wales 2011 Measure deals with sets out the requirements for the appointment of Persons to Chair Overview and Scrutiny Committees.

The Measure states that in respect of Council's with two or more political groups and multiple scrutiny committees the political groups represented in the executive can only appoint as many chairs as are proportionate to their combined share of the council's overall membership, **rounding down** if this does not equal a whole number of chairs. It is for the executive groups together to decide upon the allocation of their entitlement to chairs between them. The rest of the Scrutiny Chairs are the "property" of those groups not represented in the Executive. If there is only one such group, that group is entitled to all the remaining Chairs, if there is more than one non-executive group, each gets a share of the chairs in proportion to their membership, rounding to the nearest whole number including zero.

#### Allocation of the 5 Scrutiny Chairs:-

Plaid Cymru and Independent Executive 68.92% = **3**  
(3.45 - rounded down)

Labour 22.97% = **1**  
(1.15 % rounded to nearest whole number)

New Independent Group 6.76% = **0**  
(0.34 – rounded to nearest whole number)

As there is one unallocated Chair following the above calculation, then, under the Measure, the Chair is appointed by the members of that Committee.

Having taken into account the revised political composition, the allocation of the 5 Scrutiny Chairs is **unchanged**.