



WALES PENSION PARTNERSHIP JOINT GOVERNANCE COMMITTEE

9 DECEMBER 2019

WPP COMMUNICATION PLAN

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To approve the WPP Communication Plan

REASONS:

One of the key activities under the communications and reporting section of the 2019/20 workplan is the creation of a communication plan. The communication plan has been created and requires approval by the JGC.

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**EXECUTIVE SUMMARY
JOINT GOVERNANCE COMMITTEE**

9 DECEMBER 2019

WPP COMMUNICATION PLAN

BRIEF SUMMARY OF PURPOSE OF REPORT

The creation of a communication plan is included in the 2019/20 WPP workplan which was agreed by the Joint Governance Committee on 27 March 2019.

A communication workshop was held in June 2019. This workshop was hosted by Hymans and attended by JGC members and OWG officers. Following this workshop, the attached communication plan has been developed.

This communication plan sets out how the WPP will carry out its internal and external communication strategies. The plan outlines the WPP's:

- Target Audience
- Key Messages / Key Purpose
- Means of Communication
- Responsibilities
- Review & Reflection Process

This plan will be reviewed annually.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

Policy, Crime & Disorder and Equalities YES	Legal NONE	Finance NONE	Risk Management Issues NONE	Staffing Implications NONE
Policy A communication plan has been prepared which will be a formal document for the Wales Pension Partnership.				

CONSULTATIONS

Details of any consultations undertaken are to be included here

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:
THESE ARE DETAILED BELOW**

Title of Document	File Ref No.	Locations that the papers are available for public inspection/WEBSITE LINK