

REPORT OF THE DIRECTOR OF CORPORATE SERVICES

EXECUTIVE BOARD 21st SEPTEMBER 2020

COUNCIL'S BUDGET MONITORING REPORT 2020/21

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Forecasted for year to 31st March 2021

Department	Working Budget				Forecasted				June 20 Forecast Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Chief Executive	31,628	-13,065	-5,564	12,999	32,140	-13,330	-5,564	13,246	247
Communities	153,347	-62,998	12,711	103,060	152,809	-60,774	12,711	104,746	1,686
Corporate Services	80,642	-51,382	-1,614	27,645	117,606	-88,291	-1,614	27,700	55
Education & Children (incl. Schools)	176,598	-25,100	26,677	178,175	180,852	-25,816	26,677	181,713	3,538
Environment	132,462	-86,056	12,708	59,115	123,626	-74,744	12,708	61,590	2,475
Departmental Expenditure	574,676	-238,601	44,918	380,994	607,032	-262,955	44,917	388,994	8,000
Capital Charges/Interest/Corporate				-19,940				-20,540	-600
								0	0
Levies and Contributions:									
Brecon Beacons National Park				138				138	0
Mid & West Wales Fire & Rescue Authority				10,400				10,400	0
Net Expenditure				371,592				378,992	7,400
Transfers to/from Departmental Reserves									
- Chief Executive				0				0	0
- Corporate Services				0				0	0
- Environment				0				0	0
Net Budget				371,592				378,991	7,400

Chief Executive Department
Budget Monitoring - as at 30th June 2020

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget				Forecasted				June 20 Forecast Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Chief Executive	868	0	-836	31	1,059	-248	-836	-25	-57
People Management	4,399	-1,463	-2,615	322	4,428	-1,473	-2,615	341	19
ICT & Corporate Policy	5,825	-922	-4,864	39	5,692	-948	-4,864	-120	-159
Admin and Law	4,319	-823	684	4,180	4,077	-725	684	4,036	-144
Marketing & Media	2,825	-810	-1,428	588	2,487	-538	-1,428	521	-66
Statutory Services	1,276	-303	282	1,255	1,351	-401	282	1,232	-23
Regeneration	12,117	-8,744	3,212	6,584	13,046	-8,997	3,212	7,260	676
GRAND TOTAL	31,628	-13,065	-5,564	12,999	32,140	-13,330	-5,564	13,246	247

Chief Executive Department - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Chief Executive						
Chief Executive Business Support Unit	608	0	802	-248	-54	2 vacant posts - one not being filled and the other not being filled during 20/21
People Management						
Business & Projects Support	275	0	247	0	-28	Savings on supplies and services
Employee Well-being	718	-296	711	-246	43	£50k Income target not being met due to: less external work and less 1:1 health screenings taking place due to social distancing; £7k short-term savings on pay costs.
ICT & Corporate Policy						
Welsh Language	165	-10	120	-10	-45	Vacant post not currently being filled due to team review being undertaken. Delayed due to COVID-19 but due to be completed by end of 20/21
Chief Executive-Policy	848	-30	733	-30	-115	Vacant posts not currently being filled due to team review being undertaken. Delayed due to COVID-19 but due to be completed by end of 20/21
Admin and Law						
Democratic Services	1,850	-260	1,782	-289	-97	Underspend on Members pay & travelling costs along with an additional £33k income for work undertaken for the Housing Revenue Account.
Democratic Services - Support	494	0	457	0	-37	Additional income for work undertaken for the Wales Pension Partnership (£20k), the Police and Crime Commissioner (£7.5k) and Education through Regional Working (£5k)
Land Charges	130	-300	72	-193	49	Assumption that 50% of income will be received in Q2, and 75% in Q3 & Q4. Further assumption that 70% of the income loss will be reimbursed by WG. This still leaves a £100k reduction in income as a result of COVID-19 partially offset by savings on supplies and services and legal costs
Legal Services	1,777	-263	1,699	-242	-58	4 vacant posts (£49k) that are due to be filled shortly. An additional £10k of income for work undertaken for the Wales Pension Partnership.

Chief Executive Department - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Marketing & Media						
Marketing and Media	501	-285	403	-58	130	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k). Looking at alternative potential partnership arrangements.
Translation	552	-51	459	-35	-78	£20k saving down to staff reducing their hours. £27k underspend as a result of maternity leave and £17k saving on staff at a lower point on the salary scale than budgeted for. Further savings on supplies and services.
Customer Services Centres	1,112	-346	1,079	-348	-35	Four vacant posts pending divisional realignment
Yr Hwb	187	-92	77	-65	-83	Three vacant posts pending divisional realignment
Statutory Services						
Registration Of Electors	166	-2	190	-50	-24	Additional grant made available by the electoral commission to fund canvassing.
Registrars	430	-301	484	-312	43	Loss of fee income £40k due to COVID-19.
Coroners	384	0	352	0	-32	The Coroner and Assistant Coroner posts are split 50:50 with Pembrokeshire County Council.
Regeneration & Property						
Community Development and External Funding	469	0	492	0	23	Reduction in staff time recharged to other projects
Food hubs and banks	0	0	262	-262	0	£99k reimbursement received from WG, £163k draw down from reserves
Property	1,241	-67	1,171	-69	-72	Part year vacant post (£42k). Assumed post will be filled from September. Large underspend on travelling and car hire as well as other supplies and services savings.
Commercial Properties	32	-582	35	-449	137	£85k income shortfall due to rent holidays - this reflects 100% relief for period Apr-Jun, 50% relief in July and 25% relief in August. Assumption that WG will fund 50% of the shortfall. The remainder relates to a general loss of income due to properties becoming vacant and no immediate prospect of re-letting.
Provision Markets	581	-651	581	-460	191	£260k shortfall due to rent holidays - this reflects 100% relief for period Apr-Jun, 50% relief in July and 25% relief in August. Assumption that WG will fund 50% of the shortfall. The remainder is down to ongoing reduction in Lettings income due to market forces impacting rates achievable.
Administrative Buildings	2,859	-771	2,753	-697	-33	Small savings as a result of properties being vacated.

Chief Executive Department - Budget Monitoring - as at 30th June 2020
Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20	Notes
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Industrial Premises	539	-1,520	452	-1,179	255	£596k loss of income due to rent holidays - this reflects 100% relief for period Apr-Jun, 50% relief in July and 25% relief in August. Assumption that WG will fund 50% of the shortfall. Partially offset by savings on premises related costs.
County Farms	74	-335	70	-270	62	Reduction in income received. £73k directly due to rent holidays - this reflects 100% relief for period Apr-Jun, 50% relief in July and 25% relief in August. Assumption that WG will fund 50% of the shortfall.
Livestock Markets	59	-209	22	-41	130	Anticipated shortfall in income collected at Nant Y Ci Mart
Other					-23	
Grand Total					247	

Department for Communities
Budget Monitoring - as at 30th June 2020

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget				Forecasted				June 20 Forecast Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Adult Services									
Older People	60,409	-24,827	3,240	38,822	61,193	-24,694	3,240	39,739	917
Physical Disabilities	8,110	-1,784	253	6,579	9,233	-1,919	253	7,567	989
Learning Disabilities	40,406	-9,616	1,291	32,082	39,400	-9,394	1,291	31,297	-785
Mental Health	9,575	-3,864	256	5,967	9,636	-3,604	256	6,287	321
Support	6,940	-4,978	1,129	3,090	7,034	-4,983	1,129	3,180	90
Homes & Safer Communities									
Public Protection	3,158	-1,094	535	2,599	3,077	-1,020	535	2,592	-7
Council Fund Housing	9,142	-7,972	523	1,693	9,587	-8,406	523	1,704	11
Leisure & Recreation									
Leisure & Recreation	15,607	-8,863	5,485	12,229	13,649	-6,754	5,485	12,379	150
GRAND TOTAL	153,347	-62,998	12,711	103,060	152,809	-60,774	12,711	104,746	1,686

Department for Communities - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Adult Services						
Older People						
Older People - Commissioning	3,646	-727	3,553	-727	-93	Vacant posts and underspend on travelling
Older People - LA Homes	7,944	-5,097	8,257	-5,042	368	Enhanced rates of pay re Covid19 not funded by Welsh Government Hardship Fund £481k (assumes 5 months), and reflects the position at June, subsequent changes to funding will mean that the final outturn is uncertain.
Older People - Private/ Vol Homes	24,748	-13,314	25,284	-13,314	536	Funded by Welsh Government Hardship Fund: Covid19 top up payment £50; specific packages of care that are clearly linked to additional costs; additional deep clean costs; market stability payments re voids. Subsequent changes to funding will mean that the final outturn is uncertain.
Older People - Extra Care	774	0	825	0	51	Cwm Aur contract - savings proposals in previous years only partially delivered. Delay in changes caused by Covid-19
Older People - LA Home Care	7,555	0	7,863	0	308	Enhanced rates of pay re Covid19 not funded by Welsh Government Hardship Fund £247k (5 months), subsequent changes to funding will mean that the final outturn is uncertain.
Older People - Private Home Care	8,238	-2,523	8,389	-2,523	151	Spend and income is highly unpredictable as grant criteria changed. Funded by Welsh Government Hardship Fund: Covid19 top up payment £1 per hour; specific packages of care that are clearly linked to additional costs; market stability payments to maintain base level of hours. Not claimed: general increased activity between different types of care where there is no overall additional cost. Efficiency proposals of £1,017k will only be partially achieved. Demand has fluctuated making it very difficult to predict the remainder of the year. For example, people cancelling their care in March are now returning to us for reassessment with associated very high levels of referrals in June/July. For example, putting in additional support to replace the withdrawal of day services and respite.
Older People - Enablement	1,876	-444	1,692	-444	-185	Staff vacancies - being progressed
Older People - Private Day Services	225	0	25	0	-200	Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost.

Department for Communities - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Physical Disabilities						
Phys Dis - Commissioning & OT Services	861	-109	753	-109	-108	Vacant posts
Phys Dis - Group Homes/Supported Living	1,079	-167	1,329	-167	250	Significant changes over recent years as packages reassessed following the transfer of Welsh Independent Living Grant into Revenue Support Grant. Primarily affected Physical Disabilities and learning Disability clients for Direct Payments, Day Services and Community Support. Budget adjustments to be monitored to check initially virements were accurate
Phys Dis - Direct Payments	2,535	-577	3,285	-527	800	Lack of clarity of application Welsh Independent Living Grant budget allocation, and delay in recovery of unused payments makes projections highly volatile.
Learning Disabilities						
Learn Dis - Private/Vol Homes	10,812	-2,844	10,962	-2,844	150	Efficiency proposals for £606k covering Rightsizing Supported Living, Rightsizing Residential and Deregistration of Residential settings has been delayed but work is now being picked up at pace and the service will partially deliver with a projected shortfall of £329k for these projects
Learn Dis - Direct Payments	3,954	-547	4,229	-547	275	Lack of clarity of application Welsh Independent Living Grant budget allocation, and delay in recovery of unused payments makes projections highly volatile.
Learn Dis - Group Homes/Supported Living	9,829	-2,221	10,529	-2,221	700	More demand in Supported Living as an alternative to residential care. Rightsizing in Supported Living ongoing but delayed due to Covid19. Accommodation and Efficiency project which plans for strategic longer term future accommodation options as well as current client group is now picking up pace.
Learn Dis - Day Services	2,482	-410	2,371	-356	-58	Vacant posts and underspend on taxis for clients
Learn Dis - Private Day Services	1,438	-80	447	-80	-991	This service area is highly volatile due to service models changing because of Covid-19. Day Services closed from March 2020. Assume closure for whole financial year. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost
Learn Dis - Transition Service	600	0	568	0	-32	Vacant posts
Learn Dis - Community Support	3,547	-158	2,629	-158	-918	This service area is highly volatile due to service models changing because of Covid-19. Community Services provision greatly reduced from March 2020. Activity levels beginning to increase. Where care has been reassessed and alternative has been provided, the additional cost is shown as an overspend in that budget. However this is not claimable under Welsh Government Hardship Fund where there is no additional cost

Department for Communities - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Mental Health						
M Health - Private/Vol Homes	6,081	-3,064	6,081	-2,814	250	Multi-Disciplinary Team meetings which assess funding arrangements have been paused during Covid19 therefore Partner contribution is uncertain at June. Next monitoring should show a more definitive position.
M Health - Substance Misuse Team	363	-135	308	-135	-55	Vacant post (now filled) and projected underspend on client needs
Support						
Performance, Analysis & Systems	429	-39	480	-43	46	Staffing, unfunded post
Other Variances - Adult Services					286	
Homes & Safer Communities						
Public Protection						
PP Business Support unit	87	0	70	0	-17	Vacant posts
Air Pollution	127	-35	124	-17	16	Underachievement of licensing income
Animal Safety	158	0	135	0	-23	Vacant Posts
Financial Investigator	32	-271	98	-337	-0	
Other Variances - Public Protection					17	
Council Fund Housing						
Other Variances - Council Fund Housing					11	

Department for Communities - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Leisure & Recreation						
Millenium Coastal Park	226	-110	225	-93	16	Q1 rent 'free' for Machynys & Wildfowl Centre due to inactivity resulting from COVID-19
Burry Port Harbour	77	-142	77	-113	29	Predicted loss of income from parking and boatyard rental
Discovery Centre	36	-79	35	-95	-16	Includes loss of income claim forecast of £34k for parking (100% Q1 & 50% Q2)
Pendine Outdoor Education Centre	513	-348	242	-234	-157	Includes loss of income claim forecast of £192k for all income streams (100% Q1 & 50% Q2) net of Catering saving
Pembrey Ski Slope	382	-411	268	-286	11	Includes loss of income claim forecast of £153k for all income streams (100% Q1 & 50% Q2) net of catering saving
Newcastle Emlyn Sports Centre	287	-155	271	-125	14	Includes loss of income claim forecast of £62k for all income streams (70% whole year) net of utility savings
Carmarthen Leisure Centre	1,640	-1,751	1,391	-1,236	266	Includes loss of income claim forecast of £797k for all income streams (70% whole year) net of catering and utility savings
Amman Valley Leisure Centre	910	-833	834	-641	115	Includes loss of income claim forecast of £391k for all income streams (70% whole year) net utility savings
Llandovery Swimming Pool	208	-104	196	-68	23	Includes loss of income claim forecast of £42k for all income streams (70% whole year) net utility savings
Actif Communities	292	-45	272	-62	-38	Furlough income and part year vacancy in structure
Sport & Leisure General	744	-46	727	-40	-11	Includes loss of income claim forecast of £14k for all income streams (70% whole year)
Llanelli Leisure Centre	1,340	-1,145	1,240	-844	201	Includes loss of income claim forecast of £655k for all income streams (70% whole year) net of catering and utility savings
ESD Rev Grant - Ynys Dawela	43	-43	33	-5	28	Grant for project not yet confirmed by funding body
Outdoor Recreation - Staffing costs	245	0	203	-4	-46	In year staff vacancies
Pembrey Country Park	696	-842	640	-922	-136	Includes loss of income claim forecast of £497k for all income streams (100% Q1 & 50% Q2)
Carmarthen Library	485	-17	481	0	12	Income shortfall due to building closure resulting from COVID-19
Ammanford Library	286	-10	289	-0	12	Income shortfall due to building closure resulting from COVID-19
Llanelli Library	474	-17	473	-1	16	Income shortfall due to building closure resulting from COVID-19
Libraries General	996	-1	1,070	-33	42	Unable to fully achieve vacancy factor in Service
Museums General	151	0	207	0	56	Unable to fully achieve vacancy factor in Service
Arts General	25	0	0	0	-25	Vacant post being held pending restructure
Laugharne Boathouse	147	-112	138	-85	18	Includes loss of income claim forecast of £40k for all income streams (70% whole year) net of catering savings

Department for Communities - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Lyric Theatre	373	-286	106	-54	-36	Includes loss of income claim forecast of £52k for all income streams (70% whole year) net of catering, utility and Performance Fee savings
Y Ffwrnes	848	-502	367	-132	-111	Includes loss of income claim forecast of £122k for all income streams (70% whole year) net of catering, utility and Performance Fee savings
Ammanford Miners Theatre	56	-19	21	4	-11	Includes loss of income claim forecast of (£5k) for all income streams (70% whole year) net of catering, utility and Performance Fee savings
Entertainment Centres General	485	-62	423	-78	-78	Includes loss of income claim forecast of (£38k) for all income streams (70% whole year)
Motor Sports Centre - Pembrey	0	-96	0	-72	24	Q1 rent 'free' due to inactivity resulting from COVID-19
Leisure Management	400	0	368	-0	-32	Vacant post in structure
Other Variance - Leisure & Recreation					-36	
Grand Total					1,686	

Corporate Services Department
Budget Monitoring - as at 30th June 2020

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget				Forecasted				June 20 Forecast Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Financial Services	4,845	-2,308	-2,548	-10	4,964	-2,663	-2,548	-247	-236
Revenues & Financial Compliance	4,793	-1,723	-2,404	666	42,616	-39,743	-2,404	469	-198
Other Services	71,003	-47,351	3,337	26,989	70,026	-45,885	3,337	27,478	489
GRAND TOTAL	80,642	-51,382	-1,614	27,645	117,606	-88,291	-1,614	27,700	55

Corporate Services Department - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Financial Services						
Corporate Services Management team	485	-63	472	-98	-47	£35k income from Fire Authority SLA and £12k savings on supplies and services
Accountancy	1,697	-459	1,590	-469	-116	Vacant posts not likely to be filled in the short term. A few staff members currently being paid at the lower points of the scale whilst budgeted at the top.
Treasury and Pension Investment Section	258	-182	246	-207	-37	£25k additional income for work undertaken for the Wales Pension Partnership;
Payments	531	-76	491	-71	-35	£12k - three staff members currently at lower points of the salary scale but budgeted at top of scale.
						Net £12k part year vacant posts and £23k savings on supplies and services
Revenues & Financial Compliance						
Audit	482	-19	435	-19	-47	2 vacant posts during the year. One expected to be filled in the second part of the financial year.
Risk Management	148	-0	164	-0	16	Agency staff to cover maternity leave to continue until August 2020
Local Taxation	958	-741	944	-775	-46	A few posts have been vacant during the year to date and are expected to be filled imminently. A number of staff members are currently on lower points of the salary scale but budgeted at the top of scale and 2 staff members have reduced their hours.
Housing Benefits Admin	1,624	-752	1,477	-717	-113	A few posts have been vacant during the year to date and are expected to be filled imminently. A large number of staff members are currently on lower points of the salary scale but budgeted at the top of scale.
Other Services						
Audit Fees	316	-92	287	-90	-27	A proportion of audit fees chargeable directly to grants
Council Tax Reduction Scheme	15,511	0	17,558	-1,000	1,047	Significant increase in caseload as a result of COVID-19. Estimated cost is £2m greater than 19-20 actual cost. Assumed 50% of this will be recovered from WP
Rent Allowances	46,923	-47,140	44,250	-44,676	-209	Efficient recovery of overpayments
Miscellaneous Services	8,185	-120	7,873	-120	-313	£238k underspend on pre LGR pension costs
Other Variances					-18	
Grand Total					55	

Department for Education & Children
Budget Monitoring - as at 30th June 2020

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget				Forecasted				June 20 Forecast Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Schools Delegated Budgets	127,632	-9,001	0	118,631	129,232	-9,001	0	120,231	1,600
Director & Strategic Management	1,480	0	-108	1,371	1,484	0	-108	1,375	4
Education Services Division	7,949	-1,718	21,324	27,555	8,579	-1,842	21,324	28,061	506
Access to Education	8,962	-6,117	1,589	4,433	7,121	-3,450	1,589	5,260	827
School Improvement	2,291	-103	429	2,617	2,585	-397	429	2,618	1
Curriculum & Wellbeing	4,827	-2,907	704	2,624	6,365	-4,398	704	2,671	47
Children's Services	23,458	-5,254	2,739	20,943	24,636	-6,729	2,739	20,646	-298
Additional Cleaning for schools re-opening	0	0	0	0	850	0	0	850	850
TOTAL excluding schools	48,966	-16,099	26,677	59,544	51,620	-16,815	26,677	61,482	1,938
GRAND TOTAL	176,598	-25,100	26,677	178,175	180,852	-25,816	26,677	181,713	3,538

Department for Education & Children - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Schools Delegated Budgets						
Primary Schools	66,606	-5,415	67,306	-5,415	700	Based on schools' working budgets received for 2020/21. Deficit budget submissions are included subject to approval of recovery plans by LA
Secondary Schools	56,894	-3,546	57,394	-3,546	500	
Special Schools	4,132	-40	4,532	-40	400	
Education Services Division						
School Redundancy & EVR	2,067	0	1,945	0	-122	Forecast based on business cases approved to date. Schools are supported and challenged on staffing structure proposals
Special Educational Needs	2,685	-1,379	3,208	-1,368	534	Forecast based on existing known commitments. Continuing high level of Statutory Assessments issued. Increase in existing Out of County placement costs and small number of new placements.
Education Other Than At School (EOTAS)	2,137	-339	2,313	-415	100	Ongoing increasing demand from schools for alternative provision
Access to Education						
School Admissions	262	0	225	0	-37	Part year staff vacancy & secondment cover not filled
School Modernisation	114	-1	189	-34	41	Premises costs relating to closed schools
School Meals & Primary Free Breakfast Services	8,586	-6,116	6,708	-3,416	822	Overspend based on 50% income forecast for Sept-March £743k; Breakfast Clubs voluntary donations income target not achievable £100k, partially offset by reduced food costs -£20k. Assuming FSM payments are met by WG until 11th Sept
Curriculum and Wellbeing						
Music Services for Schools	302	0	1,117	-732	84	Delay with staff restructuring which has been further affected by COVID-19 £59k and reduced SLA income from schools £25k
Welsh Language Support	337	-10	830	-476	26	Reduction in income and funding streams due to COVID-19
Youth Offending & Prevention Service	1,369	-577	1,761	-1,013	-44	Reduced travelling and maximising grants to release core budget

Department for Education & Children - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Children's Services						
Corporate Parenting & Leaving Care	983	-52	999	-52	16	Increased Board & Lodging costs - increased number of children receiving WIR payments
Fostering Services & Support	3,941	0	3,941	-15	-16	Maximisation of grant income
Adoption Services	532	0	1,026	-404	90	One-off payment committed for adoption of sibling group
Out of County Placements (CS)	670	0	500	0	-170	Reduction in Out of County placements and no current remand placements
Respite Units	987	0	1,005	-0	18	Overspend forecast on staffing as result of COVID-19 related enhanced payments (assumed continuing to end of August) not claimable from WG
Childcare	433	-128	459	-170	-17	Maximisation of grant income
Short Breaks and Direct Payments	535	0	575	-61	-20	Part year staff vacancy
Family Aide Services	172	0	112	0	-60	Part year vacant posts and maximisation of grant income
Other Family Services incl Young Carers and ASD	541	-300	645	-437	-33	Part year vacant post - aiming to fill post by 1st November
Children's Services Mgt & Support (incl Care First)	992	-76	1,129	-274	-60	Further utilisation of grants - £37k, staff budget saving as not all staff at top of grade - £10k, staff recruitment savings with most posts advertised on our website - £13k
School Safeguarding & Attendance	251	0	533	-338	-55	Part year vacant posts and maximisation of grant income
Additional Cleaning for schools re-opening	0	0	850	0	850	£850k net additional costs of cleaning schools based on the following assumptions: Q2 - costs fully funded by WG, Q3 - same level of cleaning but only 50% reimbursed by WG and Q4 - 50% level of spend but no funding from WG. Expectation that additional cleaning costs in other establishments will be recovered from the user departments.
Other Variances					-9	
Grand Total					3,538	

Environment Department
Budget Monitoring - as at 30th June 2020

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget				Forecasted				June 20 Forecast Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Buisness Support & Performance	23	-92	132	63	7	-59	132	80	17
Waste & Environmental Services	25,654	-4,471	1,380	22,563	26,922	-5,542	1,380	22,760	197
Highways & Transportation	59,470	-38,682	10,399	31,186	56,763	-34,960	10,398	32,202	1,016
Property	42,902	-40,787	465	2,580	35,501	-32,669	465	3,297	717
Planning	4,414	-2,024	333	2,723	4,208	-1,515	333	3,026	303
PPE	0	0	0	0	225	0	0	225	225
GRAND TOTAL	132,462	-86,056	12,708	59,115	123,626	-74,744	12,708	61,590	2,475

Environment Department - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20 Forecast Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Business Support & Performance						
Business Support	-155	-35	-185	-35	-30	Posts budgeted at top of scale but majority are not at the top of scale yet; a few temporary vacant posts during the year.
Operational Training	44	-57	41	-23	30	Overspend due to COVID-19 restrictions and training time allocated to refuse and cleaning departments
Departmental - Core	53	0	70	0	17	£7k department's share of the Health and Wellbeing Co-ordinators' pay costs; £10k efficiency not yet achieved
Waste & Environmental Services						
Flood Defence & Land Drainage	534	-0	517	-0	-17	Technician post temporarily vacant, to be recruited soon
SAB - Sustainable Drainage approval Body Unit	120	-115	120	-28	87	Anticipated income not materialised - Dependent on number of submissions and market buoyancy of development projects
Waste Services	17,129	-1,316	17,259	-1,321	124	£194k additional net cost of resourcing due to social distancing and potential cover for sickness - assumption that 50% of Q3 costs will be not be funded and Q4 costs will not be funded at all. £70k underspend due to delayed start to the Absorbent Hygiene Products collection service due to COVID-19 pandemic.
Highways & Transportation						
Traffic Management	560	-43	722	-221	-16	Increased income from Traffic Regulation Orders
Car Parks	1,995	-3,271	1,600	-1,836	1,039	Assumptions: 25% income for Sept, 50% income Oct to March. WG reimburse total qtr 1 loss of £701k but only reimburse 50% of net loss for the period July to Sept and no reimbursement for the period Oct to March. The proposed efficiency of a modest price increase of 20p per charge band to sustain highways and transport services has been delayed to January 2021.
Nant y Ci Park & Ride	80	-33	147	-70	30	Increased maintenance costs
Road Safety	183	-30	138	0	-15	Post temporarily vacant
School Crossing Patrols	120	0	151	0	31	The school crossing patrols section has reviewed all patrols to identify where there is no requirement to provide them according to the National Safety criteria. Vacancies that arise in the sites that do not require school crossing patrols will not be filled as and when they become vacant.
Bridge Maintenance	741	0	715	0	-26	Structures Engineer vacant for part year
Public Rights Of Way	937	-66	901	-56	-26	Post temporarily vacant

Environment Department - Budget Monitoring - as at 30th June 2020

Main Variances

EXECUTIVE BOARD 21st SEPTEMBER 2020

Division	Working Budget		Forecasted		June 20	Notes
	Expenditure	Income	Expenditure	Income	Forecast Variance for Year	
	£'000	£'000	£'000	£'000	£'000	
Property						
Property Maintenance Operational	30,380	-31,924	24,406	-25,233	718	£126k Design CHS works – estimated effect of COVID-19 delays and the consequential impact on productivity; £592k Property Maintenance – estimated loss of recharge income due to shielding, redeployment and works on-stop due to social distancing. An on-going review of the situation is being carried out by divisional management with a view to quantifying the exact loss for the first quarter and the potential knock-on effect on the remainder of the financial year.
Planning						
Planning Admin Account	341	-14	379	-40	11	Overtime costs incurred for software implementation
Building Regulations Trading - Chargeable	488	-541	404	-325	132	Shortfall in income offset by less expenditure due to COVID-19
Building Control - Other	187	-5	176	-6	-12	Less staff travel due to COVID-19
Minerals	363	-240	372	-165	83	Shortfall in income due to COVID-19
Policy-Development Planning	679	-0	628	-0	-52	Part year vacancy and employee on maternity
Development Management	1,573	-970	1,459	-747	109	Shortfall in income offset by less expenditure due to COVID-19
Conservation	414	-22	440	-8	40	One-off consultancy cost
PPE	0	0	225	0	225	Net additional cost of PPE based on following assumptions - £50k per month - Q2 costs fully funded by WG, Q3 50% of costs reimbursed by WG and Q4 no funding from WG. If WG change their policy on face coverings these costs will increase significantly.
Other Variances					-7	
Grand Total					2,475	