

FRIDAY, 1ST SEPTEMBER, 2017

TO: ALL MEMBERS OF THE DEMOCRATIC SERVICES COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **DEMOCRATIC SERVICES COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER, COUNTY HALL, CARMARTHEN AT 2.00 P.M. ON FRIDAY, 8TH SEPTEMBER, 2017** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Martin Davies
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Ref:	AD016-001

**DEMOCRATIC SERVICES COMMITTEE
MEMBERSHIP – 5 MEMBERS**

PLAID CYMRU GROUP 2 MEMBERS

1. Councillor Tyssul Evans [Vice-Chair]
2. Councillor Dai Thomas

LABOUR GROUP 2 MEMBERS

1. Councillor Rob James [Chair]
2. Councillor Shahana Najmi

INDEPENDENT GROUP 1 MEMBER

1. Councillor Jim Jones

A G E N D A

1. APOLOGIES FOR ABSENCE.
2. DECLARATIONS OF PERSONAL INTERESTS.
3. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 17TH MARCH 2017 5 - 8
4. DEMOCRATIC SERVICES COMMITTEE - FUNCTION 9 - 12
5. APPOINTMENT OF MEMBER DEVELOPMENT CHAMPION 13 - 18
6. SURVEY - TIMING OF MEETINGS 19 - 30
7. DEMOCRATIC SERVICES COMMITTEE - ANNUAL REPORT 2016-2017 31 - 44
8. UPDATE ON MEMBER INDUCTION PROGRAMME 2017. 45 - 54
9. DEMOCRATIC SERVICES COMMITTEE - FORWARD WORK PROGRAMME 55 - 60