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**WEDNESDAY, 10 APRIL 2024**

**TO: ALL MEMBERS OF THE APPOINTMENTS COMMITTEE B**

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **APPOINTMENTS COMMITTEE B** WHICH WILL BE HELD IN THE **CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 2.00 PM ON WEDNESDAY, 17TH APRIL, 2024** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

*Wendy Walters*

**CHIEF EXECUTIVE**

<b>Democratic Officer:</b>	<b>Emma Bryer</b>
<b>Telephone (direct line):</b>	<b>01267 224029</b>
<b>E-Mail:</b>	<b>Ebryer@carmarthenshire.gov.uk</b>
<b>This is a multi-location meeting. Committee members can attend in person at the venue detailed above or remotely via the Zoom link which is provided separately.</b>	

Wendy Walters Prif Weithredwr, *Chief Executive*,  
Neuadd y Sir, Caerfyrddin. SA31 1JP  
*County Hall, Carmarthen. SA31 1JP*

## APPOINTMENTS COMMITTEE B

### **PLAID CYMRU GROUP - 5 Members**

Cllr. Colin Evans

Cllr. Hazel Evans

Cllr. Linda Evans

Cllr. Gareth John

Cllr. Darren Price (Vice-Chair)

### **LABOUR GROUP - 3 Members**

Cllr. Dot Jones

Cllr. Martyn Palfreman

Vacancy

### **INDEPENDENT GROUP - 2 Members**

Cllr. Jane Tremlett (Chair)

Cllr. Hugh Shepardson

# **A G E N D A**

1. **APOLOGIES FOR ABSENCE.**
2. **DECLARATIONS OF PERSONAL INTERESTS.**
3. **TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 19TH JULY 2023** 5 - 6
4. **THE REPORTS RELATING TO THE FOLLOWING ITEMS ARE NOT FOR PUBLICATION AS THEY CONTAINS EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 12 OF PART 4 OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) (WALES) ORDER 2007. IF, FOLLOWING THE APPLICATION OF THE PUBLIC INTEREST TEST, THE COMMITTEE RESOLVES PURSUANT TO THE ACT TO CONSIDER THESE ITEMS IN PRIVATE, THE PUBLIC WILL BE EXCLUDED FROM THE MEETING DURING SUCH CONSIDERATION.**
5. **TO RECEIVE THE ACTION NOTES OF THE MEETING OF THE SHORTLISTING PANEL HELD ON THE 9TH APRIL 2024** 7 - 10
6. **TO INTERVIEW THE SHORTLISTED APPLICANT FOR THE POST OF INTERIM HEAD OF LAW, GOVERNANCE & CIVIL SERVICES (AND MONITORING OFFICER) AND TO CONSIDER MAKING AN APPOINTMENT.** 11 - 38

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## APPOINTMENTS COMMITTEE B

WEDNESDAY, 19 JULY 2023

**PRESENT:** Councillor J. Tremlett (Chair) (In Person):

**Councillors (In Person):**

D.C. Evans

H.A.L. Evans

L.D. Evans

R. James

D. Jones

D. Price

E.G. Thomas

A. Vaughan Owen

**Councillors (Virtually):**

M. Palfreman

**Also Present (In Person):**

W. Walters, Chief Executive

P.R. Thomas, Assistant Chief Executive (People Management & Performance)

A. Williams, Director of Place and Infrastructure

H. Daniels, Learning & Development Advisor

A. Machin, Learning and Development Manager

S. Dougherty, Organisational Design Consultant

E. Bryer, Democratic Services Officer

**Chamber - County Hall, Carmarthen. SA31 1JP and remotely - 2.00 - 4.30 pm**

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors G.H. John and H.B. Shepardson.

**2. DECLARATIONS OF PERSONAL INTERESTS.**

There were no declarations of personal interest.

**3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 6TH JULY 2022**

**RESOLVED** that the minutes of the meeting held on the 6<sup>th</sup> July, 2022 be signed as a correct record.

**4. EXCLUSION OF THE PUBLIC**

**UNANIMOUSLY RESOLVED** pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) Order 2007 that the public be excluded from the meeting during consideration of the following items as the reports contained exempt information as defined in paragraph 12 of Part 4 of Schedule 12A to the Act namely information relating to applicants to become an employee of the Authority.

Note: These minutes are subject to confirmation at the next meeting.

**5. TO RECEIVE THE ACTION NOTES OF THE MEETING OF THE SHORTLISTING PANEL HELD ON THE 13TH JUNE 2023**

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, pursuant to the Act referred to in Minute Number 4 above, to consider this matter in private, with the public excluded from the meeting as it would involve the disclosure of exempt information relating to a particular individual.

**UNANIMOUSLY RESOLVED**, that the report of the meeting of the Short-listing Panel held on the 13<sup>th</sup> June, 2023 be received.

**6. TO RECEIVE PRESENTATIONS AND INTERVIEW THE SHORTLISTED APPLICANTS FOR THE POST OF HEAD OF ENVIRONMENTAL INFRASTRUCTURE AND TO CONSIDER MAKING AN APPOINTMENT.**

Following the application of the public interest test it was **UNANIMOUSLY RESOLVED**, pursuant to the Act referred to in Minute Number 4 above, to consider this matter in private, with the public excluded from the meeting as it would involve the disclosure of exempt information relating to a particular individual.

The Committee was apprised of the selection process to date and the suggested format for the meeting. The Committee noted that both the shortlisted candidates would be interviewed.

The Committee received feedback from officers in relation to the recruitment and assessment process and its conclusions.

The Committee then received presentations from the two candidates and were afforded the opportunity to question the candidates.

After a discussion and a ballot it was -

**RESOLVED that Daniel John be appointed as Head of Environmental Infrastructure.**

[Daniel John was recalled to the meeting and intimated his acceptance of the appointment.]

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**CHAIR**

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**DATE**

Note: These minutes are subject to confirmation at the next meeting.

# Agenda Item 5

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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# Agenda Item 6

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007.

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