

AUDIT COMMITTEE
24TH MARCH 2017

SUBJECT:
COASTAL FACILITIES ACTION PLAN UPDATE

Purpose:

To note the progress in implementing the Coastal Facilities Action Plan

Recommendations / key decisions required:

To approve progress and the continued work objectives.

Reasons:

A quarterly progress report was requested in the Audit Committee meeting on 22nd March 2016. The last update report was dated the 6th January 2017

Relevant scrutiny committee to be consulted: N/A

Exec Board Decision Required N/A

Council Decision Required N/A

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. Meryl Gravelle (Regeneration & Leisure Portfolio Holder)

Directorate: Communities

Name of Head of Service:

Ian Jones

Report Author: Ian Jones

Designations:

Head of Leisure

Tel Nos. 01267 228309

E Mail Addresses:

IJones@carmarthenshire.gov.uk

**EXECUTIVE SUMMARY
AUDIT COMMITTEE
24TH MARCH 2017**

**SUBJECT
Coastal Facilities Action Plan Update**

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

The attached Action Plan summarises the agreed work and progress to date by the Coastal Facilities Team to improve its processes following the Internal Audit Summary Report presented to the Audit Committee meeting on 22nd March 2016. An update was also provided to Scrutiny committee on the 30th Sept 2016, and the 6th January 2017.

DETAILED REPORT ATTACHED ?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Ian Jones

Head of Leisure

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	YES	YES	YES	YES	YES

1. Legal

Appropriate advice is now being sought from Legal, Property Management, Finance, Health & Safety, Internal Audit and Risk to ensure revised procedures are legally compliant.

2. Finance

Significant focus of review to ensure that Financial Procedure Rules are fully complied with.

3. ICT

New technology to be introduced where this improves control.

4. Risk Management

Increased focus on evaluating exposure to risk and addressing weaknesses identified.

5. Staffing Implications

Action Plan addresses concerns identified re recruitment and safety of staff.

6. Physical Assets

Leisure now working closely with Environment Department to ensure proper arrangements for maintenance and control of physical assets.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Ian Jones** **Head of Leisure**

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

N/A

4. Relevant Partners

N/A

5. Staff Side Representatives and other Organisations

N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Internal Audit Summary Report re Coastal Facilities and Draft Action Plan		Audit Committee Meeting Agenda and Minutes - March 2016 and July 2016