

**DEMOCRATIC SERVICES COMMITTEE**  
**8<sup>TH</sup> SEPTEMBER 2017**

**DEMOCRATIC SERVICES COMMITTEE –**  
**ANNUAL REPORT**

**RECOMMENDATIONS / KEY DECISIONS REQUIRED:**

To consider the annual report of the Committee for the period 18<sup>th</sup> May 2016 to the 24<sup>th</sup> May 2017.

**REASONS:**

To receive the Democratic Services Annual Report for the period 18<sup>th</sup> May 2016 – 24<sup>th</sup> May 2017. The report outlines the work of the Committee during that period.

Scrutiny Committee consulted	Not applicable
Exec Board Decision Required	NO
Council Decision Required	YES

Councillor Rob James – Chair of the Committee

<b>Directorate</b>	<b>Chief Executive's</b>	<b>Tel Nos.</b>
<b>Name of Head of Service:</b> Linda Rees Jones	<b>Designations:</b> Head of Administration & Law	01267 224012 LRJ 01267 224026 GM
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**EXECUTIVE SUMMARY**  
**DEMOCRATIC SERVICES COMMITTEE**  
**8<sup>TH</sup> SEPTEMBER 2017**

**DEMOCRATIC SERVICES COMMITTEE –  
ANNUAL REPORT**

The Local Government (Wales) Measure 2011 requires each Principal Council to establish a Democratic Services Committee.

The attached report outlines the work of the Committee during the 2016/17 municipal year.

**DETAILED REPORT ATTACHED?**

**YES – Annual Report**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

**Signed:** Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

**Policy, Crime & Disorder and Equalities**  
None

**Finance**

There are no financial implications associated with this report.

**Legal**

There are no legal implications associated with this report.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below  
Signed: Linda Rees Jones, Head of Administration & Law

**1.Scrutiny Committee** Not applicable

**2.Local Member(s)** Not applicable

**3.Community / Town Council** Not applicable

**4.Relevant Partners** Not applicable

**5.Staff Side Representatives and other Organisations** Not applicable

**Section 100D Local Government Act, 1972 – Access to Information**

**List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection