

## FORWARD WORK PROGRAMME DEMOCRATIC SERVICES COMMITTEE 17/18

SUBJECT AREA AND BRIEF DESCRIPTION OF NATURE OF REPORT	Lead Department	Responsible Officer	Date to Democratic Services Committee
<b>INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT</b> To consider and comment on the draft report.	Chief Executive	Head of Democratic Services	NOVEMBER 2017
<b>RESOURCES TO DISCHARGE DEMOCRATIC SERVICES FUNCTIONS</b> To receive the report of the Head of Democratic Services on the adequacy of provision by the authority of staff, accommodation and other resources to discharge democratic services functions	Chief Executive	Head of Democratic Services	NOVEMBER 2017
<b>CARMARTHENSHIRE COUNTY COUNCIL'S SCRUTINY FUNCTION ANNUAL REPORT 2016/17</b> To consider an overview of the Council's Scrutiny Function and the respective Scrutiny Committees' work during the 2016/17 municipal year.	Chief Executive	Head of Democratic Services	NOVEMBER 2017
<b>TIMING OF MEETINGS SURVEY</b> To receive further information on the results of the survey of Members in respect of the times and intervals at which meetings of a local authority are held.	Chief Executive	Head of Democratic Services	NOVEMBER 2017
<b>PERSONAL DEVELOPMENT REVIEWS 17/18 – DISCUSSIONS WITH GROUP LEADERS</b> To form a basis for discussion between Corporate Learning & Development and Group Leaders regarding development requirements for Members	Chief Executive	Corporate Learning & Development Advisor	MARCH 2018



Subject area and brief description of nature of report	Lead Department	Responsible Officer	Date to Democratic Services Committee
<b>ANNUAL AND SUPPLEMENTARY REPORTS OF THE INDEPENDENT REMUNERATION PANEL FOR WALES</b> To consider the implementation of reports issued by the Independent Remuneration Panel for Wales in respect of members allowances etc	Chief Executive	Head of Democratic Services	MARCH 2018
<b>MEMBER DEVELOPMENT PROGRAMME 17/18</b> To receive an update on the Member Development Programme and identify additional training and development topics.	Chief Executive	Corporate Learning & Development Advisor	JUNE 2018
<b>COUNCILLOR ANNUAL REPORTS</b> To confirm arrangements for publication of Councillor Annual reports	Chief Executive	Head of Democratic Services	JUNE 2018
<b>ANNUAL REPORT OF THE DEMOCRATIC SERVICES COMMITTEE 2017/18</b> To consider a report outlining the work the work of the Committee during the 2017/18 municipal year.	Chief Executive	Head of Democratic Services	SEPTEMBER 2018
<b>UPDATE ON DISCUSSION WITH GROUP LEADERS RE PERSONAL DEVELOPMENT REVIEWS 17/18</b> To receive an update on the Learning & Development Advisor's discussions with Group Leaders regarding their development requirements.	Chief Executive	Corporate Learning & Development Advisor	SEPTEMBER 2018
<b>MATTERS REFERRED FROM CRWG</b>	Chief Executive's	Head of Democratic Services	AS REQUIRED

