

DEMOCRATIC SERVICES COMMITTEE

29TH NOVEMBER 2017

SURVEY – TIMING OF MEETINGS

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To further consider the results of the timing of meetings survey, and to make a recommendation to Council.

REASONS:

In accordance with the Local Government (Wales) Measure 2011, the Council is required to survey Members in respect of the times and intervals at which meetings of a local authority are held. All local authorities should review the times at which meetings are held at least once in every term, preferably shortly after the new council is elected.

Scrutiny Committee consulted	Not applicable
Exec Board Decision Required	NO
Council Decision Required	YES

Executive Board Member Portfolio Holder(s): Cllr Emlyn Dole - Leader

Directorate

Name of Head of Service:
Linda Rees Jones

Report Author:
Gaynor Morgan

Chief Executive's

Designations:
Head of Administration & Law

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EXECUTIVE SUMMARY
DEMOCRATIC SERVICES COMMITTEE

SURVEY – TIMING OF MEETINGS

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The Committee considered the initial results of the survey at its meeting held on the 8th September 2017 (Minute 6 refers) and agreed to defer the report pending a further breakdown of the responses as requested by the Constitutional Review Working Group

The results of the 2017 survey suggest that the majority of members would prefer meeting arrangements to remain as at present, and a copy of the full results is attached for the Committee's consideration.

DETAILED REPORT ATTACHED?

**YES - Survey Results see
Appendix 1 – Elected Members
Appendix 2 – Co-opted Members**

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	YES	NONE	NONE	YES	NONE

Legal

The Local Government Wales Measure 2011 requires authorities to consult its members on the times at which meetings are held.

Finance

Evening meetings would result in additional staffing costs.

Staffing Implications

Possible staffing implications should the Authority move towards evening meetings.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below
Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee Not applicable

2.Local Member(s) Not applicable

3.Community / Town Council Not applicable

4.Relevant Partners Not applicable

5.Staff Side Representatives and other Organisations Not applicable

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Local Government Wales Measure 2011		http://gov.wales/topics/localgovernment/publications/lgmeasure11/?lang=en