

DEMOCRATIC SERVICES COMMITTEE

29TH NOVEMBER 2017

IT SURVEY

Recommendations / Key decisions required:

- To consider a draft survey on IT Provision to be circulated to elected members.

Reasons:

The Committee at its meeting held on the 8th September 2017 agreed to a suggestion from the Chair, that the forward work programme should include a report on IT provision for members. The Independent Remuneration Panel for Wales has determined that each authority, through its Democratic Services Committee, must ensure that all its members are given as much support as is necessary to enable them to fulfil their duties effectively. All elected members should be provided with adequate telephone, email and internet facilities giving electronic access to appropriate information.

Relevant scrutiny committee to be consulted:	NOT APPLICABLE
Executive Board Decision Required:	NO
Council Decision Required:	NO

The Democratic Services Committee has responsibility to determine the appropriate level of support for elected members to discharge their duties.

Relevant Executive Board Member Portfolio Holder(s): Cllr. Mair Stephens – Deputy Leader (portfolio holder for IT Services)

Directorate: Chief Executive's	Designations:	Tel Nos. / E-Mail Addresses:
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EXECUTIVE SUMMARY

DEMOCRATIC SERVICES COMMITTEE

29TH NOVEMBER 2017

IT SURVEY

The Committee will recall that at its last meeting it agreed to include IT provision within the Forward Work Programme.

Attached for the Committee's consideration is a draft survey, as suggested by the Chair of the Committee, to ascertain the views of all members on the IT provision they received following the recent elections.

The Committee is asked to comment on the draft survey and agree to its circulation, with a view to considering the findings of the survey at the next meeting in March.

DETAILED REPORT ATTACHED?

Draft Survey

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees Jones Head of Administration & Law

1. Scrutiny Committee(s) N/A.
2. Local Member(s) – N/A
3. Community / Town Council – N/A
4. Relevant Partners – N/A
5. Staff Side Representatives and other Organisations – N/A

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
IRPW Draft Annual Report 2018	http://gov.wales/docs/dsjlg/publications/171004-irp-draft-report-en.pdf