

REPORT OF THE DIRECTOR OF CORPORATE SERVICES
PRELIMINARY EXECUTIVE BOARD - 12th OCTOBER 2015
COUNCIL'S BUDGET MONITORING REPORT - 2015/2016

Head of Service & Designation	Author & Designation	Telephone No	Directorate
O Bowen, Interim Head of Financial Services	O Bowen, Interim Head of Financial Services	01267 224886	Corporate Services

Table 1

Forecasted for year to 31 March 2016

Service	Working Budget				Actual				Variance For Year £'000	Variance Reported Previous Period £'000
	Controllable Expenditure £'000	Controllable Income £'000	Controllable Controllable £'000	Total Net £'000	Controllable Expenditure £'000	Controllable Income £'000	Controllable Controllable £'000	Total Net £'000		
Chief Executive	18,070	-6,150	-1,320	10,600	19,275	-6,777	-1,320	11,178	578	619
Education & Childrens Services	176,992	-38,576	21,011	159,427	178,665	-39,200	21,011	160,476	1,049	602
Corporate Services	88,322	-55,926	-9,482	22,914	92,376	-60,095	-9,482	22,799	-115	-52
Communities	124,808	-45,825	11,873	90,856	127,005	-47,378	11,873	91,500	644	679
Environment Services	104,903	-67,666	8,361	45,598	108,620	-71,232	8,361	45,749	151	352
Departmental Expenditure	513,095	-214,143	30,443	329,395	525,941	-224,682	30,443	331,702	2,307	2,200
Capital Charges/Asset Man. Acc.				-3,535				-4,535	-1,000	-500
Pension Reserve Adjustment				-5,085				-5,085	0	0
Accumulated Leave									0	
Levies and Contributions:										
Brecon Beacon National Parks				147				147	0	0
Fire Authority				9,067				9,067	0	0
Net Expenditure				329,989				331,296	1,307	1,700
Outcome Agreement Grant				-570				-570	0	0
Contribution from Balances				-138				-138	0	0
Transfer from Balances/Earmarked Reserves				-1,060				-1,060	0	0
Transfers to/from Departmental Reserves										
- Chief Executive				0				-41	-41	-82
- Education & Children's Services				0				-986	-986	-602
- Corporate Services				0				57	57	26
- Communities				0				0	0	0
- Environment				0				-151	-151	-352
Net Budget				328,221				328,407	186	690

HOUSING REVENUE ACCOUNT

Table 2

Forecasted for year to 31 March 2016

Service	Approved Budget £'000	Actual Expenditure £'000	Variance For Year £'000	Variance Reported Previous Period £'000
Expenditure				
Repairs & Maintenance				
Responsive	1,600	1,632	32	-4
Minor Works	2,400	2,400	0	0
Voids	2,000	2,000	0	0
Servicing	1,550	1,550	0	0
Drains & Sewers	230	230	0	0
Grounds	700	700	0	0
Unadopted Roads	100	100	0	0
Supervision & Management				
Employee	3,416	3,416	0	-126
Premises	1,443	1,423	-20	-30
Transport	108	76	-32	-14
Supplies	811	828	17	-31
Recharges	1,044	1,044	0	0
Provision for Bad Debt	652	375	-277	0
Capital Financing Cost	12,512	12,616	104	0
Central Support Charges	1,609	1,609	0	0
Capital - DRF	9,913	9,913	0	0
Total Expenditure	40,088	39,912	-176	-205
Income				
Rents	-34,625	-35,015	-390	-280
Service Charges	-846	-846	0	0
Supporting People	-355	-355	0	0
Mortgage Interest	-3	-3	0	0
Interest on Cash Balances	-66	-66	0	0
Insurance	0	-22	-22	0
Other Income	-681	-686	-5	-2
Total Income	-36,576	-36,993	-417	-282
Net Expenditure	3,512	2,919	-593	-487

	£'000
BALANCE B/F 1/4/15	10,662
Budgeted movement in year	-3,512
Variance for the year	593
BALANCE C/F 31/3/16	7,743

Main Variance Summary

The following are items contributing to the variances identified for each department in the summary above:

	Variance £000
<u>Chief Executives Department</u>	
Chief Executive - Chief Officer - Salaries	-30
Corporate Savings Target - Standby £400k, Health & Safety £100k and Printing Rationalisation £37k (efficiencies not yet delivered)	537
People Management & Performance - Corporate Serv - Translation - Staff levels over and above the budgeted structure to meet demand for the service	42
People Management & Performance - Personnel Management - Part year vacant posts	-39
People Management & Performance - Fitness For Work - Sickness Cover and Market Supplement	41
People Management & Performance - Admin HR - Staff levels over and above the budgeted structure	21
Customer Focus and Policy - Chief Executive-Policy - Non Achievement of income target	20
Customer Focus and Policy - Complaints and Compliments Team - Vacant Post	-21
Customer Focus and Policy - CCTV Operators - Staff Costs	22
Economic Development - 3 T's Community Dev Core Budget - Planned reduction in expenditure to cover overspends elsewhere within the Division	-50
Economic Development - Business Support Unit - Efficiency saving was identified for 14/15 in relation to premises costs at Nant Y Ci, with the intention of selling the property. This sale is currently on hold so savings have not been released at this point	54
Economic Development Management - Vacant post	-59
Economic Development - UN Sir Gar - Increased staffing & maintenance costs	27
Other	13
Chief Executive - Net Variance	578
<u>Education & Childrens Services</u>	
Director & Management Team - Utilisation of grant income which ends March 2016	-65
Education Services - School Expenditure not currently delegated - WJEC reviewed and reduced fees for 2015-16	-40
Education Services - School Redundancy & EVR - Additional cost of School related EVR and redundancies	1,102
Education Services - Governor Support & Admissions - Expenditure relating to the updating of school plans less than estimated	-20
Education Services - Early Years Non-Maintained Provision - Reduction in demand for 10 hours free education for 3 year olds in non maintained settings	-96
Education Services - Special Educational Needs - Projected underspend due to fewer out of county placements. The underspend is being managed in conjunction with the current pressures within Home Tuition below, although budget reduction is planned in next year's efficiency savings	-427
Education Services - EOTAS (Education Other Than At School) & Behaviour Services - Projected overspend in the cost of the EOTAS, specifically the home tuition service	327
Education Services - Rhydygors Day Centre - Vacant posts within the day centre are being considered within the review of provision	-61
Strategic Development - Information & Improvement - Underspend due to part time secondment not being back filled	-25
Learner Programmes - Music Services for Schools - Service working within budget target as a result of efficiency work carried out, with the exception of one-off redundancy costs £61k	61
Learner Programmes - Youth Service - Additional staffing costs £37k, Welsh Medium(WM) £17k, Evolve Licence £5k. Currently looking at options to reduce the overspend	62
Learner Programmes - Adult & Community Learning - Forecast overspend due to the cost of course tuition exceeding the franchise income by £189k and maintaining & subsidising four Community Centres which are only used in part for the ACL classes £6k	195
Children's Services - Commissioning and Social Work - In year vacancies across the Social Care Teams	-111
Children's Services - Corporate Parenting & Leaving Care - Maximisation of grant opportunities towards accommodation costs for vulnerable care leavers	-36
Children's Services - Fostering Services & Support - A forecasted overspend in the Fostering Service, due to staffing, which is currently being reviewed £57k, and pressure on the taxi's budget to maintain stability £11k. These are partially offset by savings anticipated on Boarded out payments -£34k	34
Children's Services - Out of County Placements (CS) - Savings anticipated on Out of County placements based on current levels	-30
Children's Services - Residential & Respite Units - Planned additional contribution from the LHB in unlikely to be achieved in 2015-16 £150k	152
Children's Services - Out of Hours Service - Increasing number of referrals being handled. Currently reviewing options to get expenditure back on budget	68
Children's Services - Children's Services Management and Support Service (incl Care First) - Part year vacant posts in Policy -£25k, staff travelling & other minor efficiencies in management team -£10k. An increase in SLA costs for Carefirst is offset against savings in staff and supplies & services £10k however there is a potential for additional contribution from Adult Services	-25
Other	-16
Education and Children's Services - Net Variance	1,049

Corporate Services	
Local Taxation - Vacant post and projected underspend on Post Office Giro fees	-36
Corporate Property Division - Projected overspend on salary budgets - Anticipated savings not materialised. Options being considered	30
Provision Markets - Reduction in expenditure to meet overspends elsewhere in the department	-44
Livestock Markets - On going R&M on Llandeilo, Newcastle Emlyn and Llandovery livestock markets to bring them up to standard	38
Bank Charges - Savings from new bank tender in 13-14	-14
Miscellaneous Services - Reduction in subscriptions	-55
Other	-34
Corporate Services - Net Variance	-115
Social Care, Health, Housing & Leisure	
Older People - Commissioning - Staff vacancies	-18
Older People - LA Homes - Reduction in in house residential provision	-470
Older People - Private/Vol Homes - Number of placements exceeding set budget despite small recent reduction these are part year savings only	314
Older People - Extra Care - Contract renegotiation 'projected saving'	-50
Older People - LA Home Care - Reduction in care packages	-50
Older People - Direct Payments - Additional packages	79
Older People - Private Home Care - Reduction in care packages	-178
Older People - Enablement - Staff vacancies	-125
Older People - Day Services - Efficiency saving slippage from 14/15 and 15/16. Proposal paper to CMT to reduce spend with significant reshape of service	393
Physical Disabilities - Commissioning & OT Services - Staff vacancies	-54
Physical Disabilities - Private/Vol Homes - Reduction in Packages	-40
Physical Disabilities - Group Homes/Supported Living - Additional income	-37
Physical Disabilities - Community Support - Reduction in Packages	-29
Physical Disabilities - Direct Payments - Reduction in Packages	-119
Learning Disabilities - Private/Vol Homes - Slower than anticipated reduction in placements required to meet efficiency savings, work underway to address	527
Learning Disabilities - Direct Payments - Number of packages exceed set budget despite there being no net increase this year	354
Learning Disabilities - Group Homes/Supported Living - Additional funding from Health (joint funding) and ILF grant	-247
Learning Disabilities - Adult Respite Care - Staff Vacancies	-26
Learning Disabilities - Day Services - Additional placements	267
Learning Disabilities - Transition Service - Staff Vacancies	-51
Mental Health - Commissioning - Additional staffing costs regarding out of hours service	27
Mental Health - Private/Vol Homes - Additional packages resulting in an over commitment on a very volatile budget	234
Mental Health - Direct Payments - Additional Packages	31
Mental Health - Community Support - Additional Placements	29
Mental Health - Substance Misuse Team - Underspend on salaries	-28
Departmental Support - Underspend on supplies & services	-27
Public Protection - PP Business Support unit - Underspend in salary costs due to vacant posts	-42
Public Protection - Trading Standards Services Management - Underachievement of fee income anticipated for 15/16	44
Public Protection - Food & Agricultural Standards & Licensing - Underachievement of fee income anticipated for 15/16	22
Home Improvement (Non HRA) - Underspend due to vacant posts contributing towards overspends in other Home Improvement areas	-22
Leisure - Burry Port Harbour - Forecast overspend on dredging contract	22
Leisure - Pendine Outdoor Education Centre - Higher income forecast than currently budgeted in Accommodation & Instructor led activities	-18
Leisure - Carmarthen Leisure Centre - Part year vacancies £29k along with higher forecast income from Gym useage £21k	-50
Leisure - Llanelli Leisure Centre - Mainly due to income shortfall as a result of cafe refurbishment	33
Country Parks General - Part year vacancies in Service due to on-going Service restructure	-82
Pembrey Country Park - Projected shortfall in income	54
Other	-23
Social Care, Health, Housing and Leisure - Net Variance	644

<u>Environment Services</u>	
Policy & Development - Emergency Planning - Severance efficiency savings not delivered £36k, overspend on out of hours service £5k and overspend due to contribution to Local Resilience Forum(LRF) post in Pembs CC £3k	44
Street Scene - Public Conveniences - PC's - Full savings will not be realised until after phased 3 year programme	45
Street Scene - Waste Services - On going review of waste strategy has produced savings	-21
Transport - Civil Design - Under recovery of income due to vacant Technician post, a review of income is underway	48
Bus Stations/Community Transport/Concessionary Fares Grant - Service adjustments undertaken to manage budget pressures	-32
Car Parks - No commitment for efficiency target of £109k in respect of a 20p increase in parking charges and the introduction of evening parking charges which is yet to be implemented pending political endorsement	25
Nant y Ci Park & Ride - Major development funding ceased in 12/13 - the modified service is currently being trialled with the LHB to generate additional revenue to cover the shortfall	40
Property Services - Building Maintenance - Unachievable income target not met due to reduction in Carmarthenshire Homes Standard works	394
Property Services - Grounds Maintenance Service - Effect of ongoing efficiency savings within the grounds maintenance service	-200
Planning - Minerals - Underspend mainly due to proposed charging out of 2 members of staff to externally funded projects as a 'direct cost'	-50
Planning - Policy - Development Planning - Vacant posts and additional income from work undertaken for Corporate Property	-74
Planning - Development Management - Underspend mainly due to vacant posts	-56
Other	-12
Environment Services - Net Variance	151

<u>Capital Charges</u>	
Reduced borrowing (interest savings)	-1,000

<u>Housing Revenue Account</u>	
Expenditure - Responsive - Anticipated expenditure based on profiled spend to date	32
Supervision & Management - Premises - Energy costs -£30k, Rent -£6k and Other -£2k offset by an overspend in Fixtures and Fittings £12k and Responsive Maintenance £6k	-20
Supervision & Management - Transport - General reduction in staff travelling expenditure	-32
Supervision & Management - Supplies - Legal & Professional fees £22k, Postages £14k, compensation, misc exp and void decorating allowance £21k offset by underspends in Admin, Office & Operational equipment -£9k, Fuel club/Other allowances -£9k, Printing charges -£5k, Telephone -£6k, Projects & Activities -£4k and Others -£7k	17
Supervision & Management - Provision for Bad Debt - Provision for bad debt adjustment includes an estimate for write offs based on current data available	-277
Supervision & Management - Capital Financing Cost - Slightly higher than forecast interest applicable to existing borrowing and but-out from HRAS	104
Income - Rents - Void loss prediction at budget setting of 2.71% currently forecast at 1.98%	-390
Income - Insurance - Insurance income received	-22
Other	-5
HRA - Net Variance	-593