



LICENCE CONDITIONS AND GUIDANCE FOR DOG BREEDERS

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Condition 1 – ENHANCEMENT AND ENRICHMENT - The licence holder must implement an enhancement and enrichment programme that has been approved by the local authority.

Licence Condition	Guidance
<p>1.1 Exhibiting Normal Behaviour Patterns</p> <p>a. All dogs kept at the establishment must be given the opportunity for daily interaction and stimulation in order to express normal behaviour.</p> <p>b. Written evidence of the provision of enhancement and enrichment must be supplied to the local authority inspector.</p>	<p>Outdoor environments, if provided, should be as complex as safety and cleanliness allow. Play items, where possible, should be rearranged regularly and swapped between runs to enhance novelty and stimulation.</p> <p>Examples of environmental enrichment are: appropriate exercise, play, and sufficient contact with humans (grooming, training or playing) and food finding activities e.g. puzzle feeders or scavenging exercises.</p>

Condition 2 – SOCIALISATION - The licence holder must implement a socialisation programme that has been approved by the local authority.

Licence Condition	Guidance
<p>2.1 Socialisation of Puppies</p> <p>a. All puppies must be socialised before being sold or homed and method of implementing this must be discussed and agreed with the local authority inspector.</p>	<p>Puppies should be the product of sociable and environmentally competent parents.</p> <p>A planned socialisation plan should, amongst other things include:</p> <ul style="list-style-type: none"> • gently handling each puppy, • the introduction of low level noise from 14 days onwards; • from 21 days the animal should be introduced daily to a variety of human contact, play with suitable toys organised to play away from the mother. Where

	<p>biosecurity allows, puppies of other litters should mix in suitable environments. Care should be taken that removal of puppies for handling is done in such a way that does not distress the dam.</p> <p>When employed, any training should be reward-based. Use of electric shock collars is banned from being used in Wales.</p>
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Condition 3 – HEALTH - The licence holder must take all reasonable steps to protect dogs from pain, suffering, injury and disease.

Reasonable precautions must be taken to prevent and control the spread of infectious or contagious diseases. Registration with a vet is essential. There is a requirement to have appropriate health plans, to use licensed medicines as necessary and to promote the health status of the dogs through proper breeding. Isolation facilities, first aid equipment and fire protection are necessary.

Licence Condition	Guidance
<p>3.1 Registration with a Veterinary Surgeon</p> <p>a. All breeding establishments must be registered with a veterinary practice and ensure full details are made available to the Licensing Authority.</p>	<p>Addresses of veterinary surgeries can be accessed from the Royal College of Veterinary Surgeons: http://www.rcvs.org.uk/FindAVet</p>
<p>3.2 Medicines</p> <p>a. All medicines used must have a current Marketing Authorisation for sale in the UK.</p> <p>b. Each medicine used must be within its expiry date, and used as per instruction.</p> <p>c. They must be stored in a suitable secure cabinet and in accordance with manufacturer’s guidelines.</p>	<p>Prescription Only Medicine – Veterinary (POM-V) medicines should only be used for the specific animals to which they are prescribed. The specific veterinary instruction must be followed.</p> <p>Non Food Animal Medicine – Veterinary, Pharmacist and Suitably Qualified Person (NFAM-VPS) and Authorised Veterinary medicine – General Sale List (AVM-GSL) medicines must be used in accordance with the manufacturer’s guidelines.</p>

<p>d. They must be protected from light and extremes of temperature.</p>	<p>Homeopathic medicine is allowed but only with written veterinary approval, and should be case specific. i.e. where a specific dog may have adverse reactions to the normal veterinary medicines.</p>
<p>3.3 Contagious / Infectious diseases on the premises</p> <p>a. All dogs must be adequately protected from contagious and infectious disease and parasites as determined by your veterinary surgeon.</p> <p>b. Up to date records must be kept for each dog detailing what treatments and vaccinations they have received.</p>	<p>Adequate precautions should be taken to prevent and control the spread of infectious and contagious diseases and parasites among dogs, and zoonoses among dogs, staff and visitors.</p> <p>Records to be kept of all vaccination and worming regimes.</p>
<p>3.4 Health Status of dogs</p> <p>a. There must be a daily physical inspection of every animal to check for any signs of illness, injury or distress.</p> <p>b. Stud dogs and breeding bitches must be physically and behaviourally sound.</p> <p>c. Any breeding stock which appears to the licensing inspector to exhibit unsound hereditary or behavioural characteristics may be required to be verified as sound by the licensee's veterinary surgeon.</p> <p>d. Advice from a veterinary surgeon must be sought without delay where a dog shows signs of disease, injury, illness or behavioural disorder and recorded in the dog's logbook and be available to potential purchasers.</p>	<p>Any breeding stock that show signs of fear or anxiety do not normally make good parents.</p> <p>Puppies should be the product of healthy, sociable and environmentally competent parents.</p>
<p>3.5 Isolation facilities</p>	<p>Veterinary advice about the isolation of dogs with potentially infectious diseases should be documented and followed</p>

<p>a. Isolation facilities must be available and must be in compliance with the other licence conditions but must also be physically isolated. These isolation facilities must be a minimum of 5 metres away from other kennels.</p> <p>b. Adequate facilities to prevent the spread of infectious disease between isolated dogs and other dogs must be available.</p> <p>c. Effective biosecurity measures must be in place and understood by all staff.</p>	<p>immediately.</p> <p>Procedures and facilities should be in place to allow the quarantining of new arrivals as devised in consultation with a veterinary surgeon. Veterinary advice should be sought when new arrivals show any signs of disease before they are mixed with other dogs.</p> <p>Isolation animals need to be effectively isolated and evidence of veterinary involvement will be expected.</p>
<p>3.6 First aid kit</p> <p>a. A fully stocked first-aid kit suitable for use on dogs and puppies must be available and accessible on the premises.</p>	<p>A first aid kit should include the following: A selection of Dressings</p> <ul style="list-style-type: none"> • Non adherent wound cover • Retaining bandages • Covering bandages • Cotton wool • Scissors • Tweezers • Torch • Suitably sizes muzzle/s <p>Contact number for Veterinary Surgeon including out of routine hours details.</p> <p>Available medicines to be stored in medicine cabinet include: Wound cream & Antiseptic solution.</p>
<p>3.7 Protection from fire</p> <p>a. There must be an emergency fire and evacuation plan in place, which staff must be informed of.</p> <p>b. This must be posted where staff can see it.</p>	<p>This procedure must include instructions dealing with where dogs are to be evacuated.</p>

<ul style="list-style-type: none"> c. There must be adequate means of raising an alarm in the event of a fire or other emergency. d. Fire fighting equipment and detectors must be properly maintained and fire extinguishers need to be serviced or replaced as required. e. All electrical installations and appliances must be maintained in a safe condition. f. There should be a residual current circuit breaker system on each block of kennels. g. Heating appliances must not be sited in a location or manner where they may present a risk of fire, or risk to dogs. h. Precautions must be taken to prevent any accumulation of material which may present a risk of fire. 	<p>It is also recommended that the properties map reference be included in the evacuation plan.</p> <p>To aid with the compliance of the regulations please see details in the attached Schedule B.</p>
<p>3.8 Safety of Electrical Equipment</p> <ul style="list-style-type: none"> a. You must ensure that all electrical systems are adequately constructed and maintained so as to prevent danger, so far as is reasonably practical, in accordance with the Electricity at Work Regulations 1989. 	<p>To aid with the compliance of the regulations please see details in the attached Schedule C</p>

Condition 4 – MATING - The licence holder must ensure a breeding bitch:-

Licence Condition	Guidance
<ul style="list-style-type: none"> a. is not mated until she is 12 months old; b. does not give birth to more than one litter of puppies in a twelve month period; c. does not give birth to more than six litters of puppies in total. 	

Condition 5 – CHANGE OF OWNERSHIP OF A PUPPY – The licence holder must retain ownership and possession of a puppy on the premises occupied by the licence holder until it is at least 56 days old.

Licence Condition	Guidance
<p>5.1 Puppies</p> <ul style="list-style-type: none"> a. All puppies must be identified by microchip before being sold or homed and the details referenced to the breeding bitch. b. The details of the microchip must be registered on a recognised database. c. Microchips must be registered to the breeder before the puppy moves off the premises. d. Puppies considered to be too small to be micro chipped will only be exempted by a letter from a veterinary surgeon. <p><u>Schedule 3 – Puppy ID Card</u></p> <ul style="list-style-type: none"> e. A puppy I.D card must be completed for each puppy bred and a copy given to the purchaser at the time of sale. f. The breeder must retain the original. g. The records must also show: <ul style="list-style-type: none"> • the details of sale, namely the date of sale; • name and address of who was supplied; • the microchip number. <p>Sales of puppies must be recorded in the Breeding of bitches log book.</p>	<p>A puppy Identity card includes the following details:</p> <ul style="list-style-type: none"> • Breeder name and address/contact details • Date of birth and date of sale • Microchip no. of puppy (if applicable) • Name and microchip number of both parents (to include K.C. reg no. if applicable) • Vaccination details • Worming details • Guidance on re-registering microchip to new owner <p>N.B. all puppies should be accompanied by their individual cards through each phase of their journey to their final permanent home.</p> <p>Purchasers of puppies should be provided with a ‘Puppy Pack’, this should include: - Ration of food currently fed, insurance details (if provided), any breed specific advice/information and reference to existence of the Code of Practice for the Welfare of Dogs (Government Publication).</p>

Condition 6 – BREEDING BITCH RECORD REQUIREMENTS -

Licence Condition	Guidance
<p>6.1 The licence holder must maintain a written record in relation to each breeding bitch kept setting out her:</p> <ul style="list-style-type: none">(a) name;(b) date of birth;(c) breed;(d) physical description including colour and identifying features;(e) health status;(f) mating details including:<ul style="list-style-type: none">(i) in relation to the sire, the information required in sub-paragraph 1 (a) to (e);(ii) in relation to each puppy born –<ul style="list-style-type: none">(aa) date of birth;(bb) when ownership is transferred the new owners name and address.	
<p>6.2 When ownership of a breeding bitch is transferred the name, address and telephone number of the new owner must be recorded by the licence holder on the record referred to in sub-paragraph (1) and a copy of the record must be provided to the new owner and a copy retained by the licence holder.</p>	
<p>6.3 The record referred to in sub-paragraph (1) must be available for inspection and retained by the licence holder for the lifetime of the breeding bitch.</p>	

Condition 7 – PUPPY RECORD REQUIREMENTS

Licence Condition	Guidance
<p>7.1 The licence holder must maintain a written record confirming the following details in relation to each puppy which is on the premises occupied by the licence holder:</p> <ul style="list-style-type: none">(a) sex;(b) date of birth;(c) breed;(d) physical description including colour and identifying features;(e) health status;(f) in relation to the dam, the information required by condition 6(1)(a) to (e); and(g) in relation to the sire, the information required by condition 6(1)(a) to (e)	
<p>7.2 When ownership of a puppy is transferred the name, address and telephone number of the new owner must be recorded by the licence holder on the record referred to in sub-paragraph (1) and a copy of the record must be provided to the new owner and a copy retained by the licence holder.</p>	
<p>7.3 The record referred to in sub-paragraph (1) must be available for inspection by the local authority at any time and retained by the licence holder for 3 years from the date of birth of the puppy.</p>	

Condition 8 - GENERAL CONDITIONS

Licence Condition	Guidance
<p>8.1 Licence Display</p> <p>A copy of the licence and its conditions must be suitably displayed to the public in a prominent position at the breeding establishment.</p>	
<p>8.2 Plan of Licensed Premises</p> <p>The Licensee must submit a suitable plan showing the outline of the buildings, kennel layout, exercise yard and any other construction relevant to the Licensed premises.</p>	<p><i>This outlined plan may be hand drawn but must be in a rough scale to other buildings. All outlines must be identified on the plan. The plan must have the name of the premises written on it, the date and the name of the person who has drawn it.</i></p>

Condition 9 - ACCOMMODATION & ENVIRONMENT

Dogs must be kept in accommodation that is appropriate for construction, size of quarters, bedding, exercising facilities, temperature and heating, lighting, ventilation, cleanliness, and waste disposal. Whelping and puppy facilities must be available.

Licence Condition	Guidance
<p>9.1 Construction</p> <p>a. All internal surfaces used in the construction of walls, floors, partitions, doors and door frames must be durable, smooth and impervious and easily cleansed.</p> <p>b. There must be no projections or rough edges liable to</p>	<p>Dogs should be able to control their own view of dogs in other kennels. This can be achieved, for example (1) in an open kennel having an area that the dog can move into to avoid visual contact with other dogs and (2) in a visually restricted kennel by</p>

<p>cause injury.</p> <ul style="list-style-type: none"> c. Wood must not be used internally in the construction of new kennels and should be phased out in existing kennels over an agreed time scale. d. When washed out all areas (to include all kennel floors, exercise areas, passageways and kitchen area) must not be subject to pooling and be able to dry easily. e. Drainage must be suitable and adequate to facilitate the above. f. Partition walls between adjacent sleeping areas must be of solid construction to give privacy to individual dogs. g. Kennel doors must be strong enough to resist impact and scratching and must be capable of being effectively secured. h. Where metal bars and frames are used, they must be of suitable size to prevent dogs escaping or becoming entrapped. i. Where metal edging is used, this must not present a risk of injury to the dog. 	<p>having a raised area, e.g. a platform, to enable visual contact.</p> <p>Wood is not seen as a suitable and hygienic material for modern dog kennels and when wood used in established kennels requires replacement it should be replaced with an alternative impervious smooth material such as galvanised steel.</p> <p>Group or pair housed dogs should have adequate hiding places, platforms, beds, toys, etc. to avoid competition and monopolisation in the kennel.</p> <p>Kennels and buildings should be designed in such a way as to reduce noise. Due consideration of the high sensitivity of dogs to high frequency noise should be incorporated into the design where necessary. The design of the kennel should ensure that every dog is provided with continual access to a comfortable, dry, draught-free, clean and quiet place to rest.</p> <p>Design should consider geographical orientation e.g. north-facing kennels may be more difficult to heat. Correct orientation of the kennel will allow maximum use of natural light.</p> <p>Buildings, paths, gardens and exercise areas should be well maintained and in good, clean, safe condition.</p> <p>All floors of kennels and related exercise areas should provide sufficient grip for the animal to walk or run without slipping.</p> <p>Kennel design should also prevent against the risk of escape.</p>
<p>9.2 Size of Quarters</p> <ul style="list-style-type: none"> a. The following are the minimum size requirements for : 	<p>Free access to exercise means the dogs have unrestricted daily access to exercise area.</p>

Small Size Dogs

No. dogs	Free access to exercise	Limited access to exercise
1	2.5 sq m	4.5 sq m
2	2.5 sq m	4.5 sq m
3	4.5 sq m	6.5 sq m
4	6.0 sq m	8.5 sq m

Medium Size Dogs

No. dogs	Free access to exercise	Limited access to exercise
1	2.5 sq m	4.5 sq m
2	4.5 sq m	6.5 sq m
3	6.0 sq m	8.5 sq m

Large Size Dogs

No. dogs	Free access to exercise	Limited access to exercise
1	4.5 sq m	6.5 sq m
2	6.0 sq m	8.5 sq m

9.3 Bedding

- a. Beds and bedding must be provided and be suitable to allow dogs to be comfortable.

Limited access to exercise means the dogs have restricted access to an exercise area.

The kennel should be sufficiently large to allow each dog to be able to walk, turn around and wag its tail without touching the sides of the kennel, to play, to stand on its hind limbs and to lie down without touching another individual. When the animal/s is in the kennel there should be sufficient space for the door to open fully.

Bitches with litters should be provided with double this space allowance.

The definition for small, medium and large dogs which have been used can be found on the Kennel Club website.

www.thekennelclub.org.uk

e.g. Small :- Pug, Bichon Frise

Medium:- Spaniel, Corgi

Large:- German Shepherd, Doberman

A dog bed is defined as a base with 3 or 4 side walls (3D) with the option of a roof.

<ul style="list-style-type: none"> b. Beds and bedding must be capable of being easily cleaned, disinfected and sited away from draughts. c. All bedding material in use must be clean, non-irritant and dry. d. A dog bed must be of a durable impervious construction and be a suitable size for the breed of dogs kept. e. Each dog must have access to a bed of its own. 	<p>Examples of suitable bedding are fabric or fleece materials (capable of being washed), shredded paper and clean fresh straw</p> <p>N.B. Rubber mats alone are not considered suitable.</p>
<p>9.4 Temperature & Heating</p> <ul style="list-style-type: none"> a. Kennels must be insulated so as to prevent extremes of temperature. b. Heating and cooling facilities must be available in the kennel and used according to the requirements of the individual dog and pups. c. There must be some part of the sleeping area where the dog is able to enjoy a minimum temperature of 10°C and a maximum temperature of 26°C d. In isolation kennels there must be a means of maintaining the temperature at a level suitable for the condition of the dog, and dependent upon veterinary advice. However, the temperature in the isolation kennel must not be allowed to rise above 26 C or fall below 13 C e. A 'minimum - maximum' thermometer must be provided in each kennel block and isolation unit. f. Licensees must ensure that all heat sources are safe and comply with all regulatory requirements for both the animals and people working there. 	<p>As puppies have limited thermoregulatory control in the first ten days or so of life, additional local heating should be provided within the whelping enclosure. Temperatures at dog level should be monitored and recorded.</p> <p>The source of heat should cover a large enough area for the whole litter.</p> <p>Outdoor areas provided for animals to exercise and interact cannot have strict temperature regulation. Animals should not be restricted to such areas under climatic conditions which may cause them distress.</p> <p>The materials used on the kennel exterior should offer adequate protection against temperature variations throughout the year.</p> <p>In order to maintain temperatures as required, the use of individual heat sources for dogs may prove adequate. In some circumstances additional background heating will also be required.</p> <p>Devices used for heating and cooling should be safe and free from risk of burning or electrocution. Open flame appliances should not be used and manufacturer's instructions should be followed.</p>

<p>9.5 Lighting</p> <ul style="list-style-type: none"> a. Light must be provided to exercise and sleeping areas so that all parts are clearly visible. Where practicable this should be natural light. b. Adequate supplementary lighting must be provided throughout the establishment. c. Lighting needs to be switched off at night time to allow proper sleep patterns. d. All artificial lighting must be fitted with clear plastic covers to eliminate possible injuries to dogs from broken glass. 	<p>By their very nature heat lamps are installed at low level and cannot be fitted with plastic covers but should have metal mesh guards to protect dogs from direct contact with hot bulbs.</p> <p>There is a far greater chance of heat lamps being knocked and bulbs broken when suspended at low levels but there are bulbs available on the market that are resistant to breakage during normal use. These bulbs should be sourced and used if at all possible.</p>
<p>9.6 Ventilation</p> <ul style="list-style-type: none"> a. Ventilation must be provided to all interior areas without the creation of excessive, localised draughts in the sleeping area. It must also be able to regulate changes in temperature. 	<p>Ventilation in the indoor accommodation of all dogs should provide sufficient fresh air of an appropriate quality and to keep down the levels and spread of odours, noxious gases, dust and infectious agents of any kind, and to provide for the removal of excess heat and humidity.</p> <p>The ventilation system should be so designed as to avoid harmful draughts and noise.</p>
<p>9.7 Cleanliness</p> <ul style="list-style-type: none"> a. All kennels, corridors, common areas, kitchens etc must be kept clean and free from accumulations of dirt and dust so that disease control is maintained and the dogs are comfortable. b. Each occupied kennel must be cleaned daily. c. All excreta and soiled material must be removed from all areas used by the dogs at least daily and more often if necessary. d. A cleansing schedule must be implemented and displayed outlining daily, weekly and monthly cleansing and 	<p>A list of disinfectants can be found at:</p> <p>http://disinfectants.defra.gov.uk/</p>

<p>disinfection duties which must incorporate an approved formulation effective against micro-organisms responsible for canine diseases and must be put in the health plan.</p>	
<p>9.8 Pest Control</p> <p>a. Measures must be taken to minimise the risks from rodents, insects and other pests within the breeding establishment. Such pests must be adequately dealt with without delay to eradicate any infestation.</p>	<p>The manufacturer's guidance should be followed when using control products in order to minimise risk to dogs.</p> <p>Licensees should try to discourage birds from entering the kennels as far as possible.</p>
<p>9.9 Waste Disposal</p> <p>a. The establishment must be connected to mains drainage or an approved, localised sewage disposal system.</p> <p>b. Facilities must be provided for the proper reception, storage and disposal of waste.</p> <p>c. Particular care must be taken to segregate waste arising from the treatment and handling of dogs with infectious diseases.</p> <p>d. Disposal facilities for animal waste must be agreed with the Licensing Authority in liaison with Natural Resources Wales.</p>	<p>The licensee should check with Natural Resources Wales for current guidance on the appropriate means of disposal.</p>
<p>9.10 Whelping Facilities</p> <p>a. All bitches must be provided with a designated area or kennel prior to whelping, with a suitable whelping box/bed.</p> <p>b. Heating facilities must be adequate, secure and safe and capable of providing the range of temperatures, suitable for both pups and bitch.</p>	<p>Bitches should generally be housed with other dogs in a pair or group, but should be individually housed for a few days prior to whelping. However, they should continue to have sight, sound and smell of other familiar bitches and daily contact with humans.</p> <p>The whelping area/kennel should cater for the maximum number of puppies taking account of breed size and litter size. To avoid</p>

<p>c. An area must be provided where a bitch can rest away from her pups.</p>	<p>crushing puppies, crush bars can be useful.</p> <p>From approximately 3 days after parturition, bitches should be given short periods of exercise away from their litter.</p> <p>Bitches due to whelp should be inspected regularly. When in labour, bitches should be closely monitored and if any signs of difficulty are shown, a vet should be contacted as a matter of urgency. Contact details for veterinary support should be readily available</p>
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Condition 10 - DIET AND NUTRITION

Dogs must be adequately supplied with suitable food and drink at all times for breed, age and varying nutritional requirements. Adequate food preparation facilities must be available.

Licence Condition	Guidance
<p>10.1 Food & Drink</p> <ul style="list-style-type: none"> a. All dogs must be supplied with a diet suitable for their type, age and breed. b. Fresh clean water must be available at all times and changed daily. c. Eating and drinking vessels must be of a design that prevents spillage as far as is practicable. d. Vessels must be capable of being easily cleansed, sterilized and must be maintained in a clean condition. 	<p>All dogs including weaned puppies should have access to separate feeding vessels. All dogs must receive a diet which fulfils their nutritional requirements and is matched to their age, breed, reproductive status, body condition score and activity level.</p> <p>Veterinary advice should be sought where puppies fail to gain weight, or lose weight.</p> <p>Refer to Welsh Government Codes of Practice</p>
<p>10.2 Food Preparation & Storage Facilities</p> <ul style="list-style-type: none"> a. Suitable facilities, hygienically constructed and maintained, must be provided for the storage and 	

<p>preparation of food for the dogs.</p> <ul style="list-style-type: none"> b. Where fresh and cooked meats are stored, designated refrigeration facilities must be provided. Food contamination must be avoided. c. A sink with hot and cold running water must be available for washing kitchen utensils and eating and drinking vessels. d. Containers must be provided for the storage of foods and shall be so constructed and kept in such good order, repair and condition as to be proof against insects and other pests. 	
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Condition 11 - NORMAL BEHAVIOUR

Dogs must be able to exhibit normal behaviour patterns at all times. They must have the opportunity to enjoy exercise and be adequately supervised. Consequently owners must comply with approved staff ratios. Dogs will be kept in a kennel layout with facilities to enhance and enrich their environment and to enable the socialisation of puppies.

Licence Condition	Guidance
<p>11.1 Exercise</p> <ul style="list-style-type: none"> a. All dogs must have sufficient exercise for their individual needs to ensure their physical and mental wellbeing. b. Where dogs do not have a specific exercise area or free access to an exercise area, a written exercise programme must be provided and approved by the local authority. 	<p>Dogs should have daily access to a reasonable size exercise area. Adequate protection from adverse weather should be provided In the form of a sheltered area. Care should also be taken to observe and ensure the group of dogs work as a sociable unit.</p> <p>Additional time requirement of a minimum of three ½ hour periods per day of human contact and interaction (to include interactive play with toys) should be carried out with the dogs to ensure the dogs have physical and mental exercise.</p>

<p>11.2 Supervision</p> <ul style="list-style-type: none"> a. Where the Licensee is absent for some time then supervision of the premises must be by a suitable and competent person of least 16 years of age. b. Those that supervise must have a thorough and detailed knowledge of the licensing conditions and comply with them at all times. c. The licensee must live in close proximity to the licensed premises, so as to be able to attend promptly at all times. d. Dogs must be visited at regular intervals, as necessary to ensure their health, safety and welfare and prevent any unnecessary suffering. e. Regular intervals must be a minimum of 3 times per day. 	<p>Anyone supervising the dogs needs to have sufficient knowledge and experience to be able to handle the dogs correctly and safely. They must also be able to recognise if a dog's behaviour suggests there is a problem and act appropriately.</p> <p>All breeders and staff should have access to and be familiar with the Code of Practice for the Welfare of Dogs and all other relevant legislation.</p> <p>They should have a sound working knowledge of dog breeding and be aware of good practice and trait(s) of the breed(s) in their establishment.</p>
<p>11.3 Staff Ratio/Stocking Density</p> <ul style="list-style-type: none"> a. The maximum number of dogs kept at any one time is stated on the licence and must not be exceeded. b. Under no circumstances will the total number of dogs on the licence exceed 20 for every FULL time attendant and 10 for every PART-time attendant employed at the premises. c. The number of dogs will be reduced if there is a failure to comply with other licence requirements. A 'dog' is defined as any canine over 6 months old to include stud, breeding, retired and juveniles. 	<p>Consideration will be made by the licensing authority to the establishment as a whole; to include available accommodation, exercise facilities, health & welfare programmes and level of continued licence compliance.</p> <p>Where the licensing authorities are not content with the ability of the proposed licence holder or existing licence holder to comply fully with licensing conditions, they should reduce the number of dogs that the establishment can keep.</p> <p>This may be evidenced by failure to meet licence conditions e.g. lack of exercising dogs and poor cleanliness.</p> <p>Any attendant (full or part-time) should be suitably trained and competent. Details of suitable training can be found on the Pet Industry Federation website.</p> <p>A full time attendant is someone who works a minimum of 30 hours per week and a part time attendant a minimum of 15 ours.</p>

<p>11.4 Kennel Layout</p> <p>a. The kennel environment must be designed to ensure the safety, wellbeing and welfare of the occupants.</p>	<p>All dogs should be housed in the company of others unless for an individual’s safety and wellbeing it is required to be kept in isolation.</p> <p>Each kennel should provide a raised area where dogs can enjoy an elevated view of their surroundings. The kennel design should enable all canine occupants to choose whether or not to be able to see another occupant of an adjacent or opposite kennel.</p> <p>The design should be as complex and stimulating as the space allowance and the need for cleanliness permits. The minimum standard of kennel layout should be the provision of a raised area, sufficiently large and robust to comfortably occupy the kennel’s occupants in a recumbent position.</p> <p>Unless the individual dog is emotionally or physically unsuitable, all dogs should be housed in groups (min 2 dogs).</p>
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Condition 12 - RECORD KEEPING

Accurate and up to date records must be kept on the premises. These must be made available to Authorised Inspectors.

Licence Condition	Guidance
<p>12.1 Dog Identification</p> <p>a. A list of all stud dogs/bitches must be kept by the licensee, detailing the dogs name, breed and microchip number</p>	<p>Please refer to Schedule 1 for an example of a Breeding Bitch log book.</p> <p>Please refer to Schedule 2 for an example of a Stud Dog log book.</p>

- b.** Breeding bitches and stud dogs must be microchipped by a suitably competent person and registered on a recognised national database.
- c.** A logbook in the format supplied by the Licensing Authority must be completed and kept for both breeding bitches and stud dogs. The microchip is the link between the dog and the log book.

Schedule 1 – Breeding Bitches Log Book

- d.** This log book must be kept, recording details including microchip number, name, date of birth, breed, Kennel Club registration number, the address at which it is kept and it's record of health status.

Additionally, the log book for breeding bitches must include:

- results of any British Veterinary Association (BVA)/Kennel Club* health scheme;
- results of any validated DNA screening tests appropriate to the breed*;
- details of all litters (initial details to be entered at birth) as required by the Breeding of Dogs (Licensing Records) Regulations 1999 which also includes, date of mating and details of sire, the sex of the puppies, date of birth, weight description and total number in the litter.

*available from the Kennel Club

Schedule 2 – Stud Dog Log Book

- e.** This log book must be kept, recording details including microchip number, name, date of birth, breed, Kennel Club registration number, the address at which it is kept and it's record of health status.

<p>Additionally, the log book for stud dogs will also include:</p> <ul style="list-style-type: none"> • results of any BVA/Kennel Club health scheme; • details of all mating; and • the details of each bitch mated. <p>f. After the dogs have left the licensed premises, records must be kept for a minimum of 24 months and must be available on demand to authorised officers.</p>	
<p>12.2 Sales of Breeding Bitches and Stud Dogs</p> <ul style="list-style-type: none"> a. When sold for further breeding, breeding bitches must be accompanied with their logbook which includes their full breeding history. b. Stud dogs must be accompanied by their log book when sold for further breeding. 	<p>Logbooks must accompany breeding bitches when sold to other breeding establishments to ensure that the number of litters produced does not exceed the maximum number of litters a bitch can have. Currently the maximum number is six litters at not less than yearly intervals.</p>
<p>12.3 Transport of Dogs</p> <ul style="list-style-type: none"> a. When stud dogs, breeding bitches and puppies are being transported, licensees must ensure that all appropriate steps are taken to secure that the dogs are provided with suitable food, drink, bedding material, and adequate exercise. b. Full compliance with current Welfare of Animals in Transport legislation must be adhered to. 	<p>The legislation defines the requirements to ensure the 'Welfare of Animals in Transport'. You can ask your licensing inspector for details of the current regulations. Examples include; Securely fitted dog cage(s) and suitable ventilation. As well as the requirement to hold a Transporters authorisation.</p>

Condition 13 - ANIMAL WELFARE ACT 2006

Section 9 of the above Act places a duty of care on a person who is responsible for an animal. The Act states that a person commits a criminal offence if they do not take reasonable steps to ensure for the needs of that animal. In order that you comply with these duties the Council has detailed certain requirements and guidance that you must follow.

Where there is a potential breach of a Duty of Care under the Animal Welfare Act 2006, the council may, at its discretion, issue an Improvement Notice to remedy the problem.

Licence Condition	Guidance
13.1 Puppy Facilities a. An area must be provided that is suitable for the socialisation of all litters.	If in kennels/sheds or other types of buildings, a specific area should be set aside to mimic environmental referencing in home environments.
13.2 Responsible Breeding a. Any breeding stock which proves to exhibit unsound hereditary or behavioural characteristics must not be bred from. b. When intentionally breeding crossbreeds, breeders must have due regard to the breeds' compatibility for ease of whelping and to produce healthy puppies.	Licensees should be familiar with the health screening tests available to their chosen breeds, in consultation with their own Veterinary Surgeon. Cross breeds are defined as offspring of any two or more recognised breeds of dogs. Breeding closely related animals is not recommended and is strongly discouraged. Close breeding examples include mating between brother and sister, father and daughter, mother and son, grandparent and grandchild or half brother or sisters.

<p>13.3 Strategy for the retirement of breeding bitches and stud dogs.</p> <ul style="list-style-type: none"> a. All retired breeding bitches and stud dogs being kept within the licensed premises will still be included on the licence. b. Breeders must have a plan for dealing with retired dogs. 	<p>Breeders should plan for the retirement of their breeding dogs. Should retirement involve re-homing to a domestic environment dogs must be exposed, during their working lives, to a programme of stimulation designed to maintain their socialisation with humans and their competency with the domestic environment.</p>
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Condition 14 - MATERIAL CHANGE TO / AT THE LICENSED PREMISES

Licence Condition	Guidance
<p>The Licensee must inform the licensing authority before making any material change to / at the Licensed premises.</p>	<p><i>A “material change” may include such things as building new kennels; significantly increasing the number of dogs, reduction in staff at the kennels etc</i></p>

Condition 15 - HEALTH ANNUAL CHECK

Licence Condition	Guidance
<p>15.(a) The licensing authority requires the Licensee to have all stud dogs and breeding bitches checked by a veterinary surgeon each year. The veterinary surgeon will compile a written Health and Welfare Report which details the dogs he inspected.</p>	

<p>15.(b) The Report will detail the health and welfare of the dogs and will state whether the dogs are fit to be used in the breeding establishment. This Report will be supplied to the Licence authority at the time of the Licence application.</p> <p>15.(c) The licensing authority will not accept an assessment of the dogs made by a veterinary surgeon for the Health and Welfare Report if the assessment has taken place more than 3 months prior to the date of the commencement of the Licence.</p> <p>15.(d) Where the veterinary surgeon has made recommendations in the report these will be considered as being mandatory requirements where they may affect the dogs health, welfare or safety.</p>	
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Condition 16 - OTHER REQUIREMENTS

Licensees and Staff should make themselves aware of current relevant legislation and guidance which affects both staff and dog welfare as well as to ensure full compliance.

Licence Condition	Guidance
<p>16.1 Other Current Relevant Legislation & Codes of Practice</p> <p>a. Licence holders and staff must also be aware of current Animal Welfare and Dog Breeding legislation to enable full compliance with the conditions.</p>	<p>List of current relevant legislation</p> <ul style="list-style-type: none"> ◆ The Docking of Working Dogs' Tails (Wales) Regulations 2007 (SI 2007/1028 (W.95)). ◆ Dangerous dogs Act 1991 (as amended) ◆ Breeding and Sale of Dogs (Welfare) Act 1999 ◆ Pet Animals Act 1951 ◆ Animal Welfare Act 2006 ◆ Code of Practice for the Welfare of Dogs – Welsh Assembly Government

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| | <ul style="list-style-type: none">◆ Breeding of Dogs Act 1973◆ Control of Dogs Order 1992◆ The Breeding of Dogs (Licensing Records) Regulations 1999◆ The Animal Welfare (Electronic Collars) (Wales) Regulations 2010 No. 943 (W. 97)◆ Welfare of Animals (Transport) (Wales) Order 2007 |
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OTHER MATTERS RELATING TO THE OPERATION OF A LICENCED ESTABLISHMENT.

A. APPEALS PROCEDURE

The Animal Welfare (Breeding of Dogs) (Wales) Regulations 2014

Any person who is aggrieved by the refusal to grant or renew, or the decision to revoke, a licence may appeal to a Magistrates' Court.

The procedure on an appeal to a Magistrates' Court under the above paragraph is by way of complaint, and the Magistrates' Courts Act 1980 (1) applies to the proceedings.

The period within which an appeal may be brought is 28 days beginning with the day following the date on which the decision is notified.

B. FIRE PRECAUTIONS GUIDANCE

The following information is supplied to licensees, in order to aid compliance with the fire precaution requirements detailed in the Council's licence conditions that require appropriate steps to be taken for the protection of animals in case of fire or any other emergency.

The guidance is aimed at ensuring that the means of escape and associated fire precautions are adequate for human occupants. It should be borne in mind that the fire safety requirements for people maybe covered by other legislation.

The following matters must be considered:

1. Access for Fire Fighting and Water Supplies - There should be good access for firefighting appliances (minimum width of 3.7m) to all hydrants and other water sources and hard standings should be provided. The name board of the premises should be clearly displayed beside the nearest road access.

2. Means of Escape - Escape routes for animals should be designed to provide a straight run out of buildings, with the minimum of human assistance. Pen doors should be so arranged that animals can be evacuated quickly and acute turns, obstructions and ramps in the escape routes should be avoided as far as possible.
 - a) All premises should be provided with exits of sufficient width and height to allow easy access to the animals at all times.
 - b) The exits should be easily opened from the inside without the use of a key.
 - c) If necessary provision should be made for the ready summoning of a key holder.

In buildings exceeding 18 metres in length or where considerable numbers of animals are housed, at least two exits should be provided and situated as far apart as possible. The distance of travel should be limited to 45 metres.

3. No Smoking Signs - No smoking notices should be displayed in the vicinity of all hay and straw and where practicable precautions should be taken against unauthorised entry especially by children.
4. Electrical Installations - Electrical installations including lamps should be cleaned regularly to avoid the build-up of dust. Electrical equipment, heaters etc should be positioned and secured so that they are kept at a safe distance from any likely accumulation of flammable bedding material.
5. Fire Fighting Equipment
 - a. Portable Fire Extinguishers -The following are recommended as a minimum:
 - Buildings not exceeding 200sqm in area require at least 2x9 litre water extinguishers for buildings over 200sqm an additional fire extinguisher must be provided for every additional 200sqm or part thereof.
 - Portable fire extinguishers must meet the requirements of BS EN 3 and be installed and maintained according to the recommendations given in BS 5306.
 - Depending on the outcome of your fire risk assessment, it may be possible to reduce this to one extinguisher in very small premises with a floor space of less than 90m².
 - Fire extinguishers that when operated produce a loud noise, e.g. CO₂, or large clouds of dry powder, **should not** be used in close proximity to animals.
 - b. Hose Reels - Hose reels can be provided as an alternative to portable fire extinguishers. There should be a minimum of one hose for each 800sqm in area or part thereof. It should conform to BS 5306: Part 1. Wash down hoses may be acceptable provided there is a constant flow of water that is able to produce water jet with a minimum throw of 5 metres. Hose reels

must not exceed 45m in length and should be sited so that the nozzle can be taken to within 6m of each part of the protected premises.

6. Fire Notices - All staff at the establishment should be familiar with what action must be taken in the event of a fire. A clearly written and conspicuous notice should be provided indicating the action to be taken in case of fire and the location of the nearest telephone.

This notice may include the following:

“On discovering a fire, ensure the building involved is evacuated.
Call the Fire Brigade {the nearest telephone is sited at}.
Attack the fire using the firefighting equipment provided, if safe to do so
etc”

7. O/S Map Reference - An Ordnance Survey map reference number should be made available for the premises and displayed with the Fire Notice provided.

The Regulatory Reform (Fire Safety) Order 2005 requires that necessary fire precautions are put in place to protect relevant persons in case of fire in, and in the vicinity of all premises to which the legislation applies.

Responsibility for complying with the order rests with the ‘responsible person’. In a workplace, this is the employer and any other person who may have control of any part of the premises, e.g. the occupier or owner. In all other premises the person(s) in control of the premises will be responsible.

The responsible person must:

Carry out a Fire Risk Assessment, the significant findings of which must be recorded if five or more persons are employed, if the premises are licensed or if an alterations notice is in force.

To further assist you, the Fire Safety Guide to Animal Premises and Stables (ISBN: 978 1 85112 884 6) is available from the stationary office or via the Department for Communities and Local Government website (www.communities.gov.uk).

C. HEALTH AND SAFETY

Health and safety law applies to all businesses, no matter how small. As an employer or a self employed person, you are responsible for health and safety in your business. You need to take the right precautions to reduce the risks of workplace dangers and provide a safe working environment.

Please see the guide, “Health and safety made simple”. This guide makes life easier for you by providing the basic information on what you need to do in one place. It will help you get started in managing health and safety in your business.

For some work activities there may be extra things you need to do to make sure you are complying with the law. Further guidance on specific topics, such as managing asbestos, preventing ill health from animal contact etc, and model risk assessments are available online at www.hse.gov.uk. You can also contact the health and safety team of Carmarthenshire County Council on 01267 234567 and ask for the Health & Safety Officer.

The “Health and Safety made simple” leaflet can be downloaded by following this link:
<http://www.hse.gov.uk/pubns/indg449.pdf>