

**REPORT OF THE DIRECTOR OF CORPORATE SERVICES**  
**POLICY & RESOURCES SCRUTINY - 20th MARCH 2019**  
**COUNCIL'S BUDGET MONITORING REPORT 2018/19 as at 31<sup>st</sup> December 2018**

Director and Designation	Author & Designation	Telephone No	Directorate
C Moore, Director of Corporate Services	R Hemingway, Head of Financial Services	01267 224886	Corporate Services

Table 1

Forecasted for year to 31st March 2019

Department	Working Budget				Forecasted				Dec 18 Forecasted Variance for Year £'000	Oct 18 Forecasted Variance for Year £'000
	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net	Controllable Expenditure	Controllable Income	Net Non Controllable	Total Net		
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Chief Executive	26,150	-10,025	-2,562	13,563	25,737	-9,876	-2,562	13,300	-264	-133
Communities	143,117	-56,301	10,885	97,701	143,652	-55,905	10,884	98,631	930	889
Corporate Services	77,110	-50,947	-1,363	24,799	76,242	-50,622	-1,363	24,257	-543	-446
Education & Children	172,046	-33,040	23,780	162,786	175,281	-34,772	23,780	164,289	1,503	1,672
Environment	118,652	-75,318	9,296	52,629	123,024	-78,975	9,296	53,344	715	778
<b>Departmental Expenditure</b>	<b>537,075</b>	<b>-225,631</b>	<b>40,035</b>	<b>351,479</b>	<b>543,936</b>	<b>-230,150</b>	<b>40,035</b>	<b>353,821</b>	<b>2,342</b>	<b>2,760</b>
Capital Charges/Interest/Corporate				-15,425				-16,925	-1,500	-950
<b>Levies and Contributions:</b>										
Brecon Beacons National Park				142				142	0	0
Mid & West Wales Fire & Rescue Authority				9,582				9,582	0	0
<b>Net Expenditure</b>				<b>345,778</b>				<b>346,620</b>	<b>842</b>	<b>1,810</b>
Transfers to/from Departmental Reserves										
- Corporate Services				0				271	271	223
- Environment				0				-715	-715	-778
<b>Net Budget</b>				<b>345,778</b>				<b>346,176</b>	<b>398</b>	<b>1,255</b>

**Chief Executive Department**  
**Budget Monitoring as at 31st December 2018**

Division	Working Budget				Forecasted				Dec 18 Forecasted Variance for Year £'000	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Chief Executive	-314	0	-308	-622	-5	0	-308	-313	309	305
People Management	4,204	-1,420	-2,565	219	4,480	-1,748	-2,565	166	-53	-9
ICT	4,464	-792	-3,736	-65	4,571	-1,000	-3,736	-165	-100	-0
Admin and Law	4,101	-537	478	4,043	3,895	-499	478	3,875	-168	-152
Regeneration & Policy										
Policy	4,953	-1,082	-3,021	849	4,620	-995	-3,021	604	-246	-221
Statutory Services	1,250	-289	341	1,302	1,311	-350	341	1,302	0	-51
Property & Major Projects	1,141	-1,309	832	664	1,225	-1,427	832	629	-34	-8
Major Projects	1,331	-1,256	15	90	939	-836	15	118	28	4
Regeneration	5,020	-3,339	5,403	7,084	4,702	-3,021	5,403	7,084	-0	-1
<b>GRAND TOTAL</b>	<b>26,150</b>	<b>-10,025</b>	<b>-2,562</b>	<b>13,563</b>	<b>25,737</b>	<b>-9,876</b>	<b>-2,562</b>	<b>13,300</b>	<b>-264</b>	<b>-133</b>

## Chief Executive Department - Budget Monitoring as at 31st December 2018

### Main Variances

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Chief Executive</b>							
Chief Executive-Chief Officer	267	0	248	0	-19	Savings on supplies and services	-21
Corporate Savings Target	-580	0	-253	0	327	£290k Corporate Health & Safety efficiency proposal not yet implemented; £37k standby efficiency not materialised.	327
<b>People Management</b>							
Payroll	687	-334	648	-332	-37	Part year vacant posts and reduction in spends on supplies and services	-6
People Services – HR	1,014	-216	999	-224	-23	Part year vacant posts	-5
Employee Well-being	826	-379	671	-256	-32	Additional external income	-49
HR Systems Development Team	123	0	134	-0	11	Posts regraded with no budgets	12
Assessment centre training	0	0	31	0	31	Unused Assessment Centre credits expired	31
<b>ICT</b>							
Information Technology	4,464	-792	4,571	-1,000	-100	Part year vacant posts	-0
<b>Admin and Law</b>							
Democratic Services	1,796	0	1,740	-6	-62	Savings on members superann and NI costs along with a reduction in printing	-29
Democratic Services - Support	494	0	388	0	-107	Part year vacant posts. 3 posts are still currently vacant	-128
Land Charges Administration	149	-288	104	-266	-22	Part year vacant post. Post has now been filled	-17
Legal Services	1,598	-249	1,603	-227	28	Income target not achievable	21
<b>Regeneration, Policy &amp; Property</b>							
<b>Policy</b>							
Welsh Language	176	-9	153	-10	-24	Post recently become vacant. Unlikely to be filled before the end of the financial year	-11
Marketing and Media	657	-359	538	-161	80	Unfunded posts - review currently being undertaken	61
Translation	510	-32	429	-32	-81	Part year vacant posts. 3 posts currently still vacant, but currently being recruited	-63
Performance Management	545	-31	464	0	-50	Vacant post, realignment pending	-72
Chief Executive-Policy	504	-27	527	-34	17	Increased staffing cost pending realignment of budget	18
CCTV	35	0	13	0	-23	CCTV responsibility transferred back to the police	-23
Community Safety-Revenue	30	0	10	0	-20	Due to establishment of new structure it has not been possible to undertake anticipated projects during the year	0
Parc Amanwy Ammanford	67	-41	99	-39	34	Additional running costs associated with move to Parc-Y-Rhun	-0

## Chief Executive Department - Budget Monitoring as at 31st December 2018

### Main Variances

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Customer Services Centres	1,085	-328	953	-329	-132	Various part year vacant posts. 5 posts currently vacant.	-91
UN Sir Gar	169	-129	102	-85	-23	Underspend due to officer being on maternity leave	-18
Marketing Tourism Development	336	-2	343	-57	-48	Underspend mainly due to vacant posts - offsetting overspends within Visitor Information and Events below	-64
Events	48	-28	98	-65	13	Overspend due to increased costs associated with running of various events - covered by underspend within Tourism Development	23
<b>Statutory Services</b>							
Registrars	417	-287	451	-301	20	Additional staffing costs required to maintain service levels	-0
Electoral Services - Staff	272	0	252	0	-20	Maternity leave	-9
<b>Property &amp; Major Projects</b>							
Industrial Premises - JV's	42	-131	84	-217	-45	High occupancy levels during year	2
Commercial Properties	29	-516	55	-576	-35	High occupancy levels during year	-15
Provision Markets	553	-625	553	-580	46	Essential works expenditure including sprinkler system/cleaning equipment	5
<b>Major Projects</b>							
Wellness	101	-76	128	-75	28	Overspend mainly due to additional legal costs	4
<b>Other Variances</b>							
					3		-15
<b>Grand Total</b>					<b>-264</b>		<b>-133</b>

**Department for Communities**  
**Budget Monitoring as at 31st December 2018**

Division	Working Budget				Forecasted				Dec 18 Forecasted Variance for Year £'000	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
<b>Adult Services</b>										
Older People	56,732	-22,758	2,780	36,754	56,875	-22,592	2,780	37,063	309	455
Physical Disabilities	6,946	-1,364	225	5,807	7,009	-1,342	225	5,892	85	41
Learning Disabilities	37,440	-10,204	1,308	28,545	37,420	-9,867	1,308	28,861	316	274
Mental Health	9,265	-3,368	230	6,127	9,737	-3,690	230	6,278	151	157
Support	6,023	-2,688	985	4,320	5,901	-2,497	984	4,389	69	-38
<b>Homes &amp; Safer Communities</b>										
Public Protection	3,081	-835	588	2,834	3,086	-823	588	2,851	16	0
Council Fund Housing	9,216	-7,955	243	1,505	9,018	-7,773	243	1,489	-16	-0
<b>Leisure &amp; Recreation</b>										
Leisure & Recreation	14,413	-7,130	4,525	11,809	14,605	-7,321	4,525	11,809	0	-0
<b>Corporate Standby Efficiency</b>										
Corporate Standby Efficiency	0	0	0	0	0	0	0	0	0	0
<b>GRAND TOTAL</b>	<b>143,117</b>	<b>-56,301</b>	<b>10,885</b>	<b>97,701</b>	<b>143,652</b>	<b>-55,905</b>	<b>10,884</b>	<b>98,631</b>	<b>930</b>	<b>889</b>

## Department for Communities - Budget Monitoring as at 31st December 2018

### Main Variances

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Adult Services</b>							
<b>Older People</b>							
Older People - Commissioning	3,570	-625	3,397	-571	-118	Staff vacancies in care management teams: equivalent to one vacant social worker post in TTTs Community Resource Team and part year effect of 4 social workers who have commenced during 2018-2019	-125
Older People - LA Homes	7,349	-4,436	7,259	-4,278	67	Cost of agency staff due to workforce recruitment issues in parts of the county.	140
Older People - Private/ Vol Homes	21,579	-11,897	22,224	-12,204	338	Performance data shows demographic pressure on demand. Preventative work continues to be reviewed to mitigate the effects of this.	303
Older People - LA Home Care	6,008	-431	5,878	-318	-20	Significant changes since October position. Allied contract now provided by in-house Domiciliary Care Service.	-162
Older People - Private Home Care	9,732	-2,164	10,085	-2,185	331	There has been a significant increase in demand for domiciliary care that has only been partly offset by a fall in residential care placements. There is significant departmental work to monitor and manage demand by audit assessment practice and by continuing to promote independent living through Integrated Care Fund initiatives such as Releasing Time to Care resulting in lower demand eg for double handed care packages. We are currently reviewing whether this initiative requires additional resources to yield the necessary financial savings.	
Older People - Ssmmss	906	-168	821	-208	-125	Significant change since October monitoring report: Allied contract now provided by in-house Domiciliary Care Service	504
Older People - Enablement	2,197	-586	1,936	-444	-118	Part year effect of two posts being appointed during the financial year and use of grant funding to support work undertaken by core funded posts	-99
						Staff vacancies - recruitment and strategic issues being addressed.	-100
<b>Physical Disabilities</b>							
Phys Dis - Commissioning & OT Services	578	-81	524	-92	-65	Vacancies within the Occupational Therapy Team - being addressed	-94
Phys Dis - Direct Payments	2,282	-555	2,317	-425	165	Direct Payments increasing across client groups linked to promoting independence and cost avoidance.	150

## Department for Communities - Budget Monitoring as at 31st December 2018

### Main Variances

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Learning Disabilities</b>							
Learn Dis - Employment & Training	2,201	-832	1,798	-278	151	Overspend on staffing in Coleshill Day Centre £40k due to complexity of clients. Workchoice project decommissioned - was projected to contribute net income to budget therefore project termination has a detrimental effect in year of £132k	116
Learn Dis - Private/Vol Homes	9,759	-2,733	10,236	-3,378	-167	Costs reducing as various projects begin to take effect: work on alternative provision, deregistration, Positive Behaviour Service intervention for additional hours etc.	-150
Learn Dis - Direct Payments	2,167	-526	2,115	-238	236	Direct Payments increasing across client groups linked to promoting independence and cost avoidance.	215
Learn Dis - Group Homes/Supported Living	8,604	-2,158	8,865	-2,158	261	Costs increasing as a result of successful deregistration of residential beds - promotes independence for clients and has lower costs overall across the spectrum to packages of care	218
Learn Dis - Adult Respite Care	914	-812	805	-812	-110	Vacant Manager post, several staff not in pension scheme.	-120
<b>Mental Health</b>							
M Health - Private/Vol Homes	6,105	-2,573	6,515	-2,912	71	Work continuing to promote independent living and reduce cost of care packages accordingly. Client group difficult to forecast costs as demand led at short notice; forecasts are based on existing levels of packages and work is ongoing to develop alternative provision options	69
M Health - Group Homes/Supported Living	876	-397	1,009	-397	134	Work continuing to promote independent living and reduce cost of care packages accordingly. Client group difficult to forecast costs as demand led at short notice; forecasts are based on existing levels of packages and work is ongoing to develop alternative provision options	120
<b>Support</b>							
Adult Safeguarding & Commissioning Team	1,190	-21	1,231	0	63	Professional fees re Deprivation of Liberty Standards (DoLS) caseload	-13
<b>Other Variances - Adult Services</b>					-186		-246

## Department for Communities - Budget Monitoring as at 31st December 2018

### Main Variances

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Homes &amp; Safer Communities</b>							
<b>Public Protection</b>							
Public Health	268	-12	272	-5	12	Potential underachievement of income	-4
Air Pollution	121	-33	118	-20	12	Potential underachievement of income	12
Dog Wardens	94	-27	112	-20	25	Potential underachievement of income	4
Food Safety & Communicable Diseases	471	-38	449	-41	-25	Full time budgeted post being paid 22 hrs	-0
<b>Other Variances - Public Protection</b>					-7		-12
<b>Council Fund Housing</b>							
Home Improvement (Non HRA)	833	-288	739	-224	-29	New funding stream was introduced in 1819 and working with partners and other council departments, the budget was allocated accordingly. Projects due to commence later in the year	-50
Penybryn Traveller Site	169	-125	149	-81	24	18k site investigations, unable to go be Capitalised	-0
Temporary Accommodation	480	-103	486	-119	-10	Reduced B&B costs	-0
<b>Other Variances - Council Fund Housing</b>					-1		51
<b>Leisure &amp; Recreation</b>							
Sport & Leisure West	249	-21	224	-21	-25	In year staff vacancy	-23
Carmarthen Leisure Centre	1,283	-1,329	1,316	-1,319	44	Increased cost of Catering materials +£31k and Gas £13k	48
Gwendraeth Sports Centre	7	-4	-12	0	-15	Location no longer in use	-9
Sport & Leisure General	971	-56	965	-69	-20	In year staff vacancy	-16
Sport & Leisure South	166	-23	147	14	17	Grant adjustments for previous financial years impacting on current year budget	16
PEN RHOS 3G PITCH	31	-31	12	-37	-25	Part year saving of Premises and Supplies budget for this new Service in the Leisure portfolio	-23
Outdoor Recreation - Staffing costs	148	-48	139	-18	20	Vacancy factor not achieved	4
Carmarthen Museum, Abergwili.	161	-16	175	-19	11	One off relocation expenses +£6k increased NNDR +£5k	11
Museum of speed, Pendine	70	-24	49	-20	-17	Part year staff vacancy	-11
Museums General	173	0	191	0	18	Contribution to Documentation Assistant post £11k, temporary storage rental £7k	17
St Clears Craft Centre	138	-84	126	-62	10	Shortfall in catering income	9
Leisure Management	290	0	312	0	21	Tour of Britain Sponsorship costs	12
<b>Other Variance - Leisure &amp; Recreation</b>					-20		125
<b>Grand Total</b>					<b>930</b>		<b>889</b>



**Corporate Services Department**  
**Budget Monitoring as at 31st December 2018**

Division	Working Budget				Forecasted				Dec 18 Forecasted Variance for Year £'000	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Financial Services	4,378	-1,984	-2,364	30	4,239	-1,995	-2,364	-120	-150	-94
Revenues & Financial Compliance	4,764	-1,670	-2,158	935	4,403	-1,598	-2,158	647	-288	-274
Other Services	67,967	-47,293	3,159	23,834	67,600	-47,029	3,159	23,730	-104	-78
<b>GRAND TOTAL</b>	<b>77,110</b>	<b>-50,947</b>	<b>-1,363</b>	<b>24,799</b>	<b>76,242</b>	<b>-50,622</b>	<b>-1,363</b>	<b>24,257</b>	<b>-543</b>	<b>-446</b>

**Corporate Services Department - Budget Monitoring as at 31st December 2018**  
**Main Variances**

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Financial Services</b>							
Accountancy	1,675	-369	1,629	-420	-97	Part year vacant posts	-30
Treasury and Pension Investment Section	246	-175	196	-175	-50	Part year vacant Posts	-50
Grants and Technical Payments	186	0	271	-62	23	Under recovery of income on grant funded posts	17
	501	-72	471	-72	-30	Part year vacant posts	-33
<b>Revenues &amp; Financial Compliance</b>							
Procurement	518	-32	423	-32	-95	Part year vacant posts	-103
Risk Management	136	-0	158	-0	23	Additional software costs, data cleansing and temp post funded from underspends in Procurement	18
Local Taxation	895	-728	877	-730	-21	Part year vacant posts	-28
Housing Benefits Admin	1,598	-750	1,441	-719	-126	Part year vacant posts	-103
Revenues	895	-141	789	-96	-61	Part year vacant posts	-30
<b>Other Services</b>							
Audit Fees	361	-88	238	0	-35	High proportion of audit fees chargeable directly to grants	-0
Miscellaneous Services	4,743	-115	4,692	-115	-51	Reduction in Pre LGR Pension Costs	-64
<b>Other Variances</b>					-23		-38
<b>Grand Total</b>					<b>-543</b>		<b>-446</b>

**Department for Education & Children**  
**Budget Monitoring as at 31st December 2018**

Division	Working Budget				Forecasted				Dec 18 Forecasted Variance for Year £'000	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Director & Strategic Management	1,217	0	-94	1,122	1,180	-0	-94	1,086	-37	-50
Education Services Division	130,238	-15,475	18,112	132,875	131,333	-15,543	18,112	133,901	1,027	1,022
Access to Education	8,440	-5,745	2,167	4,862	8,685	-5,845	2,167	5,007	145	130
School Improvement	3,614	-1,651	463	2,426	3,797	-1,836	463	2,424	-2	-30
Curriculum & Wellbeing	5,627	-4,320	590	1,897	6,035	-4,593	590	2,033	135	177
Children's Services	22,911	-5,849	2,541	19,604	24,252	-6,955	2,541	19,839	235	423
<b>GRAND TOTAL</b>	<b>172,046</b>	<b>-33,040</b>	<b>23,780</b>	<b>162,786</b>	<b>175,281</b>	<b>-34,772</b>	<b>23,780</b>	<b>164,289</b>	<b>1,503</b>	<b>1,672</b>

**Department for Education & Children - Budget Monitoring as at 31st December 2018**  
**Main Variances**

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Director &amp; Strategic Management</b>							
Business Support	400	0	368	-0	-32	Part year vacancy -£21k, Reduction in supplies and services - postages, photocopying recharges, admin and office equipment -£11k	-33
<b>Education Services Division</b>							
School Expenditure not currently delegated	225	0	225	17	18	Additional costs relating to previous years' Church Schools insurance premiums	18
School Redundancy & EVR	1,875	0	2,146	0	271	Budget utilised on existing commitments. Schools are supported and challenged on staffing structure proposals.	327
School Information Systems	192	0	188	-8	-12	Part year vacant post	-3
Special Educational Needs	3,209	-1,493	3,763	-1,504	544	Additional 5 classes to meet increased demand in specialist provision & Tute e-learning package £365k. Full year impact of additional pupils commencing Out of County placements in 2017-18 and fewer pupils from other authorities in specialist provisions within Carmarthenshire, with these places being utilised by Carmarthenshire pupils £170k. Supply costs in SEN management to meet increased demand in inclusion cases £9k.	579
Education Other Than At School (EOTAS)	1,956	-217	2,199	-274	186	Increased use of supply agencies to cover staff sickness, £59k; Relocation and setup costs at Canolfan y Gors, £45k; Additional maintenance costs at the Secondary Teach and Learn Centre, £31k; Additional supply costs due to increased number of pupils receiving home tuition coupled with shortage of home tutors £51k	83
Sensory Impairment	368	0	352	0	-16	Member of staff currently on maternity leave	-16
Educational Psychology	876	0	920	-10	34	Service demand currently requires staffing level in excess of budget	31
<b>Access to Education</b>							
School Modernisation	55	-5	198	-66	82	Transport recharges outside of transport policy for former pupils of closed schools £12k. Premises costs and historic utility costs re closed schools £70k	67
School Meals & Primary Free Breakfast Services	8,175	-5,740	8,276	-5,779	63	Budget pressures across the service especially sickness cover, kitchens' maintenance and food price increases. A strategic review of meal provision is on-going to identify service efficiencies.	63

**Department for Education & Children - Budget Monitoring as at 31st December 2018**  
**Main Variances**

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>School Improvement</b>							
School Effectiveness Support Services	300	-93	312	-89	16	Premises costs for Neuadd Y Gwendraeth	20
National Model for School Improvement	1,145	-58	1,228	-160	-19	2 part year vacant posts	-50
<b>Curriculum and Wellbeing</b>							
Music Services for Schools	965	-865	1,239	-950	190	SLA income from schools has reduced with greater expediency than the progress with staff restructuring. Service is currently appraising options to address the financial position. Partly offset by additional funding received from Welsh Government for music services £86k	205
Welsh Language Support	415	-273	538	-412	-16	Part year vacant post and maximising of grants	5
Youth Offending & Prevention Service	1,594	-760	1,586	-789	-36	Part year vacant post	-25
<b>Children's Services</b>							
Out of County Placements (CS)	701	0	904	-62	141	More use of independent care agencies that are more expensive to use and an increase in the number of children on remand.	179
Garreglwyd Residential Unit	562	-163	687	-155	133	Additional staff costs incurred during the summer period due to staff shortage. Contribution from LHB for Tripartite funding is only at draft SLA level due to on-going lack of engagement from LHB. Additional tripartite staffing and premises costs for new placement are also not yet agreed.	122
Residential and Respite Units	925	0	912	0	-14	Vacant post	-27
Childcare	532	-243	491	-233	-31	Additional grants have been received in year from Welsh Government which has reduced the costs charged to core budget	0
<b>Other Variances</b>					1		126
<b>Grand Total</b>					<b>1,503</b>		<b>1,672</b>

**Environment Department**  
**Budget Monitoring as at 31st December 2018**

Division	Working Budget				Forecasted				Dec 18 Forecasted Variance for Year £'000	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Business Support & Performance	45	-102	146	89	32	-89	146	89	-0	19
Waste & Environmental Services	23,727	-4,444	1,384	20,666	24,038	-4,526	1,383	20,895	228	154
Highways & Transportation	50,994	-31,901	9,129	28,223	53,093	-33,707	9,129	28,515	293	366
Property	39,686	-36,415	-1,648	1,624	41,785	-38,562	-1,647	1,576	-48	-4
Planning	4,201	-2,457	284	2,027	4,076	-2,091	284	2,269	241	244
<b>GRAND TOTAL</b>	<b>118,652</b>	<b>-75,318</b>	<b>9,296</b>	<b>52,629</b>	<b>123,024</b>	<b>-78,975</b>	<b>9,296</b>	<b>53,344</b>	<b>715</b>	<b>778</b>

**Environment Department - Budget Monitoring as at 31st December 2018**  
**Main Variances**

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Waste &amp; Environmental Services</b>							
Cleansing Service	2,293	-83	2,376	-86	80	Service reviews have commenced to look at ways of reducing costs within the cleansing service	80
Waste Services	15,367	-1,702	15,341	-1,580	96	Trade Waste Transfer not yet fully completed - CCC operational requirements remain until April 19 - 46k. Clinical waste is showing a £50k overspend as a result of the service transfer postponement due to complexity of ensuring appropriate service for all users.	0
Green Waste Collection	86	0	284	-157	40	The green waste collection service is not yet self-financing. We did not anticipate to break even this financial year, as per the original business plan, but we are on track with growing the service as anticipated, with a view to being break even in future years.	40
<b>Highways &amp; Transportation</b>							
Civil Design	954	-1,442	1,048	-1,556	-19	Increased income recovery.	-8
Car Parks	2,136	-3,577	1,786	-2,864	363	Unachievable income target as the income target is increased every year but parking fees have not been increased since 2014 plus an increase in NNDR bills due to revaluation of car parks.	362
Nant y Ci Park & Ride	77	-32	96	-32	19	Provision for Winter Maintenance charges as per 17/18 costs	18
Bridge Maintenance	764	0	752	-5	-17	Variance due to 'Highways structures Inspector' post being vacant - filled Nov18	-18
Street Works and Highway Adoptions	408	-350	485	-497	-70	Vacant posts - street works inspector filled Nov 18, licensing Officer to be filled by March19 and Technician, also increased income on Highways Adoptions	-34
<b>Property</b>							
Carbon Reduction Programme	277	0	242	0	-35	Reduction in Carbon Reduction Programme payments due to Energy Efficiency Initiatives	-35
Property Maintenance Operational	23,438	-25,247	25,836	-27,542	103	Under recovery of surplus target	88
Strategic Asset Management Business Unit	771	-4	726	-9	-49	Vacant 'Asset Management Surveyor' post.	-22
Administrative Buildings	2,990	-660	2,973	-673	-29	Early delivery of efficiency savings proposed for 19/20	-8
Industrial Premises	469	-1,396	360	-1,330	-43	Based on very high occupancy levels which may be subject to variation. Additional lettings at Glanamman.	-29

## Environment Department - Budget Monitoring as at 31st December 2018

### Main Variances

Division	Working Budget		Forecasted		Dec 18 Forecasted Variance for Year £'000	Notes	Oct 18 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
<b>Planning</b>							
Planning Admin Account	334	-9	413	-144	-56	Staff vacancies £5k, projected over-achievement of income £4k, various net underspends £47k	-23
Minerals	339	-205	305	-184	-13	Underspend mainly due to charging out of staff to projects as a 'direct cost'.	-20
Development Management	1,477	-1,265	1,440	-874	355	Overspend due to ongoing shortfall in income which is driven by a small number of larger schemes which attract higher planning fees. This mirrors the trend across Wales and fees can't be increased as rates set nationally. England by comparison have increased their fees by 20%	326
Conservation	407	-31	352	-14	-38	Underspend mainly due to staff vacancies - Ecologist post to be filled in March19.	-35
<b>Other Variances</b>					28		97
<b>Grand Total</b>					<b>715</b>		<b>778</b>