

**DEMOCRATIC SERVICES COMMITTEE**  
**2<sup>ND</sup> DECEMBER 2019**

**DEMOCRATIC SERVICES COMMITTEE –**  
**ANNUAL REPORT 2018-19**

**RECOMMENDATIONS / KEY DECISIONS REQUIRED:**

**To consider the annual report of the Committee for the period 17<sup>th</sup> May 2018 to 15<sup>th</sup> May 2019 and to forward to Council for information.**

**REASONS:**

To receive the Democratic Services Committee Annual Report for the period 17<sup>th</sup> May 2018 to 15<sup>th</sup> May 2019.

The report outlines the work of the Committee during the past 12 months.

<b>Scrutiny Committee consulted</b>	<b>Not applicable</b>
<b>Exec Board Decision Required</b>	<b>NO</b>
<b>Council Decision Required</b>	<b>No</b>

Councillor Suzy Curry – Chair of the Committee

<p><b>Directorate</b></p> <p><b>Name of Head of Service:</b> Linda Rees Jones</p> <p><b>Report Author:</b> Gaynor Morgan</p>	<p><b>Chief Executive's</b></p> <p><b>Designations:</b> Head of Administration &amp; Law</p> <p><b>Head of Democratic Services</b></p>	<p><b>Tel Nos.</b></p> <p>01267 224012 LRJ 01267 224026 GM</p> <p><b>E Mail Addresses:</b> <a href="mailto:gmorgan@carmarthenshire.gov.uk">gmorgan@carmarthenshire.gov.uk</a></p>
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**EXECUTIVE SUMMARY**  
**DEMOCRATIC SERVICES COMMITTEE**  
**2<sup>ND</sup> DECEMBER 2019**

**DEMOCRATIC SERVICES COMMITTEE –  
ANNUAL REPORT**

The Local Government (Wales) Measure 2011 requires each Principal Council to establish a Democratic Services Committee.

The attached report outlines the work of the Committee during the 2018/19 municipal year.

**DETAILED REPORT ATTACHED?**

**YES – Annual Report**

# IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

**Signed:** Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

**Policy, Crime & Disorder and Equalities**

The Democratic Services Annual Report outlines how the Committee has discharged its responsibilities in terms of the democratic services function in accordance with the Local Government (Wales) Measure 2011.

**Finance**

There are no financial implications associated with this report.

**Legal**

There are no legal implications arising from the Report. The Annual Report sets out the work of the Committee over the past 12 months and confirms that it has discharged its responsibilities in terms of the democratic services function in accordance with the Local Government (Wales) Measure 2011

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below  
Signed: Linda Rees Jones, Head of Administration & Law

**1.Scrutiny Committee** Not applicable

**2.Local Member(s)** Not applicable

**3.Community / Town Council** Not applicable

**4.Relevant Partners** Not applicable

**5.Staff Side Representatives and other Organisations** Not applicable

### **Section 100D Local Government Act, 1972 – Access to Information**

**List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW:**

<b>Title of Document</b>	<b>File Ref No.</b>	<b>Locations that the papers are available for public inspection</b>
Democratic Services Committee information on Carmarthenshire.gov website		<a href="http://democracy.carmarthenshire.gov.wales/mgCommitteeDetails.aspx?ID=152">http://democracy.carmarthenshire.gov.wales/mgCommitteeDetails.aspx?ID=152</a>