

APPENDIX C

**CHARGING DIGEST - Housing Services**

2018/19 Actual	2019/20 Budget	2020/21 Budget	Business Unit	Service Provided	2019/20 Charge Levied			2020/21 Proposed Charge			Comments	
					Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £	Fee £	Discounted Fee for LAW Affiliated £	Variation Fee £		
3,780	49,905	50,903	<b>Housing Multiple Occupation</b>	Type of Property								
				Single Let	245.00		20.00	245.00		20.00	Affiliation fee not applicable. Phased out from June 2019.	
				2 Flats	367.00		20.00	367.00		20.00		
				3 Flats	490.00		40.00	490.00		40.00		
				4 Flats	612.00		60.00	612.00		60.00		
				5 Flats	734.00		80.00	734.00		80.00		
				6+ Flats	857.00		100.00	857.00		100.00		
				3 Sharing	388.00		20.00	388.00		20.00		
				4-6 Sharing	530.00		40.00	530.00		40.00		
				7-10 Sharing	673.00		60.00	673.00		60.00		
				11+ Sharing	816.00		80.00	816.00		80.00		
			<b>Housing Act 2004 Notice Fees</b>	Enforcement fee	75.00			75.00				Hourly fee
			<b>Empty Properties/Houses into Homes</b>	Land Registry Charge:								
				Loan Value £1-£149,999	50.00			50.00				
				Loan Value £150,000	70.00			70.00				
				Administration Fee:								
				Loan Amount								
				£0 - £50,000	295.00			295.00				
				£50,001 - £100,000	395.00			395.00				
				£100,001 - £150,000	495.00			495.00				
			<b>Mobile Home Site Licensing</b>	Set up Cost:								
				Initial Licence (Year 1)	306.30			306.30				
				Re-licence (Year 5)	0.00			0.00				
				Administration Cost of Licence:								
				Initial Licence (Year 1)	81.69			81.69				
				Re-licence (Year 5)	81.69			81.69				
				Cost per Pitch:								
				Initial Licence (Year 1)	9.92			9.92				
				Re-licence (Year 5)	9.92			9.92				

APPENDIX C

**CHARGING DIGEST - Environment department**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
14,260	13,500	13,770	<b>Planning</b> <b>Administration</b>	<b><u>Street Naming &amp; Numbering:</u></b>  House name change  Add a name to an existing numbered Property  House Naming or Numbering for <b>one dwelling</b>  Development with <b>NO</b> street name [Residential & Commercial]  Development with a <b>NEW</b> street name [Residential & Commercial]	  35.00  £35.00  35.00  £35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [75+]  £150 per street + £35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [76+]	  35.00  £35.00  35.00  £35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [75+]  £150 per street + £35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [76+]	  Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.  Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.

APPENDIX C

**CHARGING DIGEST - Environment department**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
				Property Conversion into Flats or Units [Residential & Commercial]	£35 + £15 per Flat/Unit	£35 + £15 per Flat/Unit	Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
				Amending schedule of development already issued following plot changes by developer	£35 per plot	£35 per plot	Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources.
				Renaming a street at residents request or Naming a road where no name exists	£150 + £35 per property legal costs & replacement street nameplate costs	£150 + £35 per property legal costs & replacement street nameplate costs	Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources.
				Provision of official address confirmation for customer, solicitors and conveyancers	£30.00	£30.00	Covers the cost of (historic) investigations, officer time and resources.
				To add or change a commercial trading name to a business premises	No Fee	No Fee	This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information
				Request to investigate any address anomaly	No Fee	No Fee	This is because it is in the interests of the residents and emergency services to have all anomalies corrected
				Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF.	No Fee	No Fee	Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required planning and/or Building Regulation permissions

APPENDIX C

**CHARGING DIGEST - Environment department**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
181,613	224,915	228,790	<b>Minerals</b>	Provision of a case officer service in relation to mineral planning applications for new sites or extensions to existing sites	The Planning Application Fee (up to a maximum of £28,500 where SLA in place)	The Planning Application Fee (up to a maximum of £28,500 where SLA in place)	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation).
				Provision of a case officer service in relation to mineral planning applications for variation of conditions and applications for Periodic Review of Conditions	42.05 per hour (with SLA) 46.26 (without SLA) inclusive of expenses (Manager)	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	
					33.47 per hour (with SLA) 36.82 (without SLA) inclusive of expenses (Planning Officer)	34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	
					30.68 per hour (with SLA) 33.75 (without SLA) inclusive of expenses (Monitoring Officer)	31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	

**APPENDIX C**  
**CHARGING DIGEST - Environment department**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
				Pre application discussions with prospective applicants/agents	42.05 per hour (with SLA) 46.26 (without SLA) inclusive of expenses (Manager)	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	Fee to be refunded if it results in a planning application
					33.47 per hour (with SLA) 36.82 (without SLA) inclusive of expenses (Planning Officer)	34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	
					30.68 per hour (with SLA) 33.75 (without SLA) inclusive of expenses (Monitoring Officer)	31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	
				Preparation of Prohibition Orders	42.05 per hour (with SLA) 46.26 (without SLA) inclusive of expenses (Manager)	43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)	Includes attendance at any Appeal hearing/inquiry
					33.47 per hour (with SLA) 36.82 (without SLA) inclusive of expenses (Planning Officer)	34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)	
				Monitoring mineral and landfill sites in accordance with an annual programme established (by agreement) under the provisions of the Town & Country Planning (Fees for Applications and Deemed Applications) (Amendment No 2) (Wales) Regulations 2006	The established monitoring fee (currently £330 for active sites and £110 for dormant sites)	The established monitoring fee (currently £330 for active sites and £110 for dormant sites)	Includes the preparation of reports of monitoring visits, identifying breaches of planning control and advising on appropriate action in respect of breaches of planning control
				Additional site monitoring over and above that identified in the annual programme established at the beginning of each calendar year (by agreement)	30.68 per hour (with SLA) 33.75 (without SLA) inclusive of expenses (Monitoring Officer)	31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)	

APPENDIX C

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
				<p>Taking of formal enforcement action considered to be expedient in relation to breaches of planning control identified at mineral sites</p> <p>Preparation and presentation of evidence at any Appeal hearings, inquiry or court proceedings (when not covered by a planning application fee)</p> <p>Any minerals/waste work not covered by any of the above categories</p>	<p>42.05 per hour (with SLA) 46.26 (without SLA) inclusive of expenses (Manager)</p> <p>33.47 per hour (with SLA) 36.82 (without SLA) inclusive of expenses (Planning Officer)</p> <p>30.68 per hour (with SLA) 33.75 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>42.05 per hour (with SLA) 46.26 (without SLA) inclusive of expenses (Manager)</p> <p>33.47 per hour (with SLA) 36.82 (without SLA) inclusive of expenses (Planning Officer)</p> <p>30.68 per hour (with SLA) 33.75 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>42.05 per hour (with SLA) 46.26 (without SLA) inclusive of expenses (Manager)</p> <p>33.47 per hour (with SLA) 36.82 (without SLA) inclusive of expenses (Planning Officer)</p> <p>30.68 per hour (with SLA) 33.75 (without SLA) inclusive of expenses (Monitoring Officer)</p>	<p>43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)</p> <p>34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)</p> <p>31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)</p> <p>34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)</p> <p>31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)</p> <p>43.12 per hour (with SLA) 47.43 (without SLA) inclusive of expenses (Manager)</p> <p>34.28 per hour (with SLA) 37.71 (without SLA) inclusive of expenses (Planning Officer)</p> <p>31.40 per hour (with SLA) 34.54 (without SLA) inclusive of expenses (Monitoring Officer)</p>	

**APPENDIX C**  
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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
26,030	37,106	37,848	<b>Development Management</b>	Chargeable Pre-application and post consent advice in relation to Developments of National Significance (DNS) (Planning Wales Act 2015) and Nationally Significant Infrastructure Projects (NSIP) (Planning Act 2008)	Subject to individual planning performance agreements/Service level agreements	Subject to individual planning performance agreements/Service level agreements	process agreed at Full Council on the 25th January 2017
854,587	1,223,905	1,248,383		Provision of a case officer service in relation to all formal planning applications	The Planning Application fee (depending on the fee category relevant to the development proposal type, and subject to a maximum of £287,500) in accordance with The Town and Country Planning (Fees for Applications, Deemed Applications and Site Visits)(Wales) Regulations 2015 and The Town and Country Planning (Fees for Applications, Deemed Applications and Site Visits)(Wales)(Amendments) Regulations 2016	See attached breakdown of planning application fees	Includes discussions with applicants/agents, consultees and interested parties; preparation of detailed reports to Committee including recommendations; attendance at Committee meetings and Site Inspections; preparation of the Authority's case for any subsequent planning appeal and representation at any hearing or inquiry (provided the decision accords with the case officer recommendation)
479,852	530,199	540,803	<b>Building Control</b>	Building Regulation Charges	Costs on a case by case basis - quotations available directly from the Building Control Section	Costs on a case by case basis - quotations available directly from the Building Control Section	Some new charges to be added to our current list based on searches, demolitions and compliance shack applications. Still need to go through CMT first so are not ready to alter.
75	0	0	<b>Forward Planning</b>	Local Development Plan - Charge for Purchase	£75 per copy	£75 per copy	Fixed charge for the purchase of hard copies of the LDP
2,353	0	0		Provision of an internal Planning consultancy service through the production of Planning and Development Briefs, preparation and submission of Planning Applications (incl. supporting material) and other bespoke planning work to guide developmental considerations and assist in asset disposal.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Costs on a case by case basis - based on hourly rate of officers. Service provided in accordance with signed Service Level Agreements.	Reflects the ongoing 'not for profit' consultancy arrangement. The delivery of the project subject to review in light of the statutory work commitments and the impact on generating income.

APPENDIX C

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
0	5,195	5,299	<b>Conservation - Common Land Fees</b>	Correction of a mistake made by registration Authority	No fee	No fee	
				Correction of any other mistake that would not affect the extent of Common Land or Village Green, or what can be done by virtue of a right of common	166.20	169.80	Estimated 6 hours work
				Removing duplicate entry from register	No fee	No fee	
				Updating of names and addresses referred to in a register	27.70	28.30	Estimated 1 hours work
				Updating an entry to take in to account accretion or diluvion	27.70	28.30	Estimated 1 hours work
				Non- Registration of Common Land or Village Green	No fee	No fee	
				Waste Land of the Manor not registered as common land	No fee	No fee	
				Deregistration of certain land registered as common land or as town or village green	1108.00	1132.00	Estimated 40 hours work
79,125	34,371	35,058	<b>Built Heritage skills training</b>	Craft skills training	on application	on application	broad variety of prices depending upon the length of course & the level of knowledge imparted



## APPENDIX C

### Planning Application Fees in Wales

The fee should be paid at the time the Application is submitted.

#### All outline Applications

£380 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£380 per 0.1 hectare
£9,500 + £100 for each 0.1 in excess of 2.5 hectares to a maximum of £143,750	More than 2.5 hectares	£9,500 + £100 per 0.1 hectare

#### Householder Applications

Alterations/extensions to a single dwelling, including works within boundary (such as domestic garages, garden sheds, gates, fences, boundary walls etc)	Single dwelling (excluding flats)	£190
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#### FULL APPLICATIONS (and First Submissions of Reserved Matters)

Alterations/extensions to two or more dwellings, including works within boundaries	Two or more dwellings (or one or more flats)	£380
New dwellings (up to and including 50)	New dwellings (not more than 50)	£380 per dwelling
New dwellings (for more than 50) £19,000 + £100 per additional dwelling in excess of 50 up to a maximum fee of £287,500	New dwellings (not more than 50)	£19,000 + £100 per additional dwelling

#### Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):

Increase of floor space	No increase in gross floor space or no more than 40m <sup>2</sup>	£190
Increase of floor space	More than 40m <sup>2</sup> but no more than 75m <sup>2</sup>	£380
Increase of floor space	More than 75m <sup>2</sup>	£380 for each 75m <sup>2</sup> or part thereof to a maximum of £287,500

#### The erection of buildings (on land used for agriculture for agricultural purposes)

Site area	Not more than 465m <sup>2</sup>	£70
Site area	More than 465m <sup>2</sup> but not more than 540m <sup>2</sup>	£380
Site area	More than 540m <sup>2</sup>	£380 for first 540m <sup>2</sup> + £380 for each 75m <sup>2</sup> (or part thereof) in excess

#### Erection of glasshouses (on land used for the purposes of agriculture)

Gross Floor space	Not more than 465m <sup>2</sup>	£70
Gross Floor space	More than 465m <sup>2</sup>	£2,150

#### Erection/alterations/replacement of plant and machinery

• Site area Not more than 5 hectares £385 for each 0.1 hectare (or part thereof)	Not more than 5 hectares	£385 for each 0.1 hectare (or part thereof)
• Site area More than 5 hectares £19,000 + additional £100 for each 0.1	More than 5 hectares	£19,000 + additional £100 for each 0.1 hectare (or part thereof) in excess of

#### Applications other than Building Works

Car parks, service roads or other accesses On land used for or by a single undertaking, and where the development is required for a purpose incidental to the existing use of the land.	For existing uses	£190
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#### Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of

##### minerals)

Site area	Not more than 15 hectares	£190 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£28,500 + £100 for each 0.1 hectare (or part thereof) in excess of

#### Operations connected with exploratory drilling for oil or natural gas

Site area Not more than 7.5 hectares £380 for each 0.1 hectare (or part thereof)	Not more than 7.5 hectares	£380 for each 0.1 hectare (or part thereof)
• Site area More than 7.5 hectares £28,500 + additional £100 for each 0.1	More than 7.5 hectares	£28,500 + additional £100 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £287,500

#### Other operations (winning and working of minerals)

Site area	Not more than 15 hectares	£190 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£28,500 + £100 for each 0.1 hectare (or part thereof) in excess of 15 hectare up to a maximum of £74,800
Other operations (not coming within any of the above categories)	Any site area	£190 for each 0.1 hectare (or part thereof) up to a maximum of £287,500

#### Fees in respect of the monitoring of mining and landfill sites

The maximum number of site visits to any one such site for which a fee is payable under this regulation in any period of 12 months beginning with the date of the first visit during that period is:	where the site is an active site: 8	£330 (where the whole or a part of the site is an active site)
	where the site is an inactive site: 1	£110 (where the site is an inactive site)

## APPENDIX C

### Lawful Development Certificate (LDC)

Existing use or operation Same as Full		Same as Full
Existing use or operation - lawful not to comply with any condition or limitation		£190
Proposed use or operation Half the normal planning fee		Half the normal planning fee

### Reserved Matters

Application for removal or variation of a condition following grant of planning permission		£190
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £385

### Change of Use of a building to use as one or more separate dwelling houses, or other cases

Change of use of a single Dwelling to be used for two or more dwellings	Not more than 50 dwellings	£380 for each
	More than 50 dwellings	£19,000 + £100 for each in excess of 50 up to a maximum of £287,500
Change of use of a building for 1 or more separate dwellings	Not more than 50 dwellings	£380 for each
	More than 50 dwellings	£19,000 + £100 for each in excess of 50 to a maximum of £287,500
Other material change of use of building or land		£380

### Fees for post submission amendments to major development applications

Post submission amendments		£190
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### Application for a Non-material Amendment Following a Grant of Planning Permission

Applications in respect of householder developments		£30
Applications in respect of other developments		£95

### Removal or Variation of a condition

Application for removal or variation of a condition following grant of planning permission		£190
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### Renewal

Renew unimplemented permission within the time period		£190
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### Advertising

Relating to the business on the premises		£100
Advance signs which are not situated on or visible from the site, directing the public to a business		£100
Other advertisements		£380

### Enforcement Appeal

Fee based on the relevant fee category		
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### Cross Boundary Applications

Where applications are made for planning permission, for approval of reserved matters or for certificates of lawful use or development which relate to land in the area of two or more local planning authorities, a fee is payable to each local planning authority. The fee payable is calculated in

### CONCESSIONS - EXEMPTIONS FROM PAYMENT

For alterations, extensions, etc. to a dwelling house for the benefit of a registered disabled person		
An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted		
Listed Building Consent		
Conservation Area Consent		
Works to Trees covered by a Tree Preservation Order or in a Conservation Area Hedgerow Removal		
If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town & Country Planning (General Permitted Development) Order 1995, i.e. where the application is required only because of a direction or planning condition removing permitted		
If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation		
If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on		
If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the Control of Advertisements Regulations 1992, dis-applying deemed consent under Regulation 6 to the advertisement in question		
If the application is for alternate proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class E of the Town and Country Planning (General Permitted Development) Order 1995		
If the proposal is the first revision of an application for development of the same character, on the same site, by the same applicant within 12 months of the date of original application if withdrawn or of the date of decision where planning permission has been refused?		
If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £385		
If the application is being made on behalf of a parish or community council then the fee is 50%		
If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%		
In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £385		
If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%		
If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others		
Where an application relates to development which is within more than one fee category, the correct fee is simply the highest of the fees payable		
Where an application consists of the erection of dwellings and the erection of other types of buildings the fees are added together.		

APPENDIX C

**CHARGING DIGEST - Leisure**

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
64,095	51,733	52,767	<b>COUNTRY PARKS</b> <b>Pembrey Country Park</b>				
			<b>Riding Centre (Leased)</b>	Riding Centre tacked horses			Livery tenant has 2 comps then all other staff & visitors pay
			<b>Park hire</b>				
			Events Field (old archery site)	Daily hire of: full field Weekly hire rate: full field	500.00 2500.00	500.00 2500.00	Rental charge will be applied for activities that do not come under the event bracket (below), for example: weddings; private functions; experiential marketing; caravan rallies with the appropriate insurances etc (in the hire agreement it will state the maximum number of campers for each field).
			Monk's Head Field	Daily hire of: full field Weekly hire rate: full field	750.00 4500.00	750.00 4500.00	
			Medium Area of Land	Daily Hire Size to be agreed	300.00	300.00	
			Small area of land	Daily Hire Size to be agreed	150.00	200.00	
			<b>Major Events</b> within the Park this classifies as event footfall of over 5,000	Rates negotiable depending on scale and location of event			Charge set by Senior Outdoor Rec Manager, Events Manager and Event Co-ordinator to maximise events income taking into account the following (examples): size of event, area required, event profile, expected visitor numbers, disruption, time of year, the additional work required from the service, how well established or new event, charitable or commercial etc. Charge may also include park entry and/or participant entry fee.
			Events within the park organised by an external organiser (less than 5,000 footfall)	Commercial	Park entry to be charged per vehicle plus £2 per entrant	2.40	New charge for events - with a footfall of less than 5000 people.
				Charity/Non profit etc	Park entry to be charged per vehicle	Park entry to be charged per vehicle	
			Hourly Staff rate for External Events	Member of the team to help with external events	£27 per hour	£27 per hour	Charge to cover staff time before, during or after an event
			Events run by the events team within the park throughout the year	Price per ticket	Max ticket price of £10 per head	Max price of £20 per head	Price will be dependant on event type and costs, which will be covered in event plan
				Tradestands at events	Trade stands max £50 per day, Food stalls max £100	Max price £50 per day food stalls max £200 per day	
			Guided Walks	Guided Walks for groups with Rangers	£54 for half a day	Max Price of £10 per head	Max number of 35 per ranger
			Fencing hire			£2 per unit	

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Bins			General waste £20 per bin, Recycling £9 Glass £12	
			Commercial (Filming)	Full Day filming	500.00	500.00	Plus any rent for field etc
			Staff Service (Filming support)	Promoting the park in a positive manner Hourly Rate per Team member	See comments £27 per hour	£27 per hour	Discretionary by Senior Manager Manage public, environmental and film crew assistance fees to be agreed by a small group of officers as above
			Bushcraft activities		Adults Max £25 per day	Max £50 per day	New activity offering at all Country Parks, activity run by rangers
			Bushcraft activities		Children Max £10 per day	Max £25 per day	New activity offering at all Country Parks, activity run by rangers
			Conference Facilities		Max price of £100 per day	Max price of £100 per day	Room Hire charge only F&B offering will be etc
			Team Building Activities		Max price of £25 per person per day	Max £50 per day	New
			Birthday Party activities		Max £10 per child per head minimum of 10 children	Max £25 per head	New
			<b>MCP field hire / events</b>	<b>Eisteddfod Fields hire</b>			
				Daily hire of: Full Site (3 Fields)	500.00	500.00	Rental charge will be applied for activities that do not come under the event bracket for example weddings, private functions, experiential marketing, circus etc. Fee can be negotiated for larger events as per events charges for PCP
				Weekly hire rate: Full Site (3 Fields)	2500.00	2500.00	
				<b>Charity rates</b>			
				Daily hire of: Full Site (3 Fields)			
				Weekly hire rate: Full Site (3 Fields)			
				Event non commercial	Car parking	Car Parking	
				Events commercial	Car parking plus £2 per participant	Carparking plus £2.40 per head	
			<b>North Dock</b>	North Dock events hire	£25 per hour	£25 per hour	Cannot guarantee exclusivity
370,967	323,368	329,836	<b>PCP Caravan and camp site (CCC)</b>	upgraded facilities for 2019/20 season			
				Full Season (with electric)	1900.00	1940.00	1st March to 31st October
				Full Season (non electric)	1200.00	1230.00	1st March to 31st October
				Full Season (with Electric) Returning Customers	To be discontinued	15.00	1st March to 31st October
				Full Season (non Electric) Returning Customers	To be discontinued		1st March to 31st march
				Full season serviced plot	2300.00	2350.00	New offering
				Summer Season (with electric)	770.00	790.00	six weeks school holidays
				Summer Season (non electric)	550.00	550.00	six weeks school holidays
				Daily rate peak periods (with electric)	23.00	25.00	April -September 5th
				Daily rate peak periods (non electric)	20.00	21.00	April -September 5th

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			<b>PCP General Camping</b>	Daily rate off-peak (with electric)	19.00	23.00	March and September 5th -1st Nov
				Daily rate off-peak (non electric)	17.00	19.00	March and September 5th -1st Nov
				Serviced Peak	26.00	28.00	April -September 5th
				Serviced off peak	23.00	25.00	March and September 5th -1st Nov
				Cyclists/Walkers Peak	10.00	10.00	No Vehicle 1 man tent
				Cyclists/walkers off peak	7.50	7.50	No Vehicle 1 man tent
				Extra Vehicle	5.50	5.50	
				Per Extra Adult	5.00	5.00	
				Group bookings (bona fide charitable organisations e.g. Scouts, guides, church groups etc)	3.00	3.00	Off Peak only. Other times of year field hire will apply
				Rallies that are in fields across the Country Park minimum charge for 10 units, must sign Rally Agreement and have relevant insurances	£12 per unit (new charge)	£12 per unit or £3 vacant caravans	Marshalls/deputy marshals for rallies of 20+caravans stay free of charge.
			Pitches for Seasonal Campsite staff (Site Wardens)	Free of Charge	Free of charge	Wardens to stay on site to provide 24 hour security/maintenance. New Warden's cabin being installed	
			Pitches for journalists and media positively promoting PCP	Senior Manager Discretion	Senior Manager Discretion	Signed by HOS	
			<b>Beach access</b>				
			Beach Key Fob Entry	£50 PER YEAR	£50 PER YEAR	Fisherman permit required	
			<b>Memorial Bench</b>				
			Brompton Seat	929.88	929.88	Available in MCP, PCP and LLO	
			Grafton Seat	1249.42	1249.42		
			<b>Llyn Llech Owain</b>				
			<b>Catering</b>			franchise in park	
			<b>Millennium Coastal Park</b>				
			<b>Catering</b>			Catering franchises along MCP	
			<b>Burry Port Harbour</b>			Charges now set by Burry Port Marina Ltd who have taken over the running of the Harbour since April 2018.	
2,600	2,353	2,400	Catering				
			<b>Discovery Centre</b>				
4,481	4,701	4,795	Catering			Building being leased to private operator for 2019/20	
76,443	119,807	122,203	Catering				
26,450	19,158	19,541	Catering				
18,022	30,359	30,967	Catering				

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
55,746	48,311	49,277	<b>Ski Slope</b>	<b>Recreational Skiing</b>			
				Adult - Rec Ski	13.10	13.00	
				Junior - Rec Ski	0.00	9.00	
				Adult - Own Equipment	9.50	10.00	
				Junior - Own Equipment	7.40	7.50	
				Student	8.40	8.50	
				Race Club		7.50	
73,001	85,234	86,939		OAP/UB40	8.40	8.50	
				7 day consecutive pass rec ski child		35.00	
				7 day consecutive pass rec ski adult		40.00	
			3 month pass for rec ski Jan, Feb March Child		150.00		
			3 month pass for rec ski Jan, Feb March Adult		170.00		
			<b>Instruction</b>				
			Adult Lesson	17.80	18.00		
			Junior Lesson	11.60	12.00		
			Adult Group Coaching Club	New offering for 2020	20.00		
			Kids Club	0.00	8.50		
			Kids Club block booking of 6 weeks		40.00		
			Ski Party		10.00		
			Adult Party	10.50	10.50		
			Junior Party	7.40	7.50		
22,406	12,350	12,597	Junior School Group	62.90	66.00		
			Extra person for Group	0.00	5.50		
			Private Lesson 1 person	39.80	35.00		
			Private Lesson 2 people	56.60	50.00		
			Private Lesson 3 people	73.30	65.00		
			Private Lesson 4 people	90.10	80.00		
			Private Lesson 5 people	0.00	95.00		
			Private Lesson 6 people	123.60	110.00		
			Adaptive Ski session		6.00		
			Adaptive ski private lesson		18.00		
			<b>Passport to Ski Lessons</b>				
74,232	81,612	83,244	Under 16 P2S 6 week course		60.00		
			Over 16 P2S 6 week course		90.00		
			Private 1-2-1 P2S 6 Week course		180.00		

All Charges have been reviewed by evaluation of other premises and feedback from customers. Historically annual charges have made the Ski Instruction no inline with market pricing

90 mins coaching followed by coffee and cake  
Saturday Club for 90 mins  
ensure numbers for staffing

Group of 12 students  
For groups bring more than allocated  
50mins + 30 min practice  
1 hr + practice  
1 hr + practice  
1 hr + practice  
1 hr + practice  
1 hr + practice  
Part of the Ski 4 all group

New option 1 hour lesson  
New option 1 hour lesson

APPENDIX C

**CHARGING DIGEST - Leisure**

It should be noted that all charges included within this charging digest are maximum charges unless stated otherwise

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	2019/20 Charge Levied £	2020/21 Proposed Charge £	Comments
			Golf	<b>Shop &amp; servicing of equipment</b>			
				Custom foot beds		60.00	
				Ski Servicing Full		35.00	
				Ski Servicing basic		25.00	
				Footbeds		45.00	
				Ski & Boot Hire		5.00	
				<b>Slope Hire</b>			
				All day both slopes		600.00	
				Slope hire full day		450.00	
				Slope hire half day		300.00	
				Slope hire 1 hour		100.00	
				<b>Cycle Hire</b>			
				2 hours - Adult	8.40	8.50	Reduced from 3hrs hire to 2hrs
				2 hours - Child	5.30	5.50	New charge
				4 hours - Adult	10.50	10.50	New charge
				4 hours - Child	7.40	7.50	New charge
				1 day - Adult	16.80	17.00	
				1 day - Child	10.50	11.00	
				Trailer	5.30	5.50	
				Tow along - per hr (inc helmet)	5.30	5.30	
				Adaptive bikes		5.00	
				Child seats - per hr (inc helmet)	3.80	3.80	
				4 Seater bikes		£15.00 per hour	
				<b>Toboggan</b>			
				1 Ride	2.70	3.00	
				10 rides		17.50	
				3 Rides	5.40	6.00	
				<b>Pitch and Putt</b>			
				Child, OAP & Unwaged (9 holes)	3.20	3.20	
				Child, OAP & Unwaged (additional 9 holes)	2.20	2.20	
				Adult	5.30	5.30	
				Adult (additional 9 holes)	3.20	3.20	
				<b>Disc Golf</b>			
			Child, OAP & Unwaged	2.70	2.70		
			Adult	3.70	3.70		
			<b>Crazy Golf</b>				
			Child, OAP & Unwaged	2.20	4.00		
			Adult	2.70	5.00		
			Family Ticket		17.50	2 adults and 3 children	

APPENDIX C

**CHARGING DIGEST - Leisure**

It should be noted that all charges included within this charging digest are maximum charges

2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2019/20 Charge Levied						2020/21 Proposed Charge						Comments								
Season Tickets (£)			Pay & Display (£)			SEASON TICKETS			Pay & Display Charges (£)			SEASON TICKETS			Pay & Display Charges (£)											
Millennium Coastal Parks																										
						Short stay			Long stay						Short stay			Long stay								
						per year	For 6 months (Oct-March)	up to 1 hr	up to 2 hrs	up to 4 hrs	up to 1 hr	up to 4 hrs	all day (max 8hrs)	per year	Lost tickets & change of car details as per lost policy	For 6 months (Oct-March)	up to 1 hr	up to 2 hrs	up to 4 hrs	up to 1 hr	up to 4 hrs	all day (max 8hrs)				
			97,032	125,056	127,557																					
								1.10	1.70	2.70	1.10	2.70	3.20				1.10	1.70	2.70	1.10	2.70	3.20			No Increase due to car parking issues	
								To Be discontinued																		Burry Port Harbour Motorhomes car park closed on H&S grounds, pending review
						55.00	10.00	N/A									55.00								12 month ticket as per policy with trailer to park within MCP	
						£37.50 for one vehicle	10.00	20.00						37.50	10.00										12 month ticket as per policy with to park within MCP car parks	
						Blue Badge Scheme Holders Get additional 1 hr free with any ticket purchased in line with CCC parking policy						Get additional 1 hour free with any ticket purchased in line with CCC parking policy														



**APPENDIX C**

**CHARGING DIGEST - Leisure**

It should be noted that all charges included within this charging digest are maximum charges

2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2019/20 Charge Levied							2020/21 Proposed Charge							Comments		
Season Tickets (£)			Pay & Display (£)			SEASON TICKETS			Pay & Display Charges (£)				SEASON TICKETS			Pay & Display Charges (£)						
<b>Pendine Beach Car Parking</b>																						
			36,685	27,969	28,528		per year		For 6 months (Oct-March)	up to 1 hr	up to 2 hrs	up to 4 hrs			all day (max 8hrs)							More choice for users
						Car Park	N/A	N/A	N/A	1.10	1.70	2.70			3.20	NA	NA	NA	1.10	1.70	2.70	3.20
						Blue Badge Scheme Holders	Get additional 1 hr free with any ticket purchased in line with CCC parking policy							Get additional 1 hour free with any ticket purchased in line with CCC parking policy								

Outdoor Recreation Membership options

Bronze Option 1 Park no discounts normal charges apply  
 Silver option £85 choose 2 parks 10% discount in F & B and Activities  
 Gold Option £100 Choose 3 parks 10% discount in F & B And activities  
 All the above are 12month passes for 2 vehicles registered at the same address

APPENDIX C

**CHARGING DIGEST - Leisure**

Country Parks Parking Charges

It should be noted that all charges included within this charging digest are maximum charges

2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		2019/20 Charge Levied		2020/21 Proposed Charge		Comments
<u>Pay &amp; Display Charges</u>			<u>Vehs displaying Disabled Blue Badge</u>				<u>Pay &amp; Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	<u>Pay &amp; Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	
£			£				£	£	£	£	
<b><u>Pembrey Country Park</u></b>											
179,353	181,748	185,383				<b><i>Cars &amp; Coaches</i></b> April to September (9:00am-4:30pm)	5.50		5.50		All day £5.50. Up to 2 hours £3. No increase previously due to barrier system and improvement in the park. Free access for people who book a course of lessons at Country park for the hours of instruction
						April to September (4:30pm-9:00am)	3.50		3.00		
						October to March	3.50		3.50		
						<b><i>Pay &amp; Display (outside car park)</i></b> Up to 2 Hours Up to 4 Hours	2.00 2.70		2.00 2.70		<b><i>Pay &amp; Display (outside car park)</i></b>
						<b><i>Motorised 2 Wheeled Vehicles</i></b> April to September (9:00am-4:30pm)	As per vehicle price		As per vehicle price		
						October to March	As per vehicle price		As per vehicle price		
						15 minute drop off time for anybody dropping somebody off at Ski centre etc	No Charge				
85,111	85,657	87,370				<b><i>Season Tickets</i></b>					<b>2 number plates per pass must live at same address.</b>

**APPENDIX C**

**CHARGING DIGEST - Leisure**  
**Country Parks Parking Charges**

**It should be noted that all charges included within this charging digest are maximum charges**

2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		2019/20 Charge Levied		2020/21 Proposed Charge		Comments
<u>Pay &amp; Display Charges</u>			<u>Vehs displaying Disabled Blue Badge</u>				<u>Pay &amp; Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	<u>Pay &amp; Display Charges</u>	<u>Vehs displaying Disabled Blue Badge</u>	
£			£				£	£	£	£	
						<b>Annual - First Time Buyers</b> 12 month Annual Tickets	Price per year 55.00		55.00		12 month tickets to increase income all year if there is price increase it would be in the next charge after initial 12 months
						7 day pass Change of vehicle/Lost tickets	20.00 10.00		20.00 10.00		As per lost policy
						<b>Annual Renewals</b> Loyalty 12 month annual ticket	50.00		50.00		12 month tickets to increase income all year if there is price increase it would be in the next charge after initial 12 months. Loyalty will be for season tickets who were previous ticket holder in the past 12 months
						Oct - Mar	To be discontinued				
20,690	26,768	27,303				Season Tickets 12 month ticket	25.00		25.00		12 month tickets to increase income all year if there is price increase it would be in the next charge after initial 12 months
						Season Tickets - October to March	To be discontinued				
						Lost tickets change of vehicle					When the car park P&D m/c can accommodate then the charges will change to the same charges as MCP/Pendine
						1 Hour	1.10		1.10		
						up to 3 hours	2.20		2.20		
						Over 3 hours	3.20		3.20		

Membership options on Car parks fees and charges pages

**APPENDIX C**

**CHARGING DIGEST - Leisure**

Pendine Outdoor Education Centre

**It should be noted that all charges included within this charging digest are maximum charges**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Service	Charge Levied 2019/20 £				Proposed Charge 2020/21 £			
				Schools		Non-Schools		Schools		Non-Schools	
				Carms	Out of County	Groups	Comment	Carms	Out of County	Groups	Comment
301,345	332,662	339,316	Bed and Breakfast	20.00	20.00	20.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.	20.00	20.00	>25.00	'All in' packages comprise 50% cost for activity instruction & 50% Food and Board. (*) VAT will only be charged on Food and Board - 50% of total net cost. 'Instructor led activities' are VAT exempt. Minimum numbers apply Free places for leaders (ratio 1: 12) Reduced rates may be offered under the following circumstances (Signed off by Snr Outdoor Rec Mgr): • To obtain a first time booking. • To increase out of season bookings. • To encourage customer loyalty. • During periods of lower demand at POEC.
			Day visit (no food) 2 activities *	>20.00	>25.00	>25.00		>20.00	>25.00	>25.00	
			* Mon-Fri lunch "All in"	168.00 (120.00 FSM)	210.00	245.00		175.00 (125.00 FSM)	220.00	255.00	
			4 day 'All in'	144.00 (102.00 FSM)	180.00	212.00		150.00 (106 FSM)	187.00	220.00	
			3 day 'All in'	112.50 (80.00 FSM)	142.50	160.00		118.00 (85.00 FSM)	150.00	168.00	
			Fri tea - Sun lunch (no activity)	73.00	86.00	90.00		78.00	90.00	95.00	
			Activities - 1/2 day rate min 8 in group or £72.00	>12.50	12.50	>20.00		>12.50	12.50	>20.00	
			Meals	3.50	3.50 child 4.50 adult	4.00 child 5.00 adult		3.50	3.50 child 4.50 adult	4.00 child 5.00 adult	
			Camping	6.00	6.00	6.00		6.00	6.00	6.00	
			Bunkhouse	10.00	10.00	10.00	Min numbers apply / Bring own bedding	10.00	10.00	12.00	Min numbers apply / Bring own bedding
				No VAT	Plus VAT	Plus VAT(*)		No VAT	Plus VAT	Plus VAT	



APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Coedcae			Gwendraeth			St Clears				Coedcae		Gwendraeth		St Clears		Comments
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									Function rooms / kitchen hire					22.00	22.60	
									Outdoor area - (October - March)					20.70	21.20	
									Outdoor area - (April - September)					17.80	18.20	
									Tennis					8.70	9.00	
									Per child					10.30	10.60	
									Go Actif Card (12 months)					13.00	14.00	
									7 day leisure centre membership - Adult	15.50	15.90			15.50	15.90	New product
									7 day leisure centre membership - Child (<18)	10.50	10.80			10.50	10.80	New product
									7 day leisure centre membership - Family (up to 2 adults and 2 children)	26.00	26.60			26.00	26.60	New product
									All Jnr Activity Courses per 55 mins					3.70	4.00	
									Direct Debit 'Active Young People' sessions - linked to membership					15.40	16.00	Price retained - newly introduced product
									Direct Debit 'Active Young People' sessions - not linked to membership					15.40	16.00	Price retained - newly introduced product
									<b>Health/Fitness Class</b>							
									Induction					15.00	15.00	Market value
									<b><u>Hall/Outdoor Facility Hire - also see note below</u></b>							
									Dance Studio/Small Gym	17.60	18.00					
									Sports Hall (Whole)	34.60	35.50					
									Sports Hall (Half)	18.40	18.90					
									Full Red Gravel Pitch (without lights)	35.90	36.80					
									Half Red Gravel Pitch (without lights)	19.00	19.50					
									Outside Football/Rugby Pitch without showers							No longer available at Coedcae
									Outside Netball Court							No longer available at Coedcae
									Change/shower facilities					2.10	2.90	

## APPENDIX C

### CHARGING DIGEST - Leisure

#### Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Coedcae			Gwendraeth			St Clears				Coedcae		Gwendraeth		St Clears		Comments
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									<b>Equipment Hire Charges</b>							
									Squash Ball (Buy)							No squash at Coedcae
									Short Tennis Racket	3.00	3.20					No squash at Coedcae
									Squash Racket Hire							
									Table Tennis Bat Hire	3.00	3.20					
									Table Tennis Ball Hire	1.00	1.10					
									Badminton Racket Hire	3.00	3.20					
									Badminton Shuttle Buy	2.00	2.10					
									Racquet Hire					3.00	3.20	
									Football Hire					3.00	3.20	
									<b>Holiday Activity Programme</b>							
									Full Day					N/A		With food
									Weekly					N/A		With food
									Full Day					16.30	21.00	Without food
									Weekly					73.30	94.50	Without food

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate and charitable organisations may apply for up to 50% reduction for fundraising events.

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£		£	£	£	£	
531,170	481,839	491,475	102,607	107,795	109,951	<b>Health &amp; Fitness Classes</b>					
						Adult Activity Session (encompassing all mainstream sessions)	5.80	6.00	5.80	6.00	
						Junior Activity Sessions (u16)	3.70	4.00	3.70	4.00	
						Aquafit	6.30	6.50			
						<b>Health / Fitness Club</b>					
						Administration Fee	15.00	15.00	15.00	15.00	To be applied to other DD access memberships from 1st April 2020 (including Bronze)
						Online Incentive Administration Fee	10.00	10.00	10.00	10.00	To be applied to other DD access memberships from 1st April 2020 (including Bronze)
						Household Membership Administration Fee	30.00	30.00	30.00	30.00	Price hold - many competitors don't charge admin fee so increase would deter customers from joining
						Household Membership Online Incentive Administration Fee	20.00	20.00	20.00	20.00	Not able to implement prior - new
						Gym Session	5.80	6.00	5.80	6.00	
						Junior Gym Session	3.70	4.00	3.70	4.00	
						New Platinum All inclusive all times	34.30	35.00	34.30	35.00	
						OAP/Student Saver Scheme (Gym & Swim)	26.10	27.00	26.10	27.00	
						Fusion Household £365 (Gym, classes, swim all times monthly DD)	37.80	39.00	37.80	39.00	Product closed. Price increase for existing 365 members only
						Actif Household membership with access to bolt-on extras (Gym, classes, swim all times monthly DD)	43.00	45.00	43.00	45.00	
						Actif Household additional membership		6.00		6.00	



**APPENDIX C**

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

**It should be noted that all charges included within this charging digest are maximum charges**

Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£		£	£	£	£	
						Triathlon Membership monthly DD (access to specified programme)	34.30	35.10	34.30	35.10	New Product
						Triathlon Membership Bolt-on monthly DD (core subscription required)	25.75	26.40	25.75	26.40	New Product
						Synrgy Membership monthly DD (access to specified programme)	23.00	23.60			
						Synrgy Membership Bolt-on monthly DD (core subscription required)	17.25	N/A			Now Included in all core gym memberships
						Junior Synrgy Membership monthly DD (access to specified programme)	14.80	N/A			Now Included in all core gym memberships
						Junior Synrgy Membership Bolt-on monthly DD (core subscription required)	10.80	N/A			Now Included in all core gym memberships
						Actif Towel	6.20	6.40	6.20	6.40	
						Actif RFID Wristband	4.80	5.00	4.80	5.00	
						Actif Water Bottle	2.50	2.60	2.50	2.60	
						Actif RFID Button	2.00	2.00	2.00	2.00	
						Actif Membership Card (Replacement)	2.00	2.00	2.00	2.00	
						Actif Locker Coin Keyring	1.00	1.10	1.00	1.10	
						Actif Gift Bundle (comprising towel, wristband, water bottle, button and Keyring)	14.50	14.50	14.50	14.50	
						CORPORATE PLATINUM - Gym, classes, swim all times monthly DD	29.30	30.00	29.30	30.00	
						GP Referrals - per visit for 16 weeks	2.00	2.00	2.00	2.00	Nationally agreed charge
						Health-related outreach session	3.30	3.60	3.30	3.60	Not included in previous report - community session
						Induction assessment for 'Pay as you go' customers	20.00	20.00	20.00	20.00	Price held as at top of comparable products
						Fitness Test/Programmes	20.00	25.00	20.00	25.00	Price held as at top of comparable products

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment					
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21						
£	£	£	£	£	£		£	£	£	£						
418,922	448,264	457,229				<b><u>Health / Fitness Club</u></b>										
						Gym & Sauna							8.70	9.00		
						<b><u>Health Suite/Swim</u></b>										
						Health Suite session										
						Recreation morning										
						Health Suite & Swim session						7.70	8.00			
						<b><u>Swimming</u></b>										
						Adult Swim Session						4.70	4.90			
						Jnr Swim Session						2.80	2.90			
						School Swim Session (per child)						2.30	2.35	2.30	2.35	£2.15 implemented Sept 2017. £2.20 to be implemented Sept 2018. £2.30 to be implemented Sept 2019
						Additional School Swim Instructor recharge						15.00	16.00	15.00	16.00	Not included in previous report - an optional extra for schools who may desire it
						Family Swim Session (2 adults & 2 children)						12.20	12.70			
						Inflatable Session						4.70	4.00			
						BRONZE - Swim All Times monthly DD adult						24.10	25.00			
						CORPORATE BRONZE - Swim All Times monthly DD						21.60	22.00			
						Annual Swim									160.00	For existing members only
FAST session						5.80	6.00			New Product						
FAST Light Membership monthly DD (access to specified swim programme)						11.60	13.50			New Product						
FAST Light Membership Bolt-on monthly DD (core subscription required)						8.70	10.15			New Product						

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£		£	£	£	£	
						FAST Membership monthly DD (access to specified swim programme)	23.20	27.00			
						FAST Membership Bolt-on monthly DD (core subscription required)	17.40	20.30			
						FAST Prime Membership monthly DD (access to specified swim programme)	34.80	40.50			New Product not yet introduced
						FAST Prime Membership Bolt-on monthly DD (core subscription required)	26.10	30.45			New Product not yet introduced
						<b><u>Swimming Instruction</u></b>					
						Junior / Adult Lessons Stage 1-7 Direct Debit	23.50	24.10			
						Stage 8 ( 3 - 4.5 hours)	42.50	43.50			
						Stage 9 ( 5 - 8 hours)	50.00	51.20			
						Stage 10 ( 8.5 - 10.5 hours)	50.00	51.20			New product
						Stage 11-12 (12-13.0 hours)	60.00	61.40			
						Stage 11-12 (13.5-16.5 hours)	65.00	66.50			New Product
						15-20 hours training	75.00	76.80			
						One to One Lessons (Scheme) - per 30 mins	14.80	15.20			
						One to One Lessons (External) - per 30 mins	42.00	43.00			
						<b><u>Lifeguard Course (All Sites)</u></b>					
						Pool Lifeguard Qualification (per course)	270.00	280.00			
						Automated External Defibrillator Training	50.00	51.20			

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£		£	£	£	£	
134,689	188,196	191,960				<b>Facility Hire - also see note below</b>					
						Sports Hall - Full per 55 mins	45.30	46.40	45.30	46.40	
						Small Hall/Dance Studio	35.70	36.60			
						Conference room (All day)	131.00	135.00			
						Conference room Morning/Afternoon/ Evening	68.10	70.00			
						Multipurpose Room	23.10	24.00			
						Main Swimming Pool (1 lifeguard) per 55mins	94.40	96.80			
						Small Swimming Pool (1 lifeguard) per 55mins	35.40	36.30			
						Main Swimming Pool per Lane	11.80	12.10			
						Athletic Track (club - per hr)	45.30	48.00			
						Athletic Track (per person per hr)	4.80	6.00			
						Athletic Track Steward (1 Hour)		16.00			
						Athletic Track Steward (Half Hour)		8.00			
						Full Astroturf	58.00	60.00			
						Half Astroturf	34.70	36.00			
						Outside Netball Court	17.30	23.20			
						Football pitch - middle of track	35.90	38.00			
						Changing Facilities	21.00	21.50	21.00	21.50	
						Changing Facilities (per person)	2.00	2.90	2.00	2.90	New charge
						Function Rooms					
						Activity Room - Standard			23.10	23.70	
						<b>Children's Birthday Parties</b>					
						Per Child		10.20		10.20	Minimum of 10 children for dryside & minimum of 15 children wetside)

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£		£	£	£	£	
						<b><u>Leisure Saver Scheme</u></b>					
						Go Actif Card (12 months)	13.00	14.00			
						Go Actif Card - Benefits (12 Months)	13.00	14.00			
						7 day leisure centre membership - Adult	15.50	15.90	15.50	15.90	
						7 day leisure centre membership - Child (<18)	10.50	10.80	10.50	10.80	
						7 day leisure centre membership - Family (up to 2 adults and 2 children)	26.00	26.60	26.00	26.60	
						<b><u>Hire Charges</u></b>					
						<b><u>Racket Sports</u></b>					
						Squash Racket Hire	3.10	3.20	3.10	3.20	
						Badminton Racket Hire	3.10	3.20	3.10	3.20	
						Short Tennis Racket	3.10	3.20	3.10	3.20	
						Table Tennis Bat Hire	3.10	3.20	3.10	3.20	
						Tennis Racket Hire	3.10	3.20	3.10	3.20	
						Football Hire	3.10	3.20	3.10	3.20	
						<b><u>Racket Sports</u></b>					
						Short Tennis (per court, 55 mins)	9.00	9.30	9.00	9.30	
						Squash (per court, per 40 mins)	6.80	7.00	6.80	7.00	
						Badminton (per court, per 55 mins)	9.00	9.30	9.00	9.30	
						Table Tennis (per table, per 55 mins)	6.80	7.00	6.80	7.00	
						Tennis (per court, per 55 mins)	9.00	9.30	9.00	9.30	

## APPENDIX C

### CHARGING DIGEST - Leisure

#### Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres

It should be noted that all charges included within this charging digest are maximum charges

Carmarthen LC			Newcastle Emlyn				Carmarthen LC		Newcastle Emlyn		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£		£	£	£	£	
8,624	11,832	12,068				<b>Children's Instructed Sessions</b>					
						All Jnr Activity Courses per 55 mins	3.70	4.00	3.70	4.00	
						Direct Debit 'Active Young People' sessions - linked to membership	15.40	16.00	15.40	16.00	
						Direct Debit 'Active Young People' sessions - not linked to membership	15.40	16.00	15.40	16.00	
						Direct Debit ( Actif Club) & Learn to swim					To be discontinued from 17/18
						<b>Softplay Adventure Area</b>					
						Play Zone (per 55 mins) under 3year olds	2.10	2.20	N/A		
						Play Zone (per 55 mins) under 3year olds and over	3.70	3.80	N/A		
						Unlimited Softplay Direct Debit (Linked to Membership)			2.10	2.20	
						Unlimited Softplay Direct Debit (Linked to Membership)			5.20	5.40	
						<b>Holiday Activity Programmes</b>					
						Full Day	21.00	25.00	N/A		With food
						Weekly	94.20	112.50	N/A		With food
						Full Day			16.30	21.00	Without food
						Weekly			73.30	94.50	Without food
						<b>Sauna</b>					
						Sauna (per 55 minute session)			7.20	7.40	

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate and charitable organisations may apply for up to 50% reduction for fundraising events

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
293,889	300,648	306,661	8,731	8,932	9,110	327,398	334,928	341,627	<b>Health &amp; Fitness Classes</b>							
									Adult Activity Session (encompassing all mainstream sessions)	5.80	6.00	5.80	6.00	5.80	6.00	
									Junior Activity Session(u16)	3.70	4.00			3.70	4.00	
									Aquafit	6.30	6.50	6.30	6.50	6.30	6.50	
									<b>Health / Fitness Club</b>							
									Administration Fee	15.00	15.00	15.00	15.00	15.00	15.00	To be applied to other DD access memberships from 1st April 2020 (including Bronze)
									Online Incentive Administration Fee	10.00	10.00	10.00	10.00	10.00	10.00	To be applied to other DD access memberships from 1st April 2020 (including Bronze)
									Household Membership Administration Fee	30.00	30.00	30.00	30.00	30.00	30.00	Price hold - many competitors don't charge admin fee so increase would deter customers from joining
									Household Membership Online Incentive Administration Fee	20.00	20.00	20.00	20.00	20.00	20.00	Price hold - many competitors don't charge admin fee so increase would deter customers from joining
									Gym Session	5.80	6.00	5.80	6.00	5.80	6.00	
									Junior Gym Session (u16)	3.70	4.00			3.70	4.00	





APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

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Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
217,528	222,531	226,982	63,960	65,431	66,740	377,266	385,943	393,662	CORPORATE PLATINUM - Gym, classes, swim all times monthly DD	29.30	30.00	29.30	30.00	29.30	30.00	
									GP Referrals - per visit for 16 weeks	2.00	2.00			2.00	2.00	Nationally agreed charge
									Health-related outreach session	3.30	3.60			3.30	3.60	
									Induction assessment for 'Pay as you go' customers	20.00	20.00			20.00	20.00	Price held as at top of comparable products
									Fitness Test/Programmes	20.00	25.00			20.00	25.00	
									<b>Health Suite/Swim</b>							
									Health Suite session							
									Recreation morning Health Suite & Swim session			7.70	8.00			
									<b>Swimming</b>							
									Adult Swim Session	4.70	4.90	4.70	4.90	4.70	4.90	
									Jnr Swim Session	2.80	2.90	2.80	2.90	2.80	2.90	
									School Swim Session (per child)	2.30	2.35	2.30	2.35	2.30	2.35	£2.15 implemented Sept 2017. £2.20 to be implemented Sept 2018. £2.30 to be implemented Sept 2019, £2.35 to be implemented Sept 2020.
									Additional School Swim Instructor recharge	15.00	16.00	15.00	16.00	15.00	16.00	
									Family Swim Session (2 adults & 2 children)	12.20	12.70	12.20	12.70	12.20	12.70	

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									Inflatable Session	4.70	4.00	4.70	4.00	4.70	4.00	
									BRONZE - Swim All Times monthly DD adult	24.10	25.00	24.10	25.00	24.10	25.00	
									CORPORATE BRONZE - Swim All Times monthly DD	21.60	22.00	21.60	22.00	21.60	22.00	
									Annual Swim		160.00				160.00	For existing members only
									FAST session	5.80	6.00	5.80	6.00	5.80	6.00	
									FAST Light Membership monthly DD (access to specified swim programme)	11.60	13.50	11.60	13.50	11.60	13.50	
									FAST Light Membership Bolt-on monthly DD (core subscription required)	8.70	10.15	8.70	10.15	8.70	10.15	
									FAST Membership monthly DD (access to specified swim programme)	23.20	27.00	23.20	27.00	23.20	27.00	
									FAST Membership Bolt-on monthly DD (core subscription required)	17.40	20.30	17.40	20.30	17.40	20.30	
									FAST Prime Membership monthly DD (access to specified swim programme)	34.80	40.50	34.80	40.50	34.80	40.50	New Product not yet introduced
									FAST Prime Membership Bolt-on monthly DD (core subscription required)	26.10	30.45	26.10	30.45	26.10	30.45	New Product not yet introduced

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									<b>Swimming Instruction</b>							
									Junior / Adult Lessons Stage 1-7 Direct Debit	23.50	24.10	23.50	24.10	23.50	24.10	
									Stage 8 ( 3 - 4.5 hours)	42.50	43.50		43.50	42.50	43.50	
									Stage 9 ( 5 - 8 hours)	50.00	51.20			50.00	51.20	
									Stage 10 ( 8.5 - 10.5 hours)	50.00	51.20			50.00	51.20	
									Stage 11-12 (12-13 hours)	60.00	61.40			60.00	61.40	
									Stage 11-12 (13.5 hours)	65.00	66.50			65.00	66.50	
									15- 20 hours training	75.00	76.80			75.00	76.80	
									One to One Lessons (Scheme) - per 30 mins	14.80	15.20	14.80	15.20	14.80	15.20	
									One to One Lessons (External) - per 30 mins	42.00	43.00	42.00	43.00	42.00	43.00	
									<b>Lifeguard Course (All Sites)</b>							
									Pool Lifeguard Qualification (per course)	270.00	280.00	270.00	280.00	270.00	280.00	
									Automated External Defibrillator Training	50.00	51.20	50.00	51.20	50.00	51.20	
25,850	26,445	26,973	0	0	0	179,782	183,917	187,595	<b>Facility Hire - also see note below</b>							
									Sports Hall - Full per 55 mins	45.30	46.40			45.30	46.40	
									Sports Hall - Double per 55					90.50	92.60	
									Sports Hall - Half per 55 mins							
									Small Hall/Dance Studio	35.70	36.60			35.70	36.60	
									Conference room (All day)							
									Conference room Morning / Afternoon /Evening							
									Multipurpose Room (per hr)	23.10	24.00			23.10	24.00	

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									Main Swimming Pool (1 lifeguard) per 55mins	59.00	60.50	42.00	43.00	70.80	72.60	
									Small Swimming Pool (1 lifeguard) per 55mins	35.40	36.30	28.50	29.20	35.40	36.30	
									Main Swimming Pool per lane	11.80	12.10	11.80	12.10	11.80	12.10	
									Athletic Track (club - per hr)	45.30	48.00					
									Athletic Track (per person per hr)	4.80	6.00					
									Full Astro turf	58.00	60.00			45.10	46.15	
									Half Astro turf	34.70	36.00			24.10	24.70	
									Full 3G Pitch	76.80	78.60			76.80	78.60	New for AVLC pending new pitch
									Half 3G Pitch	46.10	47.20			46.10	47.20	New for AVLC pending new pitch
									Match hire (2 hrs)	92.10	94.30			92.10	94.30	New for AVLC pending new pitch
									Outside Netball Court	17.30	17.70					
									Grass Football pitch - middle of track	36.00	36.90					New charge
									Changing Facilities (per person)	2.00	2.90	2.00	2.90	2.00	2.90	New charge
									Function Rooms					23.10	23.70	
									Activity Room - Standard							
									<b>Children's Birthday Parties</b>							
									Per Child	9.95	10.20	9.95	10.20	9.95	10.20	Minimum of 12 children required (not yet implemented) 15 children Wetside

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									<b>Leisure Saver Scheme</b>							
									Actif Card Points							
									Go Actif Card (12 months)	13.00	14.00	13.00	14.00	13.00	14.00	
									Go Actif Card - Benefits (12 Months)	13.00	14.00	13.00	14.00	13.00	14.00	
									7 day leisure centre membership - Adult	15.50	15.90	15.50	15.90	15.50	15.90	
									7 day leisure centre membership - Child (<18)	10.50	10.80	10.50	10.80	10.50	10.80	
									7 day leisure centre membership - Family (up to 2 adults and 2 children)	26.00	26.60	26.00	26.60	26.00	26.60	
						23,034	23,564	24,035	<b>Hire Charges</b>							
									<b>Racket Sports</b>							
									Squash Racket Hire	3.00	3.20			3.00	3.20	
									Badminton Racket Hire	3.00	3.20			3.00	3.20	
									Short Tennis Racket	3.00	3.20			3.00	3.20	
									Table Tennis Bat Hire	3.00	3.20			3.00	3.20	
									Tennis Racket Hire	3.00	3.20			3.00	3.20	
									Football Hire	3.00	3.20			3.00	3.20	
									<b>Racket Sports</b>							
									Short Tennis (per court, 55 mins)	9.00	9.30			9.00	9.30	
									Squash (per court, per 40 mins)					6.80	7.00	
									Badminton (per court, per 55 mins)	9.00	9.30			9.00	9.30	
									Table Tennis (per table, per 55 mins)	6.90	7.00			6.80	7.00	
									Tennis (per court, per 55 mins)	9.00	9.30			9.00	9.30	

APPENDIX C

**CHARGING DIGEST - Leisure**

**Leisure Centres/Dual use sports halls/Swimming Pools/Bowls Centres**

It should be noted that all charges included within this charging digest are maximum charges

Amman Valley LC			Llandovery SP			Llanelli Leisure Centre				Amman Valley LC		Llandovery SP		Llanelli Leisure Centre		Comment
2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget	2018/19 Actual	2019/20 Budget	2020/21 Budget		Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	Charge Levied 19/20	Proposed charge 20/21	
£	£	£	£	£	£	£	£	£		£	£	£	£	£	£	
									<b><u>Children's Instructed Sessions</u></b>							
									All Jnr Activity Courses per 55 mins	3.70	4.00			3.70	4.00	
									Direct Debit 'Active Young People' sessions - linked to membership					15.40	16.00	
									Direct Debit 'Active Young People' sessions - not linked to membership					15.40	16.00	
									<b><u>Holiday Activity Programmes</u></b>							
									Full Day					21.00	25.00	With Food
									Weekly					94.50	112.50	With Food
									Full Day	16.30	21.00					Without food
									Weekly	73.35	94.50					Without food
									<b><u>Sauna</u></b>							
									Sauna (per 55 minute session)			7.20	7.40			

Note on Facility Hire: Where a customer applies to hire a facility on a commercial basis, the cost can be charged at up to 2.5 times that of the normal hire rate. Actif, partner and charitable organisations may apply for up to 50% reduction for fundraising events. Both will be require approval by the Actif Management Team

Due to the commercial market that Sport & Leisure facilities operate within, it will be necessary to set offers at relevant times in the year and set 'bolt-on' options to allow customers that purchase selected combinations of products pre-set discounts. Where this is the case, this will require approval by the Sport & Leisure Management Team, will be minuted and consistent

**APPENDIX C**

**CHARGING DIGEST - Leisure**

**It should be noted that all charges included within this charging digest are maximum charges**

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
37,036	36,645	37,378	<b>ARTS &amp; THEATRES</b>	<b>Lyric</b>			Charges proposed with sensitivity and knowledge of market to ensure sustainability of users
			<b>Performances</b>	<b>Hire of Venue</b>			
				Single performance hire:	1,040.00	1,070.00	Minimum 5 hour call. Inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Single performance hire: Additional hours per hour	65.00	67.00	Up to an additional 5 hours per day. (Max 10 hour day)
				Fit-ups and Rehearsals:	585.00	600.00	Minimum 4 hour call. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Fit-ups and Rehearsals: Additional hours per hour	39.00	40.00	Up to an additional 6 hours per day. (Max 10 hour day)
				Full week hire	4,285.00	4,400.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
			<b>Conferences</b>	Conferences	523.00	530.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount
				Conferences: Additional hours per hour	113.00	115.00	
			<b>Classes &amp; Workshops</b>	Studio Hire Daytimes per hour	15.50	15.50	
				Studio Hire evenings & weekends per hour	25.50	25.50	

APPENDIX C

**CHARGING DIGEST - Leisure**

It should be noted that all charges included within this charging digest are maximum charges

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
129,803	183,159	186,822	<b>Y Ffwrnes</b>	<b>Hire of Venue</b>			
			<b>Performances</b>	Main House Single performance hire:	1,040.00	1,070.00	Minimum 5 hour call. inclusive of 3 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Main House Single performance hire: Additional hours per hour	65.00	67.00	Up to an additional 5 hours per day. (Max 10 hour day)
				Main House Fit-ups and Rehearsals:	585.00	600.00	Minimum 4 hour call. Inclusive of 3 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). Streamlined costs which are standardised across the venues. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Main House Fit-ups and Rehearsals: Additional hours per hour	39.00	40.00	Up to an additional 6 hours per day. (Max 10 hour day)
				Main House Full week hire	4,285.00	4,400.00	Inclusive of 3 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
				Stiwdio Stepni Single performance hire:	520.00	530.00	Minimum 5 hour call. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Stiwdio Stepni Single performance hire: Additional hours per hour	65.00	67.00	Up to an additional 5 hours per day. (Max 10 hours day)
				Stiwdio Stepni Fit-ups and Rehearsals:	273.00	280.00	Minimum 4 hour call. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+.
				Stiwdio Stpeni Fit-ups and Rehearsals: Additional hours per hour	39.00	40.00	Up to an additional 6 hours per day. (Max 10 hours day)



APPENDIX C

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments	
				Stiwdio Stepni Full week hire	1,715.00	1,750.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.	
			<b>Conferences</b>	Main House Conferences	523.00	530.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount	
				Main House Conferences: Additional hours per hour	113.00	115.00		
					Studio & Crochan Conferences	210.00	215.00	Minimum 4 hours. Includes projector, furniture, basic sound, basic lighting and technician/FoH staff. CCC departments qualify for 20% discount
					Studio & Crochan Conferences: Additional hours per hour	51.00	53.00	
			<b>Classes &amp; Workshops</b>	Studio & Crochan Workshops - Daytimes	15.50	15.50		
					Studio & Crochan Workshops - evenings & weekends per hour	25.50	25.50	
4,723	5,387	5,495	<b>Miner's Theatre Performances</b>	<b>Monday to Sunday</b>				
					Single performance hire:	357.00	360.00	Minimum 5 hour call. Inclusive of 1 technical staff, Box Office Staff, FoH and Bar staff in line with scale of the event, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. Up to an additional 5 hours per day. (Max 10 hour day)
					Single performance hire: Additional hours per hour	32.50	33.00	
					Fit-ups and Rehearsals:	195.00	200.00	Minimum 4 hour call. Inclusive of 1 technical staff, basic lighting and basic sound, get-in and get-out and dressing rooms (No FoH/Bar staff). 30% discount for community, amateur and not for profit groups. 10% discount for multiple performances of 3+. Up to an additional 6 hours per day. (Max 10 hour day)
				Fit-ups and Rehearsals: Additional hours per hour	19.50	20.00		

APPENDIX C

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
				Full week hire	1,428.00	1,470.00	Hire charge is inclusive of 1 technical staff up to 40 hours, Box Office Staff, FoH and Bar staff for up to 4 performances, basic lighting and basic sound, get-in and get-out and dressing rooms. 30% discount for community & amateur groups.
			<b>Classes &amp; Workshops</b>	Workshops Hire Daytimes per hour	15.50	15.50	
				Workshops Hire evenings & weekends per hour	25.50	25.50	
116,436	78,643	80,216	<b>All Theatres Misc Resources</b>	Box Office Commission	5%	5%	Charged on the net box office takings
				PRS	Recharged to applicable tariff	Recharged to applicable tariff	Performing Rights Society recharge - tariffs varies according to type of show. Charged on the net box office takings
				Credit Card Commission	2%	2%	Charged on the net box office takings
				Tickets for Performances & Events	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Price set according to individual contracts, taking into account factors such as venue capacity/artist fee/likely demand/time of year etc	Tickets prices set in accordance with programming strategy, and with sensitivity and knowledge of market and local audiences. Occasional special initiatives (such as 'Pay What you Decide' or discounted/free tickets offered to specific community groups, offered to incentivise and develop or diversify audiences, and to be determined in line with audience development plans
				Additional discounts on hire charges for specific initiatives	Management discretion	Management discretion	Occasional special initiatives such as discounted/free venue hire offered to specific community groups, offered to incentivise and develop local community engagement and support, and to be determined in line with audience development plans
				Loyalty Card Scheme	5%	5%	5% bonus to Individual TSG Loyalty Card Holders (Agency Ticket sales are precluded from the Individual TSG Loyalty Card Scheme). Sales by registered Ticket Agents not applicable and are subject to negotiation
				Bank Holiday rates	Double rate	Double rate	All venue hire including performances, fit-ups and rehearsals, and additional hours, but excluding full week hires

**APPENDIX C**

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
				Overrun charges per hour	200.00	200.00	For hours exceeding the specified daily cap on venue hire (over 10 hrs)
				Marketing services recharges	By quotation + 15%	By quotation + 15%	e.g. radio or print advertising, e-mail or or social media campaigns etc
				Technical services & equipment recharges/ contracted hire	By quotation + 15%	By quotation + 15%	e.g. piano tuning, special effects, technical equipment, additional technical staff
				Kiosk & Bar	Mark up to RRP	Mark up to RRP	
38,480	38,555	39,326	<b>Dylan Thomas Boathouse</b>	<b>Entrance Fees</b>			
				<b>Entry Charges</b>			
				Adults	4.75	4.95	
				Concessionary	3.75	3.95	
				Children (7 - 16)	2.00	2.20	
				Parties of 5 or more	10% discount	10% discount	
				Family Ticket (2 adults & 2 children)	12.50	12.50	
				Educational Party Visits. Winter months only		Free	
				Access to Writing Shed to the Public during Peak holiday periods. Photography allowed.	£2.50 per adult, Concessions £1.50 Children up to 16 free.	TBC	The Writing Shed to be manned and a ticket purchased at the Boathouse
				Tickets for Events	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Same	Management discretion delegated
				<b>Facility Hire</b>			
				Access to the Writing Shed By professional Companies/individuals	£80 per hour, £40 for amateur groups/individ.	Same	Access hours by negotiation
				Per hour - Access for to the Boathouse for profit making filming & photography	£120 per hour	Same	

**APPENDIX C**

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments	
28,706 51,655	33,657 29,483	34,330 30,073		Per hour - Facility fees for private hire for functions/events (out of normal hrs)  <b>Bookshop</b> <b>Tearoom</b>	£200 up to 3 hours and £50 per hour thereafter  Mark up to RRP Prices vary according to menu. Target 3 x wholesale costs	Same  Same Same	Potentially available as a wedding venue. TBC. Facility hire at management discretion.	
1,770	1,655	1,688	<b>Oriel Myrddin</b>	<b>Exhibitions &amp; work on sale commissions</b> Grant Aided Exhibitions Exhibited work <b>Retail Area</b>  Exhibitions originated by gallery and made available to tour elsewhere Tickets for Events <b>Hire of Studio</b> Room hire /hr or part  Room hire /session, morning, afternoon or evening Room hire all day Gallery Hire Evening 5pm -9pm (include one member of Staff) Deposit on Gallery hire School Artist Workshop Residencies  Formal education visits to gallery (schools & colleges) Gallery led workshops for schools  Gallery open workshops - Adults   Gallery open workshops - Children Lectures			These will be taken to the Trustees for comment and any changes they may decide  Retail mark-up at discretion of Manager with view to maximising profit whenever possible  500.00  45.00 - 250.00   25.00 40.00   up to 10 students £30 11-20 students £60 21-25 students £75 half day £45 whole day £60 - £100 weekend £100 w/s series £250 £5 - £35 £2 - £5	The Studio is rarely available for Hire due to grant aided activity  managers discretion  This can vary depending on the nature of the supporting external grant  dependent on who delivers, outcome materials etc.  dependent on who delivers, outcome materials etc. suggested donations to the gallery are increasing
16,432	4,031	4,112						
90	223	228						
5,567	1,670	1,703						

APPENDIX C

**CHARGING DIGEST - Leisure**

It should be noted that all charges included within this charging digest are maximum charges

2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
9,693	13,607	13,879	Carmarthenshire Centre for Crafts - Y Gat / The Gate	<b>Studio Hire</b>			
				Large Units	123.00	125.00	Option for Management Discretion
				Small Units	67.00	70.00	Option for Management Discretion
				<b>Meeting Room Hire Community 'not for profit' organisations</b>			
				<b>Weekdays</b>			
				Per hour in the day	15.00	17.00	Option for management discretion
				Per hour in the evening			
				Session of up to 4 hours	30.00	35.00	
				Full day	60.00	70.00	
				<b>Weekends</b>			
				Per hour in the day	20.00	22.00	
				Per hour in the evening			
				Session of up to 4 hours	40.00	45.00	
				Full day	70.00	75.00	
				<b>Meeting Room Hire Commercial Users</b>			
				<b>Weekdays</b>			
				Per hour in the day	17.00	20.00	
			Per hour in the evening	27.00	30.00		
			Session of up to 4 hours	45.00	50.00		
			Full day	65.00	70.00		
			<b>Weekends</b>				
			Per hour in the day	30.00	35.00		
			Per hour in the evening				
			Session of up to 4 hours	60.00	70.00		
			Full day	80.00	90.00		
29,547	6,732	6,867		<b>Tea Room</b>	Now "in-house". Prices vary according to menu. Target 3x wholesale costs. Menu & prices need reviewing.	Same	Menu development on-going.

**APPENDIX C**

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
17,104	13,609	13,881		<b>Retail Area</b>	Bought in stock. Mark up to RRP Exhibited work at sale or return 30% + VAT	Same	Also at Management discretion
				<b>Tickets for Events</b>	Price set taking into account factors such as venue capacity/ artist fee/likely demand/time of year etc	Same	At Management discretion

APPENDIX C

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
1,052	1,748	1,783	Archives	<b>Bespoke Research Fees</b> <b>Private</b> <b>Commercial</b>	30.00 an hour 45.00 an hour	30.00 per hour 45.00 per hour	
				<b>Photocopying</b> Black & White A4 Black & White A3 Coloured A4 Coloured A3 Census Prints	0.20 0.30 0.70 1.20 1.00	0.20 0.30 0.70 1.20 1.00	
4,538	8,393	8,560	Library Service	<b>Lending Fees</b> DVDs/Videos DVD Box sets CDs/Cassettes	2.00 2.00 1.00	2.00 2.00 1.00	no change as to encourage higher usage no change as to encourage higher usage no change as to encourage higher usage
53,853	40,747	41,562		<b>Lettings Fees</b> per hour per 2.5 - 4 hr session per day 9am to 4:30pm evening 5pm to 10pm weekly rate for exhibitions	15.00 38.00 68.00 100.00 30% commission fee on any sales during the exhibition	15.00 38.00 68.00 100.00 30% commission fee on any sales during the exhibition	no change no change no change no change no change
				Gallery/Room Hire per week incl. public performance	£250 for non profit making organisation, £350 for profit making organisation	£250 for non profit making organisation, £350 for profit making organisation	no change
				Projector hire	£10 per hire session	£10 per hire session	no change
13,283	14,408	14,696		<b>Fines</b>  DVD's	20p per day up to a maximum of £10 per item (adults only)  £1 per day up to a maximum of £10 per item	20p per day up to a maximum of £10 per item (adults only)  £1 per day up to a maximum of £10 per item	no change  no change

APPENDIX C

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
24,338	22,026	22,467		<b>Photocopying</b>			
				Black & White A4	0.20	0.20	no change as to encourage higher usage
				Black & White A3	0.30	0.30	no change as to encourage higher usage
				Coloured A4	0.70	0.70	no change as to encourage higher usage
				Coloured A3	1.20	1.20	no change as to encourage higher usage
				Scanning	1.00 per copy	1.00 per copy	no change as to encourage higher usage
				<b>Bespoke Research Fees</b>			
				Private	£30 per hour	£30 per hour	no change as to encourage higher usage
				Commercial	£45 per hour	£45 per hour	no change as to encourage higher usage
				Family history training sessions	£15 per hour	£15 per hour	no change
				Local history enquiries e.g newspaper searches, census searches	£5 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at £5 per half hour)	£5 per half an hour (under 30 mins - no charge, Over 30mins to a maximum of 2 hours charged at £5 per half hour)	no change
				<b>Makerspace room hire fees</b>			
				per hour	15.00	15.00	no change
				per 2.5 - 4 hr session	38.00	38.00	no change
				per day 9am to 4:30pm	68.00	68.00	no change
				evening 5pm to 10pm	100.00	100.00	no change
				Weekly rate non-profit organisations	250.00	250.00	no change
				Weekly rate profit making organisation	350.00	350.00	no change
				<b>Makerspace equipment hire per session</b>			
				Green screen	10.00	10.00	no change
				Recording Equipment	10.00	10.00	no change
				Projector	10.00	10.00	no change
				Sewing Machine	10.00	10.00	no change



APPENDIX C

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
				<b>Instruction Fees (1st induction free)</b>			
				Staff led	30.00	30.00	no change
				Commercial	45.00	45.00	no change
				<b>3D printing charges</b>			
				3D printing per minute	0.10p	0.10p	no change
13,348	10,435	10,643	<b>Museums</b>	Museum of Speed	2.00		Museum closed until Spring 2021. New charging schedule in preparation.
50,026	39,309	40,095	<b>Venue Hire</b>	<b>Carmarthenshire Museum</b>			
				<b>Bishop's Library</b>			Includes tables and chairs, where available. Not including hospitality/refreshments or equipment hire.
				Per hour (10am- 4.30pm)	15.30	22.00	Price increase reflects premium room
				per half day (up to 3 hours)	39.78	48.00	Price increase reflects premium room
				per day (9am to 4:30pm)	68.34	75.00	Price increase reflects premium room
				Out of hours (morning) per hour	25.50	30.00	Price increase reflects premium room
				Out of hours (evening) fixed rate	104.55	110.00	Price increase reflects premium room
				<b>Museum café/small meeting room</b>			
				Per hour (10am- 4.30pm)	15.30	15.60	
				per half day (up to 3 hours)	39.78	40.60	
				per day (9am to 4:30pm)	68.34	69.70	
				Out of hours (morning) per hour	25.50	26.00	
				<b>Main Hall</b>			
				Per hour (10am- 4.30pm)	15.30	22.00	Price increase reflects premium room
				per half day (up to 3 hours)	39.78	48.00	Price increase reflects premium room
				per day (9am to 4:30pm)	68.34	75.00	Price increase reflects premium room
				Out of hours (morning) per hour	25.50	30.00	Price increase reflects premium room
				Out of hours (evening) fixed rate	104.55	110.00	Price increase reflects premium room
				<b>Chapel</b>			
				Per hour (10am- 4.30pm)	15.30	15.60	
				per half day (up to 3 hours)	39.78	40.60	
				per day (9am to 4:30pm)	68.34	69.70	
				Out of hours (morning) per hour	25.50	26.00	
				Out of hours (evening) fixed rate	104.55	106.65	

APPENDIX C

**CHARGING DIGEST - Leisure**

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2018/19 Actual £	2019/20 Budget £	2020/21 Budget £	Business Unit	Service Provided	Charge Levied 19/20 £	Proposed Charge 20/21 £	Comments
				<b>Parc Howard</b>			
				<b>Stepney Gallery</b>			
				Per hour (10am- 4.30pm)	15.30	22.00	Price increase reflects premium room
				per half day (up to 3 hours)	39.78	48.00	Price increase reflects premium room
				per day (9am to 4:30pm)	68.34	75.00	Price increase reflects premium room
				Out of hours (morning) per hour	25.50	30.00	Price increase reflects premium room
				Out of hours (evening) fixed rate	104.55	110.00	Price increase reflects premium room
				<b>Neville Gallery</b>			
				Per hour (10am- 4.30pm)	15.30	22.00	Price increase reflects premium room
				per half day (up to 3 hours)	39.78	48.00	Price increase reflects premium room
				per day (9am to 4:30pm)	68.34	75.00	Price increase reflects premium room
				Out of hours (morning) per hour	25.50	30.00	Price increase reflects premium room
				Out of hours (evening) fixed rate	104.55	110.00	Price increase reflects premium room
				<b>Museums All/venue hire</b>			
				Exclusive hire		200	In line with DTBH charge. Up to 3 hours and £106.65 per hour thereafter.
				Classes			20% discount on classes of 3+ bookings (minimum of half day booking) to attract business. 20% deposit on total anticipated hire fee.
				TV/Film location	255.00	260	
				<b>Equipment hire, per event</b>			
				Projector hire + screen		15.00	New charges
				Flipchart and pens		10.00	New charges
				Extension cable, cable covers		10.00	New charges
				Easel, each		10.00	New charges
				Portable induction loop		10.00	New charges
				Lectern		10.00	New charges
			<b>Sales</b>	Retail (all sites)			RRP or 100% costs excl.VAT
				Refreshments			RRP or 100% costs excl.VAT
				Supply of digital images	25.50	26.00	
				Image licence		75.00	New charge
				Arts / crafts sales			Exhibition galleries closed until Spring 2021
				<b>Photocopying</b>			
				Black & White A4	0.20	0.20	
				Black & White A3	0.30	0.30	
				Coloured A4	0.70	0.70	
				Coloured A3	1.20	1.20	
				Scanning	1.00	1.00	
				<b>Research fees</b>			
				Private/individual, per hour	30.00	30.60	
				Commercial, per hour	45.00	45.90	