

Policy & Resources Scrutiny Report
Budget Monitoring as at 31st October 2019 - Detail Monitoring

Division	Working Budget				Forecasted				October 2019 Forecasted Variance for Year £'000	Notes	August 2019 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	253	0	-308	-55	253	0	-308	-55	0		0
Corporate Savings Target	-339	0	0	-339	0	0	0	0	339	£290k Corporate Health & Safety efficiency proposal not yet implemented; £49k standby efficiency less than originally proposed.	339
Chief Executive Business Support Unit	580	0	-439	141	574	-1	-439	134	-7		-10
The Guildhall Carmarthen	0	0	8	8	3	0	8	11	3		1
Chief Executive Total	495	0	-739	-244	830	-1	-739	90	334		330
People Management											
TIC Team	221	-57	40	204	221	-57	40	204	0		-3
Agile Working Project	2	0	36	38	2	0	36	38	0		0
SCWDP	637	-417	1	221	639	-419	1	221	-0		4
Practice Placements	69	-67	0	2	70	-69	0	2	0		-0
Business & Projects Support	268	0	-264	4	252	0	-264	-11	-16	Savings on supplies & Services	-16
Payroll	665	-342	-244	80	663	-342	-244	78	-2		0
People Services – HR	1,036	-236	-725	76	1,034	-243	-725	66	-9		-6
Employee Well-being	699	-290	-454	-45	712	-305	-454	-47	-2		33
Organisational Development	493	-10	-461	22	579	-96	-461	21	-1		-2
Employee Services – HR/Payroll Support	126	0	-388	-262	129	0	-388	-259	3		0
School Staff Absence Scheme	0	0	0	0	816	-816	0	-0	-0		-0
DBS Checks	122	0	0	122	124	-2	0	122	-0		0
Assessment Centre Training	0	0	0	0	6	0	0	6	6		3
People Management Total	4,337	-1,419	-2,457	461	5,247	-2,349	-2,457	441	-20		12
ICT & Corporate Policy											
Information Technology	4,581	-864	-3,524	193	4,488	-800	-3,524	164	-28	A few posts temporarily vacant during year	0
Welsh Language	180	-10	-171	-1	140	-10	-171	-41	-40	Vacant Post pending team review	-41
Chief Executive-Policy	829	-67	-1,014	-252	743	-30	-1,014	-301	-49	Part year vacant posts pending section review	-99
BREXIT	0	0	0	0	45	-45	0	0	0		0
Public Service Bodies	25	0	0	25	19	0	0	19	-6		-4
Armed Forces and Remembrance	5	0	0	5	4	0	0	4	-1		0
Total ICT & Corporate Policy	5,620	-941	-4,709	-30	5,439	-885	-4,709	-155	-125		-145

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Admin and Law											
Democratic Services	1,836	-256	2,242	3,822	1,764	-289	2,242	3,718	-104	Members time recharged to HRA greater than budgeted (£33k), savings on members allowances (£46k), savings on supplies & services inc printing and telephones (£25k)	-8
Democratic Services - Support	481	0	-461	20	486	0	-461	25	5		-3
Corporate Management	0	0	265	265	0	0	265	265	0		0
Civic Ceremonial	23	0	41	64	30	0	41	71	7		0
Land Charges	151	-294	13	-129	114	-239	13	-111	18	Reduction in income due to housing market fluctuations	18
Police and Crime Commissioner	0	0	0	0	11	-11	0	0	0		-0
Legal Services	1,637	-254	-1,367	16	1,653	-234	-1,367	52	36	Additional responsibility allowance and re-grading not budgeted for	36
Central Mailing	43	0	1	44	43	0	1	44	-0		0
Admin and Law Total	4,170	-804	735	4,101	4,101	-773	735	4,063	-37		44
Marketing & Media											
Marketing and Media	594	-368	-300	-74	469	-122	-300	47	120	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (eg. ERW £80k). Looking at alternative potential partnership arrangements.	118
Translation	522	-35	-481	6	491	-39	-481	-29	-35	Part year vacant posts pending divisional realignment	-57
Customer Services Centres	1,104	-336	-765	3	1,062	-336	-765	-39	-42	Part year vacant posts pending divisional realignment	-31
Marketing Tourism Development	343	-1	22	364	319	-2	22	339	-25	Part year vacant posts pending divisional realignment	-5
Visitor Information	79	-5	14	88	79	-5	14	88	0		5
Events	49	-28	2	23	50	-29	2	23	-0		0
Yr Hwb - Llanelli a Rhydaman	162	-90	10	82	120	-47	10	84	2		0
Total Marketing & Media	2,853	-863	-1,498	493	2,591	-580	-1,498	513	21		30
Statutory Services											
Elections-County Council	9	0	126	135	9	0	126	135	0		0
Registration Of Electors	163	-2	232	393	172	-31	232	373	-20	In year contribution from the Cabinet Office towards individual electoral registration costs (£31k)	0
Registrars	418	-293	254	379	542	-457	254	339	-40	Recent increase in statutory fees, some of the additional income to be utilised to complete certain digitisation projects.	-95
Coroners	401	0	5	406	376	0	5	381	-25	Lower demand on service in year	-24
Electoral Services - Staff	279	0	-277	2	242	0	-277	-36	-37	A few posts temporarily vacant during year. Not yet filled	-40
Statutory Services Total	1,269	-295	341	1,315	1,341	-489	341	1,193	-123		-158

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Regeneration & Property											
Regeneration Management	319	0	0	319	292	0	0	292	-27	Staff time rechargeable to City Deal project	-33
Parry Thomas Centre	31	-31	1	1	34	-33	1	1	0		0
Betws wind farm community fund	87	-87	1	1	87	-86	1	1	0		0
Welfare Rights & Citizen's Advice	132	0	2	134	132	0	2	134	0		0
Llanelli Coast Joint Venture	140	-140	5	5	140	-140	5	5	-0		-0
The Beacon	149	-139	43	53	173	-163	43	53	0		-0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	380	0	7,125	7,505	380	0	7,125	7,505	-0		0
Econ Dev-Llanelli, C Hands, Coastal,Business, Inf & Ent	440	0	45	486	440	0	45	486	-0		0
Community Development and External Funding	470	0	132	603	470	0	132	603	-0		0
Wellness	100	-75	11	36	191	-166	11	36	-0		-0
City Deal	1,123	-1,123	4	4	375	-375	4	4	-0		-0
Property	1,176	-42	-1,216	-81	1,127	-40	-1,216	-129	-47	Post vacant during year. Due to be filled.	-0
Commercial Properties	31	-521	581	91	44	-681	581	-55	-147	High Occupancy Levels resulting in additional income	-79
Provision Markets	566	-638	419	347	569	-579	419	408	61	Reduction in Lettings income due to market forces impacting rates achievable.	49
Renewable Energy Fund	0	-50	0	-50	0	-50	0	-50	-0		-0
Net Zero Carbon Local Authority	0	0	0	0	27	0	0	27	27	carbon in the forthcoming years	90
Operational Depots	315	0	59	374	314	0	59	373	-1		-2
Administrative Buildings	2,740	-764	-2,320	-344	2,731	-729	-2,320	-317	27	longer achievable as building is in the process of being sold.	50
Industrial Premises	529	-1,567	801	-237	462	-1,610	801	-347	-110	High Occupancy Levels resulting in additional income	-57
County Farms	73	-329	421	165	50	-306	421	165	-0		0
Livestock Markets	58	-205	4	-142	19	-17	4	7	149	Anticipated shortfall in income collected at Nant Y Ci Mart	157
Externally Funded Schemes	3,368	-3,365	111	115	3,181	-3,177	111	115	-0		0
Regeneration & Property Total	12,229	-9,074	6,230	9,384	11,240	-8,154	6,230	9,316	-68		175

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Financial Services											
Chief Officer	348	-61	-284	3	335	-96	-284	-45	-48	Additional £35k income from arrangement to act as S151 officer for Mid and West Wales Fire along with £13k savings on supplies and services	-25
Accountancy	1,721	-430	-1,314	-23	1,546	-423	-1,314	-192	-168	Number of vacant posts currently in the section, 2 currently out to advert	-150
Treasury and Pension Investment Section	251	-178	-72	1	225	-178	-72	-26	-27	Vacant Post currently being advertised	-19
Grants and Technical	193	0	-202	-9	250	-57	-202	-9	-0		-4
Payroll Control	85	0	0	85	90	0	0	90	4		4
Payments	519	-74	-433	11	493	-71	-433	-11	-22	Reduction in expenditure on supplies and services along with a temporary vacant post during the year.	-6
Pensions	1,186	-1,139	-54	-7	1,200	-1,153	-54	-7	-0		-0
Wales Pension Partnership	200	-200	0	1	155	-154	0	1	-0		0
Financial Services Total	4,504	-2,083	-2,360	61	4,293	-2,133	-2,360	-200	-261		-200
Revenues & Financial Compliance											
Procurement	529	-33	-523	-27	458	-33	-523	-98	-71	£60k - vacant Procurement manager post - will be advertised shortly. Net £ 11k - short-term vacancies and amendments to working patterns.	-69
Audit	596	-19	-568	9	581	-19	-568	-5	-15	A few posts temporarily vacant during year	-2
Risk Management	144	-0	-136	7	153	-0	-136	16	9	Cost of Maternity Cover within section	5
Business Support Unit	79	0	-83	-4	79	0	-83	-4	-0		0
Corporate Services Training	58	0	1	58	58	0	1	58	0		0
Local Taxation	927	-735	540	732	896	-735	540	701	-31	A few posts temporarily vacant during year	8
Housing Benefits Admin	1,637	-751	-562	324	1,525	-752	-562	211	-113	Number of vacant posts during the year. Majority of officers also currently on the lowest points of their grade.	-131
Revenues	872	-173	-796	-97	824	-121	-796	-93	4		-4
Revenues & Financial Compliance Total	4,842	-1,711	-2,129	1,002	4,574	-1,660	-2,129	786	-216		-192
Other Services											
Audit Fees	310	-90	6	226	291	-88	6	209	-17	A proportion of audit fees chargeable directly to grants	-17
Bank Charges	66	0	1	67	57	0	1	58	-9		-9
Council Tax Reduction Scheme	16,077	0	89	16,166	16,077	0	89	16,166	0		0
Rent Allowances	46,923	-47,090	1,415	1,248	49,672	-49,831	1,415	1,256	7		-0
Miscellaneous Services	5,905	-117	1,762	7,550	6,400	-802	1,762	7,360	-190	Reduction in pre LGR pension costs	-160
Other Services Total	69,281	-47,297	3,272	25,257	72,497	-50,721	3,272	25,048	-209		-186
TOTAL FOR POLICY & RESOURCES	109,601	-64,487	-3,314	41,801	112,152	-67,742	-3,314	41,096	-704		-291