

# Policy & Resources Scrutiny Committee

## 27<sup>th</sup> January 2020

### CHIEF EXECUTIVE'S DEPARTMENTAL BUSINESS PLAN 2020/2023

(Extracts relevant to the Policy & Resources Scrutiny remit)

#### Purpose:

To give members an opportunity to review the Department's business plan.

#### To consider and comment on the following issues:

Elements of the business plan relating to:-

- Administration and Legal
- ICT and Corporate Policy
- People Management

#### Reasons:

- The integration of financial and business planning.

(This was also a proposal for improvement by Wales Audit Office)

To be referred to the Executive Board / Council for decision: **NO**

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr. Emlyn Dole (Leader); Cllr. Mair Stephens (Deputy Leader); Cllr. Cefin Campbell (Communities and Rural affairs); Cllr. David Jenkins (Resources)

Directorate:  
Chief Executive's

Report Author:  
Extracts for:

Linda Rees-Jones

Noelwyn Daniel

Paul Thomas

Designations:

Head of Admin & Legal

Head of ICT & Corporate  
Policy

Assistant Chief Executive

Tel Nos.

E Mail Addresses:

01267224010

[lrjones@cararthenshire.gov.uk](mailto:lrjones@cararthenshire.gov.uk)

01267246270

[ndaniel@cararthenshire.gov.uk](mailto:ndaniel@cararthenshire.gov.uk)

01267246123

[prthomas@cararthenshire.gov.uk](mailto:prthomas@cararthenshire.gov.uk)

**EXECUTIVE SUMMARY**  
**POLICY & RESOURCES SCRUTINY COMMITTEE**  
**27<sup>TH</sup> JANUARY 2020**

**Chief Executive's Departmental Business Plan 2020/2023**  
**(Extracts relevant to the Policy & Resources Scrutiny remit)**

To give members an opportunity to review the Department's business plan.

**BRIEF SUMMARY OF PURPOSE OF REPORT.**

The attached is an extract from the full Chief Executive's Department Business Plan which is relevant to the Policy and Resources Scrutiny's remit. It identifies the elements of the business plan relating to :-

- Administration and Legal
- ICT & Corporate Policy
- People Management

**DETAILED REPORT ATTACHED?**

**YES**

**IMPLICATIONS**

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones Head of Admin & Legal Services,  
 Noelwyn Daniel Head of ICT & Corporate Policy  
 Paul Thomas (Assistant Chief Executive)

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>

**1. Policy, Crime & Disorder and Equalities**

The Well-being Future Generations Act (2015) requires that functions of the council should maximise their contributions the Well-being Objectives set by the Council.

(Our Well-being Objectives maximise our contribution to the seven Well-being Goals of the Act and demonstrate the five ways of working.)

**2. Legal**

**See 1. above**

### 3. Finance

The Well-being Future Generations Act (2015) requires that we ensure that resources are allocated annually to meet our objectives.

### 4. ICT

The Digital Transformation Strategy sets out the Council's strategic digital priorities and aspirations and outlines what we plan to do to achieve our vision for a Digital Carmarthenshire

### 5. Risk Management Issues

Key risks are identified for each department and mitigating actions are outlined

### 6. Staffing Implication

See Workforce Planning section of the Business Plan (Section 4)

### 7. Physical Assets

See resources section of each Business Plan (Section 4)

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees-Jones Head of Admin & Legal Services,  
Noelwyn Daniel Head of ICT & Corporate Policy  
Paul Thomas (Assistant Chief Executive)

1. Local Member(s) - None

2. Community / Town Council - None

3. Relevant Partners - None

4. Staff Side Representatives and other Organisations - None

### Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	Locations that the papers are available for public inspection
Well-being of Future Generations Act	<a href="#">Well-being of Future Generations (Wales) Act 2015</a>
<b>Corporate Strategy 2018-2023</b> (Incorporating Carmarthenshire's Well-being Objectives and Improvement Objectives)	<a href="#">Corporate Strategy 2018-2023</a>