

Audit Committee
11th September 2020

Subject and Purpose: Property Management Review – Progress Update		
Recommendations / key decisions required: To receive the report.		
Reasons: A progress update was requested at the Audit Committee meeting on 24 th January 2020.		
Relevant scrutiny committee to be consulted: N/A		
Exec. Board Decision Required: N/A		
Council Decision Required: N/A		
EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER: Cllr D Jenkins		
Directorate: Chief Executives		
Name of Head of Service: Jason Jones	Designations: Head of Regeneration	Tel No.: 01267 246254
Report Author: Peter Edwards	Valuations Manager	E Mail Address: JaJones@carmarthenshire.gov.uk

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Property Management Review – Progress Update

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

Further to an Internal Audit on the Property Management function within the Chief Executive's Department a report was presented to the Audit Committee on the 24th January 2020, which identified a number of concerns regarding the management and administration of the Authority's leased properties.

The Audit Committee requested a progress update be provided.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Jason Jones - Head of Regeneration

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

Finance

Actions contained within the report include those related to financial processes and procedures.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Jason Jones – Head of Regeneration

1. Scrutiny Committee: Not Applicable
2. Local Member(s): Not Applicable
3. Community / Town Council: Not Applicable
4. Relevant Partners: Not Applicable
5. Staff Side Representatives and other Organisations: Not Applicable

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Internal Audit Report	3118004	Internal Audit Unit