

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

24TH NOVEMBER 2020

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

FORWARD WORK PROGRAMME FOR 2020/21

To consider and comment on the following issues:

That the Committee confirm its Forward Work Programme for 2020/21 – for November 2020 to April 2021.

Reasons:

The County Council's Constitution requires scrutiny committees to develop and publish annual forward work programmes that identify issues and reports to be considered during the course of the municipal year.

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:

Councillor H.A.L. Evans - Environment
Councillor P.M. Hughes – Public Protection

Directorate

Chief Executive's

Name of Head of Service:

Linda Rees-Jones

Report Author:

Janine Owen

Designations:

Head of Administration & Law

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FORWARD WORK PROGRAMME FOR 2020/21

Purpose of the Forward Work Programme

Article 6.2 of the County Council's Constitution states that: *"Each scrutiny committee is required to develop and publish an annual forward work programme, identifying issues and reports to be considered during the course of a municipal year"*.

The development of a work programme:

- Provides an opportunity for members to determine the priority issues to be considered by their scrutiny committee over the course of the next year.
- Provides a focus for both officers and members and is a vehicle for communicating the work of the Committee to the public. The programme (see attached report) will be published on the council's website www.carmarthenshire.gov.uk/scrutiny and it will be updated on a quarterly basis.
- Ensures agreement of provisional agendas for scheduled scrutiny meetings within the council diary. The Programme is a flexible document that can be amended to reflect additional meetings and agenda items during the course of the year.

Members will recall that the Committee held an informal Forward Work Programme development session on the 6th November, 2020 to develop the forward work programme for the remainder of 2020/21. This afforded Members the opportunity to develop the Committee's Forward Work Programme within the remit of the Environment and Public Protection Scrutiny Committee.

The outcome of this meeting is now presented to the Committee in the Forward Work Programme for confirmation.

DETAILED REPORT ATTACHED ?

Draft Environmental and Public Protection Scrutiny Committee -
Forward Work Programme 2020-21 – November 2020 to April 2021

Executive Board Forward Work Programme

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities – In line with requirements of the County Council’s Constitution.

2. Legal - In line with requirements of the County Council’s Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below
Linda Rees-Jones Head of Administration & Law

1. Local Member(s) - N/A
2. Community / Town Council - N/A
3. Relevant Partners - N/A
4. Staff Side Representatives and other Organisations - N/A

EXECUTIVE BOARD PORTFOLIO HOLDERS AWARE/CONSULTED	YES
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**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW

Title of Document	Locations that the papers are available for public inspection
Environmental & Public Protection Scrutiny Committee Reports and Minutes	<p>Meetings held up to July 2015: http://www.carmarthenshire.gov.wales/home/council-democracy/committees-meetings/agendas-minutes-(archive)/</p> <p>Meetings from September 2015 onwards: http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?CommitteId=134</p>
Executive Board Forward Work Programme	<p>Executive Board Forward Work Programme 2020/21 http://democracy.carmarthenshire.gov.wales/documents/s29690/EXECUTIVEBOARDFWP.doc.pdf</p>