

STANDARDS COMMITTEE
11th MARCH 2016

CODE OF CONDUCT EASY USE GUIDE

Recommendations / key decisions required:

To consider the report and approve the guide

Reasons:

The subject matter of this report falls within the remit of the Committee

Scrutiny Committee recommendations / comments:

Not applicable

Exec Board Decision Required NO

Council Decision Required NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- Cllr E Dole (Leader)

Directorate

Chief Executives

Name of Head of Service:

Linda Rees-Jones

Report Author:

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Designations:

Head of Administration & Law

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**EXECUTIVE SUMMARY
STANDARDS COMMITTEE
11TH MARCH 2016**

CODE OF CONDUCT EASY USE GUIDE

The remit of the Standards Committee includes at Part 2 paragraph 9.3 (a) of the constitution of the Council a requirement to;

'assist councillors and co-opted members to observe the Members' Code of Conduct'

This requirement includes the provision of such assistance to Town and Community Councillors in the County.

One of the aspects of the Code which causes the most difficulty relates to personal and prejudicial interests. To help councillors and co-opted members apply this part of the code whilst attending meetings a pocket sized guide has been developed, taking the reader through the relevant parts of the code in 3 steps.

The guide has been designed to be printed on simple home printers to facilitate its distribution to Town and Community Councillors.

Copies of the guide in Welsh and English are attached to this report

If the committee approves the guide it is proposed that it be formally launched at the Code of Conduct training sessions in the summer.

DETAILED REPORT ATTACHED ?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: L. Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: L. Rees-Jones

Head of Administration and Law

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee

Not applicable

2. Local Member(s)

Not applicable

3. Community / Town Council

Not applicable

4. Relevant Partners

Not applicable

5. Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Legal file	DPSC-141	Legal Services, County Hall