

APPENDIX C

CHARGING DIGEST - Chief Executives

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
			People Management				
1,236	0	0	Payroll Payroll - employee information	Application for Mortgage information	16.00	16.00	Not specifically budgeted for. Small volume dependent upon demand.
				P60 Copies	6.00	6.00	Not specifically budgeted for. Small volume dependent upon demand.
			Admin and Law				
218,412	299,687	305,681	Land Charges	Search Fees	130.80	130.80	Review of charges to take place during 2021-22
				Any additional enquiries (dependent on enquiry)	12.00	12.00	
				Any additional enquiries (dependent on enquiry)	24.00	24.00	
			Regen, Policy and Property				
414,763	30,422	306,451	Statutory Services Electoral Services Registrars	Electoral Registration Purchase of the Full/Open or list of overseas electors Register in printed format Purchase the Full/Open or list of overseas electors Register in data format Marked copy of the Register Copies of election spending return and declaration Marriage Notice of Marriage per notice valid for 12 months Superintendent Registrar & Registrar fee Superintendent Registrar & Registrar fee Payable to registrar present at ceremony: In the Register office In a registered building	10.00 + 5.00 per 1,000 entries (or part of 1,000 entries) 20.00 plus 1.50 each for 1,000 entries (or part of 1,000 entries) 10.00 + 2.00 per 1,000 names 20p per side 35.00 110.00 - 575.00 as above 46.00 86.00	10.00 + 5.00 per 1,000 entries (or part of 1,000 entries) 20.00 plus 1.50 each for 1,000 entries (or part of 1,000 entries) 10.00 + 2.00 per 1,000 names 20p per side 35.00 150.00 - 585.00 as above 46.00 86.00	Statutory fee Statutory fee Statutory fee Statutory fee Statutory fee Dependent on date and venue as above Statutory fee Statutory fee

APPENDIX C

CHARGING DIGEST - Chief Executives

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
				Conversion from Civil Partnership to marriage	45.00	45.00	Statutory fee
				Civil Partnership			
				For the recording of each notice of civil partnership	35.00	35.00	Statutory fee
				For the attendance of the civil partnership registrar at the civil partnership registration	46.00	46.00	Statutory fee
				Superintendent Registrar & Registrar fee	100.00 - 575.00	150.00 - 585.00	Dependent on date and venue
				Superintendent Registrar & Registrar fee	as above	as above	see above
				Short Birth Certificate Issued by:			
				Superintendent Registrar	11.00 or 35.00	11.00 or 35.00	Standard and Priority - Statutory Fees
				Certificates for special purposes :			Factories Act, Education Act, Social Security (Administration) Act, Savings Banks Act
				General Search	18.00	18.00	Statutory fee
				Specific search in indexes	15.00	15.00	per hour
				Registrar attendance at rehearsal	75.00	75.00	Rarely requested
				Registrar attendance at promotional event	30.00 per hour + travel	35.00 per hour + travel	2 registrars attendance
				Civil Funeral	190.00 plus travel expenses	200.00 plus travel expenses	Plan ceremony and officiate - crematorium, cemetery, chapel of rest - Weekdays only
				Corrections - consideration by local Superintendent Registrar	75.00	75.00	Statutory fee
				Foreign divorce - consideration by local Superintendent Registrar	50.00	50.00	Statutory fee
				Space 17 Birth registration amendments (changing the baby's name after registration)	40.00	40.00	Statutory fee
				Triage of waiver request on behalf of the General Register Office	20.00	20.00	Statutory fee
				Triage of complex correction request on behalf of the General Register Office	32.00	32.00	Statutory fee
				Triage of foreign divorce consideration on behalf of the General Register Office	28.00	28.00	Statutory fee
				Memorial Service	350.00	360.00	Plan ceremony and officiate - Parc Myrddin or chapel of rest - Sundays only

APPENDIX C

CHARGING DIGEST - Chief Executives

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
				Certificates: Birth, Death, Marriage, Civil Partnership Full or extract Certificate applied for at the time of the registration Full or extract Certificate applied for at any other time Certificates for special purposes : Social Security Savings Bank Act Non-Statutory Ceremonies Register Office Licensed Venue Express Service for Certificates Private Citizenship Ceremony Licence for Venue for Marriages and Civil Partnerships Bespoke Ceremonies	11.00 11.00 11.00 11.00 110.00 - 575.00 110.00 - 575.00 35.00 85.00 1,250.00 Price on application	11.00 11.00 11.00 11.00 150.00 - 585.00 150.00 - 585.00 35.00 90.00 1,300.00 Price on application	Statutory fee Includes admin fee Includes admin fee Includes admin fee Dependent on date and venue Dependent on date and venue Now a statutory fee per adult, £25 per child 3 year licence - £2,150 for a 5 year licence Priced as stat ceremony but with additional charges for prelim site inspection/risk assessment and travel as appropriate.
			Property & Regeneration	Lease or rental of corporate property			Dependent on market valuations at time of lease commencement or rent reviews. Not appropriate to rise with inflation as rent will vary with market conditions.

APPENDIX C

CHARGING DIGEST - Corporate Services

2019/20 Actual £	2020/21 Budget £	2021/22 Budget £	Business Unit	Service Provided	2020/21 Charge Levied £	2021/22 Proposed Charge £	Comments
0	0	0	Pensions	Proof of earnings (standard charge)	16.00	16.00	Not specifically budgeted for. Small volume dependent upon demand.
				Provision of pension information and implementation of a Pension Sharing Order in connection with Divorce	682.77	686.18	Not specifically budgeted for. Small volume dependent upon demand. Schedule of Charges created when regulations came in to force stated that charges were to be increased each year in line with RPI now CPI. Can provide copy if needed.
323,013	349,114	356,096	Revenue Services	Costs imposed where Magistrates' Court recovery proceedings are instigated in respect of unpaid Council Tax or Non-Domestic (Business) Rates	62.00 (subject to in-year review - please see Comments)	62.00	As a result of a High Court case in 2015 local authorities are not in a position to simply periodically increase / vary costs e.g. in line with inflation. Instead a calculation of the (estimated) actual costs involved in taking action is necessary with any change then agreed with the Court. Based on the current operational cost of the work relating to recovery proceedings, the existing level of recovery costs (Summons £32, Liability Order £30, Total £62) is unlikely to change in the medium term. The proposed level of costs will therefore remain slightly below the upper limit invoked by Welsh Government. However the probable increase in the number of cases subject to action will generate additional income.