

## Democratic Services Committee

Date: 17/03/16

**Subject:** Member Development Plan 2015/16 - Update

**Purpose:** To update the committee on progress in relation to the proposed development programmes included.

### Recommendations / key decisions required:

- Any additional comments from the committee in relation to the plan or proposed programmes
- To obtain the Committee's views on the development and delivery of training to help Members understand their roles and responsibilities and refresh this training delivery as Members move between roles.

### Reasons:

To update the committee and invite any additional comments

Relevant scrutiny committee to be consulted

NA

Exec Board Decision Required NA

Council Decision Required NA

### EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Directorate: CEX

Name of Head of Service: Paul  
R Thomas

Report Author: Marie Edwards

Designations: Corporate  
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**EXECUTIVE SUMMARY**  
**Democratic Services Committee**  
**17/03/2016**

**Consultation on Member Development Plan**

This report provides an update on the progress of the agreed Member Development Plan 2015/16 including additional programmes added recently due to member requests.

Group Leaders and Deputies have been reminded of their role in identifying the development needs of their party members. Any additional needs arising from this will form the basis of next year's plan or, if deemed urgent, be added to the current plan.

The Wales Audit Office Corporate Assessment report published in January 2016 included the following suggested areas for improvement, in terms of Member Development:-

- Develop and deliver training to help Members understand their roles and responsibilities and refresh this training delivery as Members move between roles.

**DETAILED REPORT ATTACHED ?**

**YES**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Paul Thomas** **Assistant Chief Executive**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Paul Thomas Assistant Chief Executive

**(Please specify the outcomes of consultations undertaken where they arise against the following headings)**

**1. Scrutiny Committee: N/A**

**2. Local Member(s)**

**Individual Members consulted as part of 1-1 Personal Development Meeting with Group Leaders or Deputy Group Leaders.**

**3. Community / Town Council – N/A**

**4. Relevant Partners – N/A**

**5. Staff Side Representatives and other Organisations – N/A**

**Section 100D Local Government Act, 1972 – Access to Information**

**List of Background Papers used in the preparation of this report:**

**THERE ARE NONE** (Delete as applicable)

Title of Document	File Ref No.	Locations that the papers are available for public inspection
<b>Member Development Plan</b>	<b>To be completed</b>	<b>Block 14, Parc Dewi Sant</b>