

PWYLLGOR Y GWASANAETHAU DEMOCRATAIDD 17^{eg} Mawrth 2016

ADRODDIADAU BLYNYDDOL CYNGHORWYR

Yr argymhellion / penderfyniadau allweddol sydd eu hangen

Nodi bod 34 o'r Cyngorwyr wedi darparu Adroddiadau Blynyddol ar gyfer 2014-15.

Cymeradwyo canllawiau a thempled diwygiedig yr adroddiadau blynyddol ar gyfer 2015-16 ymlaen, fel y nodwyd yn Atodiad 1 o'r adroddiad.

Y Rhesymau:

O dan Fesur Llywodraeth Leol (Cymru) 2011 mae'n ofynnol i'r holl awdurdodau lleol drefnu i bob un sy'n aelod o'r Awdurdod lunio adroddiad blynyddol ynghylch gweithgareddau'r unigolyn fel aelod o'r Awdurdod yn ystod y flwyddyn y mae'r adroddiad yn berthnasol iddi.

Ymgynghorwyd â'r Pwyllgor Craffu - Amherthnasol

Angen i'r Bwrdd Gweithredol wneud penderfyniad NAC OES

Angen i'r Cyngor wneud penderfyniad OES

YR AELOD O'R BWRDD GWEITHREDOL SY'N GYFRIFOL AM Y PORTFFOLIO:- AMH – Y
Cyngorydd Terry Davies Cadeirydd Pwyllgor y Gwasanaethau Democrataidd.

Y Gyfarwyddiaeth

Enw Pennaeth y
Gwasanaeth:

Linda Rees-Jones

Awdur yr Adroddiad:

Gaynor Morgan

Swyddi:

Pennaeth Gweinyddiaeth a'r
Gyfraith

Pennaeth y Gwasanaethau
Democrataidd

Rhifau ffôn 01267 224028

Cyfeiriadau e-bost:

GMorgan@sirgar.gov.uk

EXECUTIVE SUMMARY
DEMOCRATIC SERVICES COMMITTEE
17TH MARCH 2016

COUNCILLORS' ANNUAL REPORTS 2014-15

The Local Government (Wales) Measure 2011 states that local authorities must make arrangements for:

- (a) each person who is a member of the authority to make an annual report about the person's activities as a member of the authority during the year to which the report relates,
- (b) each person who is a member of the authority's executive to make an annual report about the person's activities as a member of the executive during the year to which the report relates, and
- (c) the authority to publish all annual reports produced by its members and by the members of its executive.

In other words the authority must provide the facilities for Councillors to produce and publish an annual report and to publicise the fact that Councillors are expected to produce annual reports of their activities. Annual reports are currently not mandatory.

The purpose of this report is to provide the Committee with an update on the number of completed annual reports for 2014-15 and to seek the Committee's approval for the draft guidance and Annual Report template for 2015-16 Annual Reports onwards.

All available Annual reports for 2014-15 are available on the Authority's website via the following link:-

<http://democracy.carmarthenshire.gov.wales/ecSDDisplay.aspx?NAME=SD203&ID=203&RPID=25030&sch=doc&cat=13194&path=13194>

or as part of the Individual Member web page (where available) under Council and Democracy "Your Councillor".

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Linda Rees Jones** **Head of Administration & Law**
Gaynor Morgan **Head of Democratic Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

Legal

In line with requirements of the Local Government (Wales) Measure 2011 and the County Council's Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Linda Rees Jones** **Head of Administration & Law**
Gaynor Morgan **Head of Democratic Services**

1. Scrutiny Committees – N/A
2. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

Local Government Wales (Measure) 2011
<http://www.legislation.gov.uk/mwa/2011/4/section/5>