

EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR THE DEPUTY LEADER

THURSDAY, 27 February 2020

PRESENT: Councillor: L.M. Stephens (Executive Board Member).

The following officers were in attendance:

A Clarke, Lead Business Partner (HR)

E. Bryer, Democratic Services Officer

Regeneration Meeting Room, County Hall, Carmarthen, SA31 1JP. - 2.00 - 2.20 pm

1. DECLARATIONS OF INTEREST

There were no declarations of personal interest.

**2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE
MEETING HELD ON THE 5TH JULY, 2019**

RESOLVED that the decision record of the meeting held on the 5th July, 2019 be signed as a correct record.

3. SICKNESS ABSENCE POLICY

The Executive Board Member considered the report detailing the updated Sickness Absence Policy. The Policy had been reviewed and updated following representations made by recognised trade unions via the Corporate Employee Relations Forum and subsequent consultation with Policy and Resource Scrutiny Committee and the Authority's people managers.

The Executive Board Member referred to the updated policy and suggested the following amendments be made:

- 1.0 Introduction – include the following in the last paragraph - “*consider progressing through the sickness absence procedure on the basis of the information available*” and/or take disciplinary action, as appropriate.
- 9.1 Employee Support Meeting (ESM) – include that Skype may be an appropriate method of conducting the meeting.

RESOLVED that, subject to the inclusion of the amendments noted above, the updated Sickness Absence Policy be adopted.

EXECUTIVE BOARD MEMBER

DATE