

Democratic Services Committee

Date: 26th November 2021

Subject: UPDATE ON MEMBER DEVELOPMENT TOOLKIT

Purpose: To present the Members Development Toolkit and invite the views of DSC on any additions, deletions, or amendments to proposal.

Recommendations / key decisions required:

- Present the toolkit of learning to support the Member Development Programme.
- Invite DSC for their views on the toolkit for comments.

Reasons:

To contribute to Member Development Plan 2021-22

Relevant scrutiny committee to be consulted NA

Exec Board Decision Required NA

Council Decision Required NA

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:- R. James – Member Development Champion and L.M. Stephens – Executive Board Member

Directorate: CEX

Name of Head of Service: Paul R Thomas

Report Author: Hayley Daniels

Designations: Corporate Development Advisor

Tel Nos. 01267 246186

E Mail Addresses:
HMDaniels@cararthenshire.gov.uk

EXECUTIVE SUMMARY
Democratic Services Committee
26th November 2021

Members Development Toolkit

This report provides an update to the Democratic Services Committee on the Member Development Toolkit, a dedicated page on the Democracy Pages which will support the Member Development Plan for 2021/22 and for the future. Comments are welcomed regarding any programmes added, deleted, or prioritised.

Further consultation with the Democratic Services Committee still required.

- To present the toolkit of learning to members and seek views on its design, content, and ease of navigating the digital resources within the toolkit.
- Provide all members with a demonstration workshop to show them the toolkit and how to navigate around the pages.
- The outcomes will inform the resourcing, prioritisation, and delivery of the Member Development Plan for endorsement by the Democratic Services Committee.

Recommendations

That Democratic Services Committee:

1. Agree the Toolkit of learning to support the Member Development Programme.
2. Agree to a series of demonstration workshops for all members.

DETAILED REPORT ATTACHED?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **P.R. Thomas** **Assistant Chief Executive**

Policy, Crime & Disorder and Equalities NONE	Legal NONE	Finance NONE	ICT NONE	Risk Management Issues NONE	Staffing Implications NONE	Physical Assets NONE
--	----------------------	------------------------	--------------------	---------------------------------------	--------------------------------------	--------------------------------

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **P.R. Thomas** **Assistant Chief Executive**

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee: N/A

2. Local Member(s)

Individual Members consulted as part of 1-1 Personal Development Meeting with Group Leaders or Deputy Group Leaders.

3. Community / Town Council – N/A

4. Relevant Partners – N/A

5. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

THERE ARE NONE (Delete as applicable)

Title of Document	File Ref No.	Locations that the papers are available for public inspection