

STANDARDS COMMITTEE
08/03/2022

**CODE OF CONDUCT TRAINING
FOR TOWN AND COMMUNITY COUNCILLORS**

Recommendations / key decisions required:

To agree the arrangements for code of conduct training for 2022

Reasons:

Annual code of conduct training sessions have been held for several years but those intended for 2020 were cancelled due to the Coronavirus pandemic

Relevant scrutiny committee to be consulted NA

Cabinet Decision Required NA

Council Decision Required NA

CABINET MEMBER PORTFOLIO HOLDER:- Cllr Emlyn Dole - Leader

Directorate:

Name of Head of Service:

Linda Rees-Jones

Report Author:

Robert Edgecombe

Designations:

Head of Administration and
Law

Legal Services Manager

Tel:

Email addresses:

rjedgeco@carmarthenshire.gov.uk

01267 224018

**EXECUTIVE SUMMARY
STANDARDS COMMITTEE
08/03/2022**

**CODE OF CONDUCT TRAINING
FOR TOWN AND COMMUNITY COUNCILLORS**

The making of arrangements for the delivery of code of conduct training to town and community councillors within the county is a task that falls within the remit of the Standards Committee.

This requirement has in recent years been fulfilled by the holding of annual sessions in County Hall, usually spread over 2 evenings in June or July.

In 2020 however, due to the Coronavirus pandemic these sessions were cancelled, and training notes circulated to all town and community councils instead.

Sessions were held in 2021 by remotely, via Zoom. Feedback from attendees at these sessions was generally positive, although several Councils stated that they had not sent any attendees because of inadequate internet connection and/or insufficient IT skills amongst their members. These councils expressed a preference for a return to physical face to face sessions.

At the time of writing this report the holding of physical training sessions is legally possible under the current Coronavirus restrictions. However, all employers (including the Council) are required to adopt and implement Coronavirus risk assessments. The risk assessments for the Chamber in County Hall currently restricts its capacity to less than 25 persons. In addition, it is possible that proposed building works that may take place in County Hall later this year could mean the Council Chamber is unavailable in any event.

Bearing in mind the resources available to deliver these sessions the Committee needs to decide

- How many sessions it wishes to run
- Whether they will be held remotely or in person, and if the latter, where.

A draft amended Training Presentation is attached for consideration.

DETAILED REPORT ATTACHED?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *LRJones*

Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: *LRJones*

Head of Administration and Law

1. **Scrutiny Committee** – not applicable
2. **Local Member(s)** - not applicable
3. **Community / Town Council** - it is suggested that such consultation take place
4. **Relevant Partners** - not applicable
5. **Staff Side Representatives and other Organisations** - not applicable

**CABINET PORTFOLIO HOLDER(S)
AWARE/CONSULTED**

NO

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Legal Services file	DPSC-193	County Hall, Carmarthen