

STANDARDS COMMITTEE

7th MARCH 2023

CODE OF CONDUCT TRAINING FOR TOWN AND COMMUNITY COUNCILLORS

Purpose: To agree the approach to be taken by the Committee in relation to the Code of Conduct programme for 2023

To consider and comment on the following issues:

To agree the following

- How many training sessions to be held
- When the training sessions are to be held
- The way in which the training sessions are to be held

Reasons:

- To ensure that the sessions are as successful as possible

CABINET MEMBER PORTFOLIO HOLDER: Not Applicable

Directorate

Name of Head of Service:

Linda Rees Jones

Report Author:

Robert Edgecombe

Designations:

Head of Administration and Law

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**EXECUTIVE SUMMARY
STANDARDS COMMITTEE
7th MARCH, 2023**

Code of Conduct Training for Town and Community Councillors

For several years the committee has organised code of conduct training sessions for Town and Community Councillors each summer. These have usually taken the form of ‘in-person’ sessions in County Hall, with the 2022 sessions also being accessible remotely. Both sessions were recorded, and the recordings provided to councils to aid in the training of those members who were unable to attend.

For the first time, the sessions in 2022 were all held during the working day. Across the 2 sessions attendance was comparable to previous years. Subsequent consultation with councils identified that whilst some councillors preferred an evening session others preferred a daytime one and overall, there was no appreciable demand for an additional session or for sessions to be held during the evening. This was particularly if the sessions were being recorded and the recordings made available for viewing later.

The following is therefore proposed

1. Officers organise 2 code of conduct training sessions for Town and Community Councillors to take place in June or July 2023
2. The sessions be held during normal office hours and be hybrid events, attended in person at county hall or remotely via Zoom or Microsoft Teams
3. The sessions be recorded, and the recordings made available to Town and Community Councils along with the training materials used.

DETAILED REPORT ATTACHED ?	NO
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees-Jones

Head of Administration and Law

Policy, Crime & Disorder and Equalities NONE	Legal NONE	Finance NONE	ICT NONE	Risk Management Issues NONE	Staffing Implications NONE	Physical Assets NONE
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CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: *LRJones*

Head of Administration and Law

1. Scrutiny Committee – not applicable

2. Local Member(s) - not applicable

3. Community / Town Council - not applicable

4. Relevant Partners - not applicable

5. Staff Side Representatives and other Organisations - not applicable

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED NO	N/A
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**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

There are none.