

Corporate Performance & Resources Scrutiny Report
Budget Monitoring as at 31st December 2022 - Detail Monitoring

Division	Working Budget				Forecasted				Dec 2022 Forecasted Variance for Year £'000	Notes	Oct 2022 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Chief Executive											
Chief Executive-Chief Officer	240	0	-260	-20	214	0	-260	-46	-26	Savings on supplies & services	-25
Chief Executive Business Support Unit	618	0	-585	34	518	-4	-585	-71	-104	3 staff on secondment, no commitment to year end.	-111
Chief Executive Total	859	0	-845	14	732	-4	-845	-117	-131		-136
People Management											
TIC Team	242	-61	-221	-40	221	-61	-221	-61	-22	3 vacant posts during year. One currently vacant, expected to be filled from March.	-7
Agile Working Project	0	0	0	0	66	0	0	66	66	Unfunded post	66
SCWDP	724	-417	1	308	812	-505	1	308	-0		6
Practice Placements	68	-67	0	1	79	-78	0	1	0		0
Health & Social Care Induction Training Pilot	0	0	0	0	5	-5	0	0	0		0
Business & Projects Support	255	0	-275	-21	257	0	-275	-18	2		6
Payroll	872	-365	-285	221	929	-356	-285	287	66	Past year staffing efficiencies of £79k not being met. Partially offset by vacancies during the year.	58
People Services – HR	964	-275	-786	-97	1,007	-258	-786	-37	60	Temporary additional resource to deal with increased recruitment along with past year efficiencies of £48k not being met.	84
Employee Well-being	815	-359	-423	33	786	-335	-423	28	-5		21
Organisational Development	468	-40	-498	-69	564	-62	-498	5	74	Training efficiency target not currently being met (£33k). Investors in People assessment one-off costs of (£26k), Unfunded Welsh Language post previously funded from Risk Management fund.	81
Employee Services – HR/Payroll Support	142	0	-132	11	152	0	-132	21	10	Regrading of 2 posts not currently budgeted for.	7
School Staff Absence Scheme	0	0	0	0	1,222	-1,222	0	0	0		0
DBS Checks	137	0	0	137	112	-4	0	107	-29	Review of DBS checks process & budget to be undertaken	-27
People Management Total	4,687	-1,585	-2,619	484	6,212	-2,887	-2,619	706	223		297
ICT & Corporate Policy											
Information Technology	5,643	-921	-3,846	876	5,710	-988	-3,846	876	-0		-0
Welsh Language	125	-11	-153	-39	116	-11	-153	-48	-9		-0
Chief Executive-Policy	722	-32	-786	-96	689	-39	-786	-136	-41	Vacant posts in early part of year now filled with the exception of one, estimated to be filled from March.	-33
Public Services Board	6	0	0	6	6	0	0	6	-0		0
Armed Forces Covenant Scheme	0	0	0	0	51	-51	0	0	0		-0
Armed Forces Veterans Hub	0	0	0	0	10	-10	0	0	0		-0
Armed Forces and Remembrance	5	0	0	5	4	0	0	4	-2		-2
Total ICT & Corporate Policy	6,500	-964	-4,785	752	6,586	-1,100	-4,785	701	-51		-34

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Admin and Law											
Democratic Services	2,133	-290	2,372	4,216	1,970	-315	2,372	4,026	-189	Underspend on members pay and allowances £145k, travelling costs £18k, along with an additional £26k of income for work undertaken for the HRA.	-187
Democratic Services - Support	526	0	-494	32	511	-30	-494	-13	-45	Additional income for work undertaken for the Wales pension partnership £22k & PCC £8k, savings on supplies & services £15k.	-48
Corporate Management	0	0	296	296	0	0	296	296	0		0
Civic Ceremonial	25	0	21	45	22	0	21	42	-3		-4
Land Charges	103	-275	20	-152	134	-258	20	-104	48	Shortfall in income due to low demand for searches	36
Police and Crime Commissioner	0	0	0	0	10	-10	0	-0	-0		0
Legal Services	2,092	-273	-1,511	307	2,017	-263	-1,511	243	-64	Vacancies in early part of the year now filled. 4 current vacancies estimated to be filled from March	-36
Central Mailing	46	0	1	47	27	-4	1	24	-23	Saving on franking machine leasing costs	-23
Admin and Law Total	4,926	-838	703	4,791	4,691	-880	703	4,514	-277		-261
Marketing & Media											
Marketing and Media	409	-171	-213	25	427	-32	-213	182	158	Overspend on salaries pending divisional realignment. Loss of income streams from external partners (e.g. ERW £80k).	160
Translation	595	-53	-502	40	475	-53	-502	-80	-120	2 vacant posts pending divisional realignment & number of staff working reduced hours, savings on supplies & services.	-138
Customer Services Centres	1,203	-362	-762	79	996	-358	-762	-124	-203	Part year vacancies in Contact Centre and Hwbs. Constantly out to advert due to difficulty in filling posts.	-260
Yr Hwb, Rhydaman a Llanelli	174	-96	8	87	73	-53	8	29	-58	2 vacant posts pending divisional realignment, offset partly by less income from decreased demand for desk rent space.	-57
Marketing Tourism Development	405	-5	37	436	363	-5	37	395	-41	Underspend on vacant posts pending divisional realignment	-50
Events	40	-26	2	16	40	-26	2	16	-0		0
Total Marketing & Media	2,826	-713	-1,430	683	2,375	-526	-1,430	419	-265		-345
Statutory Services											
Elections-County Council	110	0	129	238	110	0	129	238	-0		-0
Elections-Community Council	0	0	0	0	17	-17	0	-0	-0		-0
Registration Of Electors	176	-3	243	416	180	-7	243	416	0		0
Registrars	525	-343	192	374	591	-464	192	319	-55	Increase in anticipated income due to large number of ceremonies taking place	-64
Coroners	369	0	8	377	359	0	8	367	-9		37
Electoral Services - Staff	265	0	-291	-26	236	0	-291	-55	-29	1 post currently vacant, committed from March	-42
Statutory Services Total	1,444	-346	281	1,380	1,494	-488	281	1,287	-93		-70

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Regeneration & Property											
Regeneration Management	308	0	38	346	341	0	38	380	33	Overspend due to cessation in staff time recharged to projects	41
Parry Thomas Centre	37	-37	11	11	37	-37	11	11	-0		-0
Betws wind farm community fund	87	-87	1	1	87	-86	1	1	0		0
Welfare Rights & Citizen's Advice	161	0	2	162	161	0	2	162	0		0
Llanelli Coast Joint Venture	150	-150	5	5	158	-158	5	5	0		-0
Business Grants	0	0	0	0	357	-357	0	-0	-0		-0
Econ Dev-Rural Carmarthen, Ammanford, Town Centres	405	0	6,307	6,712	405	0	6,307	6,712	0		0
Econ Dev-Llanelli, C Hands, Coastal, Business, Inf & Ent	470	0	89	558	470	0	89	558	0		0
Community Development and External Funding	545	0	89	635	543	-1	89	632	-3		-3
Food Banks	0	0	0	0	3	0	0	3	3		3
Kickstart	0	0	0	0	131	-131	0	0	0		0
Transforming Towns Business Fund	0	0	0	0	23	-23	0	-0	-0		-0
Wellness	275	0	19	294	275	0	19	294	0		0
Swansea Bay City Deal	0	0	24	24	-0	0	24	24	-0		-0
Property	1,195	-91	-1,251	-146	1,036	-19	-1,251	-234	-88	4 posts currently vacant estimated to be filled from March. These vacancies and an underspend on supplies and services are covering a shortfall on income generated from external work undertaken.	-57
Commercial Properties	34	-463	537	108	102	-545	537	94	-13	Relatively high occupancy rate currently	-9
Provision Markets	623	-556	376	443	613	-513	376	476	33	Shortfall in income at Carmarthen Market due to low occupancy. Essential work undertaken on the Llanelli Market Recycling compound.	3
Asset Sales	20	0	0	20	20	0	0	20	0		-0
Operational Depots	356	0	-326	30	328	0	-326	2	-28	Underspend on various premises related costs	-5
Administrative Buildings	3,399	-796	-3,111	-508	3,407	-810	-3,111	-514	-6		-8
Industrial Premises	494	-1,519	940	-85	536	-1,624	940	-147	-62	High occupancy levels currently	-8
The Beacon	164	-144	50	70	173	-153	50	71	0		0
County Farms	79	-351	428	156	86	-308	428	206	50	Income target not met due to current economic climate, as no scope to increase tenancy agreements at the moment.	57
Livestock Markets	62	-114	3	-48	22	-78	3	-52	-4		6
Externally Funded Schemes	9,049	-9,045	323	327	8,575	-8,577	323	321	-6		
Regeneration & Property Total	17,911	-13,352	4,555	9,114	17,889	-13,420	4,555	9,024	-89		19

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Financial Services											
Corporate Services Management Team	510	-142	-422	-54	540	-172	-422	-54	-0		-0
Accountancy	1,877	-478	-1,253	146	1,907	-468	-1,253	186	40	Accountancy support costs of one off Welsh Government payments	0
Treasury and Pension Investment Section	277	-200	-70	7	244	-217	-70	-44	-51	Additional income for work undertaken for Wales Pension Partnership £18k. Salary costs chargeable to grant schemes £28k, along with other smaller underspends on supplies and services	-24
Grants and Technical	357	-114	-218	25	275	-47	-218	10	-15	Vacant post won't be filled until the new financial year	-4
Payroll Control	97	0	-88	9	101	0	-88	13	4		1
Systems and Accounts Payable	581	-79	-457	44	546	-78	-457	10	-34	6 Vacant posts during the year. All now filled.	-37
Pensions	1,555	-1,469	-58	28	1,382	-1,296	-58	28	-0		-0
Audit Fees	325	-96	4	234	301	-96	4	209	-24	A proportion of audit fees are chargeable directly to grants	-25
Bank Charges	66	0	1	67	53	0	1	54	-13	Reduced costs following new bank contract	-14
Wales Pension Partnership	88	-86	0	3	69	-66	0	3	0		0
Miscellaneous Services	6,719	-125	1,698	8,292	6,283	-39	1,698	7,942	-350	£331k underspend on pre LGR pension costs along with a £19k underspend on Treasury Management expenses.	-342
Financial Services Total	12,453	-2,788	-863	8,801	11,700	-2,479	-863	8,358	-444		-445
Revenues & Financial Compliance											
Procurement	638	-36	-551	51	576	-36	-551	-10	-61	Savings from staff member working reduced hours, maternity leave and a number of posts currently at lowest point on the salary scale	-58
Audit	511	-20	-463	27	463	-40	-463	-41	-68	3 posts currently vacant, that will not be filled until the new financial year £34k; Additional SLA income from Fire Service and Delta £20k; £14k underspend on supplies and services	-38
Risk Management	158	-1	-149	9	141	-1	-149	-8	-17	Staff member working reduced hours	-18
Business Support Unit	149	0	-81	68	141	0	-81	60	-8	2 staff members on lowest points of the scale	-13
Corporate Services Training	62	0	-59	3	31	0	-59	-28	-31	Less planned training during the year	-26
Cost of Living Discretionary Grant	0	0	0	0	1,500	-1,500	0	0	0		0
Local Taxation	986	-763	528	750	972	-802	528	698	-52	Savings on 4 vacant posts to date this year. Three are still currently vacant and not going to be filled during this financial year. Some Agency cover has been used during the year following failure to recruit to these posts.	-53
Council Tax Reduction Scheme	17,249	0	78	17,327	16,900	0	78	16,978	-349	Underspend based on latest demand figures.	-241
Rent Allowances	41,323	-41,540	1,495	1,278	37,206	-37,289	1,495	1,412	134	Projections on expenditure based on 2021/22 claims	112
Rates Relief	289	0	5	294	205	0	5	210	-84	Low take-up anticipated in 2022/23. Based on current demand.	-105

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Housing Benefits Admin	1,702	-753	-877	72	1,426	-632	-877	-83	-155	DWP Housing Benefit Admin grant received is £212k less than budget. There is a net £240k underspend on pay costs, due to 10 current vacant posts, 3 of which will be filled from March. The remaining 7 will not be replaced until the next financial year. These vacancies are offset by the cost of agency staff who have been covering some of these posts due to difficulties in recruiting replacements. We have also received £127k of one off grants from DWP during the year to complete specific projects.	-125
Revenues	1,033	-139	-755	138	1,143	-136	-755	252	114	£103k increase in bank charges over budget due to increased number of card payments. £82k one off essential software upgrade. Offset by short term vacant posts that are being covered by agency following failure to recruit, along with 5 current vacant posts, only one of which will be filled in March. The remaining 4 will not be filled until next financial year.	129
Revenues & Financial Compliance Total	64,099	-43,252	-830	20,018	60,705	-40,436	-830	19,439	-578		-436
TOTAL FOR CORPORATE PERFORMANCE & RESOURCES	115,706	-63,837	-5,832	46,037	112,384	-62,219	-5,832	44,332	-1,705		-1,411