

**STANDARDS COMMITTEE**  
**12/06/2023**

**FORWARD WORK PLAN**

**Purpose:**

To decide whether to adopt a Forward Work Plan for 2023-2024

**Recommendations / key decisions required:**

Whether to adopt a Forward Work Plan and to agree the content of such a plan if adopted

**Reasons:**

A member of the committee has suggested that such a plan be adopted

Cabinet Decision Required                      NO

Council Decision Required                      NO

CABINET MEMBER PORTFOLIO HOLDER:-    Not applicable

Directorate: Chief Executives

Name of Head of Service:

Linda Rees-Jones

Report Author:

Robert Edgecombe

Designations:

Head of Administration  
and Law

Legal Services Manager

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**EXECUTIVE SUMMARY  
STANDARDS COMMITTEE  
12/06/2023**

**FORWARD WORK PLAN**

Following a meeting of the Standards Committee earlier in the year it was suggested that the committee consider formally adopting a Forward Work Plan which would set out they key activities that the committee intended to carry our during the coming year.

Forward Work Plans are currently developed and published in respect of Full Council, Cabinet, Scrutiny Committees, Democratic Services Committee and the Governance and Audit Committee. However, this is not something that the Standards Committee has previously done.

The attached draft plan follows the corporate template and identifies the key reports that the committee should expect to receive at its scheduled quarterly meetings. The plan does not include reference to such matters as dispensations and disciplinary reports as it is impossible to predict when these will appear on the agenda of a meeting, if at all.

If the Committee approves the Plan, Democratic Services will transfer it onto Issue Manager with the other committee Forward Work Plans and it will then appear on the Council's website

**DETAILED REPORT ATTACHED?**

**YES**

## IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: *Linda Rees-Jones*

Head of Administration and Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
<b>NONE</b>	<b>YES</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>	<b>NONE</b>

### 2. Legal

Whilst there is no legal requirement to adopt a Forward Work Plan, doing so would be in line with the approach taken by the Governance and Audit Committee and Democratic Services Committee.

## CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: *Linda Rees-Jones*

Head of Administration and Law

<b>1. Scrutiny Committee request for pre-determination</b>	N/A
<b>Scrutiny Committee</b>	N/A
<b>Date the report was considered:-</b>	N/A
<b>Scrutiny Committee Outcome/Recommendations:-</b>	
Not Applicable	
<b>2. Local Member(s)</b> Not Applicable	
<b>3. Community / Town Council</b> Not Applicable	
<b>4. Relevant Partners</b> Not applicable	
<b>5. Staff Side Representatives and other Organisations</b> Not Applicable	

<b>CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED</b>  NO	<b>Not applicable</b>
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**Section 100D Local Government Act, 1972 – Access to Information  
List of Background Papers used in the preparation of this report:**

**THESE ARE DETAILED BELOW**

<b>Title of Document</b>	<b>File Ref No.</b>	<b>Locations that the papers are available for public inspection</b>
Legal Department File	DPSC-212	County Hall Carmarthen